

Town of Culpeper Zoning & Building Permit Information



Prior to undertaking household improvements, please contact the Planning and

Community Development

Department to determine whether a zoning permit is required. A zoning permit must be obtained from this office prior to making application for a building permit.

A zoning permit is required for the following:

- Any new structure or building
- Additions to existing structures
- Interior remodeling (excluding painting)
- Reroofing (apts or commercial)
- Accessory buildings (sheds)
- Deck
- Fence
- Garage
- Satellite dish
- Swimming pool
- Terrace

➤ If a building undergoes a change of use a zoning permit is required (example - residential use to commercial use)

This list is not all-inclusive. If you are not sure whether you need a zoning permit, please contact this office -- our staff members are available to answer your questions.

The zoning permit is valid for a period of 5 years from date of issuance.

The fee for a residential zoning permit is \$25.00 and \$100.00 for a commercial permit. The property owner may serve as their contractor. If a contractor will be performing the work, the following information is needed:

- State Contractor's license number, class and expiration date.
- Also contractor must have a valid Town of Culpeper Business License.



The zoning permit is the *first step* in the building permit process. After receiving zoning approval, the applicant must obtain a building permit from the County Building Official's Office located at 302 N. Main Street, Culpeper, Virginia.

For further information, please contact the Planning & Community Development Department. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.

Phone – (540) 829-8260
Fax – (540) 829-8279

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**Zoning Permit
Application
Information**