

**MEMBERS OF THE TOWN'S  
AUTHORITIES, BOARDS & COMMISSIONS**  
March 13, 2019

**JOINT BOARD OF BUILDING CODE APPEALS**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Vacant (t)					12/31/2021
Anthony Clatterbuck (t)	1202 Orange Road	825-1600	543-2269	04/13/2004	12/31/2020
Vacant (c)					12/31/2023
Cindy Thornhill (c)	P. O. Box 157	229-6400	547-2101	02/06/2007	12/31/2021
Wm G Miller Jr (j)	11207 Rock Spring Dr		937-4638	07/01/2005	12/31/2022
Vacant (alt-t)					12/31/2023
David C Duey Jr (alt-t)	105 W. Mason St		727-8857	09/11/2012	12/31/2020
Vacant (alt-c)					12/31/2022
Peter M. McGuire (alt-c)	8171 Windswept Ln.		547-3473	01/03/2017	12/31/2021

\*Board consists of five regular members who serve five-year terms. Two members are appointed by council, two members are appointed by the County Board of Supervisors, and one member is jointly appointed. Members are town and county residents and should consist of at least one experienced and licensed builder, architect or professional engineer, property manager, mechanical or plumbing engineering or contractor, and an electrical engineer or contractor. Authority of the Board is established by the Uniform Statewide Building Code (USBC). Alternates vote only in absence of member(s).

\*Board meets at least annually on the first Wednesday in January at 9 a.m. in the County Board Room.

**CULPEPER PARKING AUTHORITY**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Elana T. Clements	606 S. West Street		825-9691	08/09/2005	05/31/2021
John P. Flanagan (c)	110 Sunset Lane	727-2154	229-5342	05/13/2003	05/31/2019
Irene K. Borys	168 King Edward Ct.	374-5062	202-909-9977	07/12/2016	05/31/2020
Vacant					05/31/2022
Andrew S. Campbell	101 E Culpeper St, Ste 101	825-9044		03/13/2018	05/31/2019
Pranas Rimeikis	801 S. East Street		825-6276	07/01/2014	Pleasure of Council

\*Authority consists of five members who serve four-year terms. Members are town or county residents or own property in the town's historic overlay district. The Authority's purpose is to plan and foster the development of parking facilities within the town.

\*Authority meets quarterly on the third Wednesdays at 8:30 a.m.

**INDUSTRIAL DEVELOPMENT AUTHORITY**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Robert Engstrom	640 F Southview Court	404-310-7899		11/10/2015	10/28/2019
Philip R. Sturm	536 Tara Court		879-3791	04/11/2017	10/28/2020
Elliott H. DeJarnette (treas)	114 North Main Street	825-2000	825-5686	06/14/1994	10/28/2021
Jerry Raines	PO Box 641	829-1616	547-4317	11/10/2015	10/28/2019
Nathan Thomasson	281 Whitworth Dr	540-497-2400	829-0808	10/14/2014	10/28/2022
David C Duey Jr.	105 W. Mason Street		727-8857	09/11/2012	10/28/2021
Vacant					10/28/2022

\*Authority consists of seven members who serve four-year terms. Members are to be town or county residents. Powers of Authority are set forth in the Industrial Development & Revenue Bond Act, Section 15.2-4900, Code of Virginia. The Authority meets as needed.

## **ARCHITECTURAL REVIEW BOARD**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Chris D. Hamilton	P.O.Box 68, Boston	229-7984	547-3906	08/09/2005	05/31/2022
Michael E. Lysczek	124 Hillside Dr. Locust Grove	825-5591	825-4839	05/09/1995	05/31/2019
Kiley Doll	360 Snyder Lane	520-440-5384		10/10/2017	05/31/2022
Kimberly A. Trickett	1908 Juniper Drive	738-2550	757-350-9388	10/13/2015	05/31/2021
John L. Cerio	913 Langdale Court	703-401-9978©	829-1154	05/14/2008	05/31/2020

\*Board consists of five members who serve four-year terms. Members are to be all town citizens or property owners or merchants in the district or a licensed architect or architectural historian. Board has the power and duty to: 1) undertake studies and review information related to historic structures and properties in the town, identify and recommend additional properties or areas to be designated as an historic district, and identify and recommend boundary changes to the existing historic district; 2) recommend to town council guidelines for applying for standards set out in Section 27-128, including methods for revitalizing structures to preserve their historic character, an inventory and ranking of historic structures, a synopsis and ranking of historic aspects of construction and information related to costs of renovation; and 3) review applications for findings of architectural compatibility to the extent that they involve activities coming under the jurisdiction of Section 27-128 and to determine whether such applications comply with those standards, such a determination to be entitled a "finding of architectural compatibility."

\*Board meets on the fourth Wednesday of each month at 5pm.

## **JOINT BOARD OF ZONING APPEALS**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
James W. Cabbage, Jr.(t) (c)	610 Yowell Drive		825-8047	12/14/1999	05/06/2020
Alan Anstine (t)	2310 Orange Rd.		727-0247	08/11/2015	05/06/2022
Francis Updike (c)	12035 Hidden Lakes	727-7551	825-7484	05/1976	05/06/2020
Thomas A. Seay (c)	17275 Germanna Hwy		829-9555	05/07/2002	05/06/2022
Michael G. Jolly (j)	9173 Scotts Mountain Rd	718-0637	937-5130	12/20/2006	05/06/2023

\*Board consists of five members who serve five-year terms. Members shall include two town citizens, two county citizens, and one joint member. Board is empowered to: 1) hear and decide appeals from any order, requirement, decision or determination made by an administrative officer in the administration or enforcement of the ordinance other than the zoning administrator's decision incorporating a finding of architectural compatibility; 2) authorize upon appeal or original application in specific cases such variance as set out in Section 27-403 of the Town Code from the terms of the ordinance as will not be contrary to the public interest, when, owing to the special conditions, a literal enforcement of the provisions will result in unnecessary hardship, provided that the spirit of the ordinance shall be observed and substantial justice done; 3) hear and decide appeals from the decision of the zoning administrator; and 4) hear and decide applications for interpretation of the official zoning map where there is an uncertainty as to the location of a district boundary.

Town Council recommends citizens for appointment to the Circuit Court Judges who make the actual appointments as authorized by §15.2-2308 of the State Code.

\*Board meets on the third Thursday of each month (as needed) at 7 pm.

### PLANNING COMMISSION

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
John P. Flanagan	110 Sunset Lane	727-2154	229-5342	10/13/2015	08/31/2020
J. David Cabbage	620 Yowell Drive	727-7129	219-8744	10/13/2015	08/31/2019
John L. Cerio	913 Langdale Ct	703-401-9978(C)	829-1154	07/12/2011	08/31/2021
Ian Fitzsimmons	324 W. Asher Street		703-628-6316	04/14/2015	08/31/2022
Keith D. Price	809 S. West Street	729-5255	825-3424	07/01/2014	Pleasure of Council

\*Commission consists of five members who serve four-year terms. Members shall be all town citizens. Commission holds public hearings and reviews and makes recommendations to Council on rezonings, conditional use permits and other matters required by Council. Commission also reviews and recommends changes to the Town's five-year comprehensive plan. Members act as representatives to other authorities, boards and commissions of the Town, such as Culpeper Renaissance Inc. and the Culpeper Parking Authority.

\*Commission holds its monthly meeting on the third Tuesday of each month at 6pm with workshops scheduled as needed on the first Thursday of each month at 8:30 am.

### PARKS & RECREATION COMMISSION

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
David C. Duey Jr.	105 W. Mason Street	571-721-4275	727-8857	11/12/2014	12/31/2019
Laurel Gravatte (vc)	1139 S. Blue Ridge Ave		825-1380	02/08/2011	12/31/2019
Hank Milans	602 S. West Street		825-0832	01/10/2017	12/31/2020
Nathan S. Umberger	306 E. Spencer Street	540-727-4122	718-1313	02/14/2017	12/31/2020
Meaghan Taylor	PO Box 605		718-7763	01/04/2016	Pleasure of Council

\*Commission consists of seven members who serve four-year terms. Members shall be town and county residents with two-thirds majority of the membership being town residents and one member of Council shall serve as a voting member on the Commission at the pleasure of Council. Purpose of the Commission is to serve as a liaison between the town government and citizens of the community. Commission advised the Town government of matters affecting recreation policies, programs, acquisition or disposal of lands and properties related to the Town's parks and recreation plan.

\*Commission meets bi-monthly on the last Monday at 7:00 PM.

### ECONOMIC DEVELOPMENT COMMISSION

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Charlotte S. Cole (c)	1210 S. Blue Ridge Ave.		703-474-0633	01/03/2017	12/31/2019
David M. Jones (c)	P.O. Box 1029		825-8005	11/06/2013	12/31/2019
Ryan Kearney (c)	18351 Corkys Ln			01/01/2019	12/31/2021
Aaron J. Greso (c)	400 Greens Court	571-270-7337	829-6077	02/04/2003	12/31/2020
Jeffery C. Mitchell (t)	802 S. Blue Ridge Ave.	703-626-4724	825-2161	03/13/2018	12/31/2021
Wm. T. Butler III (t)	1140 S. Blue Ridge Avenue		825-5984	02/14/2006	12/31/2020
Alexa Fritz	6329 Riverbend Lane, Reva	229-5111		01/05/2016	County Bd Rep
Jon D. Russell	1125 Oaklawn Drive		412-8470	01/04/2016	Council Rep
Wes Mayles	629 Sperryville Pike #100		825-8628		Chamber Rep
Tourism Director	111 S. Commerce Street	727-0611			Tourism Rep
Tommy O'Halloran	PO Box 503, Rixeyville		937-3021		Agr Comm Rep
Hank Milans	127 W. Davis Street		825-4416		CRI Rep

\*Commission reviews and advises the County Board of Supervisors on issues related to the economic growth and vitality of the County and Town, develops recommendations to the strategic plan for a sustainable economic development effort aimed at maintaining a balanced and stable local economy. The Town appoints two members to this commission to occupy the retail and banking/finance positions.

\*Commission meets on the second Friday of each month at 7:30 AM in the County Board Room.

### **CULPEPER CABLE COMMISSION**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Alan Anstine (c)	2310 Orange Road		727-0247	01/01/2017	02/28/2022
Vacant (c)					02/28/2020
Steve Nixon (t)	1025 Ridgemere Lane		825-5768	01/12/2016	02/28/2022
R.E. Deane (t)	1146 Meander Drive		825-0074	01/11/2011	02/28/2020
Vacant (Minis. Assoc)					02/28/2020
Mark Callahan (Sch Bd)	450 Radio Lane		825-3677 #3114	08/10/2009	01/31/2022
Robert M. Ryan (Council)	102 N West Street		825-9248	11/10/2009	Pleasure of Council
Sue Hansohn (BOS)	12310 Rose Cottage Ln		825-1893		Pleasure of Board
John Egertson	302 N Main Street	727-3427			Ex Officio
Chris Hively	400 S Main Street	829-8250			Ex Officio

\*Commission is jointly established by the Town & County. It consists of eight members who serve three-year terms and are responsible for the administration and management of the educational and governmental access channel of cable, Culpeper Media Network. The Commission is solely responsible for determining policies for programming, fund raising, capital purchases and other operations of the channel.

\*Commission meets bi-monthly on the third Mondays at 3:30pm at 105 North Main Street.

### **E911 BOARD OF DIRECTORS**

<u>NAME</u>	<u>REPRESENTING</u>	<u>PHONE NUMBER</u>
Jack Frazier	Board of Supervisors	547-2724
Shawn Stewart	State Police (Advisory Mbr)	829-7415
Frank Reaves Jr	Town Council	825-1210
Anthony Clatterbuck	Fire/Rescue Assoc.	825-1600
Chris Hively	Town Manager	829-8251
Chris Jenkins	Police Chief	727-3430
John Egertson	County Administrator	727-3427
Scott Jenkins (c)	Sheriff	727-3400
Warren Jenkins	County Emergency Svcs.	727-7161

\*Board is jointly established by the Town and County and composed of eight members with one advisory member. It is responsible for establishing operating procedures and policies for the Joint Dispatch Center. The Board also reviews the cost allocation schedule for the Center and makes pertinent recommendations for changes to be submitted to the respective governing bodies.

\*Commission meets quarterly on the third Thursdays at 7:30 AM in the County Board Room.

### **TOWN OF CULPEPER ARTS COMMISSION**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Vacant					06/30/2019
Elizabeth S. Hutchins	14240 Raccoon Ford Road		825-1498	06/12/2012	06/30/2019
Vacant					06/30/2020
Vacant					06/30/2020
H. Clark Stroupe	572 Woodruff Ln	240-606-4812	301-229-6464	05/09/2017	06/30/2020
Charlene M. Spollen	501 S. Blue Ridge Ave.		341-2882	07/11/2017	06/30/2019
Keith Price (c)	809 S. West St	729-5255	825-3424	06/12/2012	Pleasure of Council
Tourism Director	111S. Commerce Street		727-0611		Ex-Officio

\*This seven (7) member committee was created in June 2012 to help reach out to the community groups and increase the awareness of the development of an Arts Center. Staff liaisons are the Tourism Director and Town Manager.

\*Arts Commission meets the third Wednesdays of each month at 6:30 PM.

## **PUBLIC TRANSPORTATION BOARD**

<u>Name</u>	<u>Representing</u>	<u>Address</u>	<u>Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
Doris Clatterbuck	Social Services	219 E Davis #10	727-0372	07/09/2002	03/09/2021
Elana Clements (vc)	Parking Authority	606 S. West St	825-9691	08/17/2005	03/09/2020
Doug George	RRC SB	P O Box 1568	825-3100	03/10/2015	03/09/2019
Caroline Graham	Disability Services Bd.	18411 Mays Lane	547-4838	12/08/2008	03/09/2022
Vacant	Faith Community				03/09/2023
Henry S. Sagna	Town Member	768 Holly Leaf Rd	825-1057	02/13/2018	03/09/2020
Alan Anstine	County Member	2310 Orange Rd	727-0247	03/06/2012	03/09/2021
Michael Socha	VA Regnl Transp Assoc.				Ex-Officio/Non-Voting
Chris Hively	Town Manager	400 S. Main St	829-8251		Ex-Officio/Non-Voting
Chris Jenkins	Police Chief	740 Old Brandy Rd	727-3430		Ex-Officio/Non-Voting

\*Committee consists of nine members appointed by Town Council and two appointed by the Board of Supervisors who serve at large. The Committee also includes one representative from the following agencies: Culpeper County Department of Social Services, Rappahannock-Rapidan Community Services Board, Culpeper County Disability Services Board, Parking Authority, Chamber of Commerce, Culpeper Renaissance Inc., faith community, and two citizen riders.

Committee serves to advise the Town Council on matters affecting public transportation policies, programs and transit services.

\*Committee meets the fourth Thursday of the month at 2:30 p.m. at the VRTA site on Old Brandy Road (next to Comcast).

## **JOINT ADVISORY PLANNING COMMITTEE**

<u>Name</u>	<u>Address</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Appointed</u>	<u>Term Expires</u>
John L. Cerio (t)	913 Langdale Ct.		829-1154	09/11/2012	06/30/2021
Robert J. Engstrom (t)	640 F Southview Court		404-310-7899	10/13/2015	06/30/2019
Walter W Burton (c)	16272 Reva Rd, Reva	547-4668	547-3593	06/04/2013	06/30/2019
Laura Rogers (c)	15055 Spring Ridge Rd	222-7099	825-3393	06/04/2013	06/30/2021
Steve Southard (joint)	15346 Rillhurst Drive	829-6084	547-3466	12/04/2013	06/30/2021

The Culpeper Joint Town – County Advisory Planning Committee was formed pursuant to the Voluntary Settlement of Annexation and Utility Issues between the Town and the County. The Committee serves as an advisory body on land use and development issues to the Town Council and to the Board of Supervisors on matters specifically referred to it by either of those bodies. The Committee meets as needed.