

## TOWN OF CULPEPER SCHEDULE OF FINES & FEES

CODE SECTION	DESCRIPTION	FEE
<b>ENGINEERING</b>		
§7-26	Erosion Control Plan Review (12/06) (6/09)	
	First acre	\$25
	Per acre thereafter	\$1
§7-28	Land disturbing permit (Agreement in Lieu of Plan) for single family dwellings not part of a larger subdivision. (12/06)	\$25
	Overtime, Weekend, and Holiday Inspections (12/06)	\$160 - plus \$40.00 per hour if more than 4 hours are needed.
§22-68	Re-Inspections (12/06)	\$25 base fee, plus additional below, if applicable
	Re-inspect - per liner foot of roadway	\$ 0.10
	Re-inspect – per linear foot of utility	\$ 0.05
	Re-inspect – Per major utility structure (for manhole, fire hydrant, drop inlet, etc)	\$1.00
<b>STREETS</b>		
§21-92	Permit to break, dig up, open or cause to be broken dug up or opened any street, alley, sidewalk or other public place or portion thereof (6/07)	\$50
<b>REFUSE</b>		
§20-76, 77, 78	Monthly sanitation equipment replacement fee (paid on water utility bill) (6/11) (6/14)	\$2/cart
	Second Trash Cart	\$60
§20-32	Refuse collection 3 times per week – Historic District food service locations only (7/12)	\$36/month – 1 cart \$39/month – ea. additional cart
<b>UTILITIES - GENERAL</b>		
	Delinquent fee for bills unpaid eleven (11) days after due date. (6/09) (7/12)	
	One utility	\$15
	More than one	\$20 (also subject to processing fee)
§24-34, 110, 130 & 155	Processing fee for utility bills unpaid eleven (11) days after due date. (6/09) (7/12)	
	Re-connected during regular working hours	\$25
	Plus additional deposit	\$25
	Plus if re-connected	\$50
	5pm-8pm Mon-Fri; 8am-4pm Sat & Sun	
	Second trip to re-connect if no one home	\$50
§24-34, 110 & 155	Late fee for bills unpaid one (1) day after due date.	\$1.50 or 2% of bill, whichever is greater

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CODE SECTION	DESCRIPTION	FEE
<b>UTILITIES – ELECTRIC</b>		
§24-37	Electric Meter (set/placed) based on service (6/07)	
	(6/09)(6/15)	\$100.80
	Residential	\$463.00
	Small/Medium General	\$580.65
	Large General	
	Electric Meter re-read (6/09)	\$20
§24-42	Electric Meter Test - Request by Customer (6/09)	
	First request	No charge
	Second request in a 12 month period	\$25
	All additional requests	\$25
	Electric Line Extensions (6/09)	
	In-town major subdivisions – lots not exceeding one acre	\$2,500 per lot
	In-town major subdivisions – lots one to two acres	\$5,000 per lot
	In-town major subdivisions – lots larger than two acres	\$7,500 per lot
	In-town underground service to single lot, lots in minor subdivisions or small, single phase commercial (6/15)	\$1,500 plus \$1.25 per foot over 125'
	In-town overhead service to single lot, lots in minor subdivisions with single phase commercial	\$1,100 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	In-town large commercial and industrial users, three-phase Service (6/15)	\$4,000 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	Service Changes, overhead to underground, service heavy-up	Time and material
	Electric – new service – application (6/09)	\$25
§24-37	Electric service - security deposit (6/09) (6/15)	
	Residential & Commercial	\$250
§24-32	Electric Rate Schedule	Varies
	Processing Fee – Reconnects ( 6/09) (7/12)	
	Regular hours	\$25
	Plus additional deposit	\$25
	Plus if reconnected	\$50
	5pm-8pm Mon-Fri; 8am-4pm Sat & Sun	
	Second trip to reconnect – no one home	\$50

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CODE SECTION	DESCRIPTION	FEE
<b>UTILITIES – WATER</b>		
§24-95	Water main connections - residential only (2/03), (5/04), (07/06) & (6/09) (6/11) (7/12)  5/8" meter 1" meter 1½" meter 2" meter 3" meter 4" meter  (Note: Commercial and industrial water connections are based upon meter size and consumption.)  Water main connections – residential only (8/04) (7/12) Existing dwellings converting from private well to Town water will be charged 50% of the current tap fee.	\$6,500 ea. in-town \$9,906 ea. in-town \$15,000 ea. \$30,000 ea. \$45,000 ea. \$60,000 ea.   \$3,250 ea.
§24-96	Water Meter Test - Request by Customer (6/11)	First request - No charge Second request in a 12 month period - \$25
§24-96	Monthly water rates (7/12) (7/03)(7/06)(07/07)(05/08)(07/09)(6/11)(6/13)(6/14)  0-2000 2001-25,000 25,001-100,000 over 100,000  Automatic Meter Reading System Conversion Fee (7/07)(7/08)	Minimum \$11.68 58.4¢ per 100 gallons 46.8¢ per 100 gallons 34.9¢ per 100 gallons \$1.00
§24-100	Water Meter (set/placed) Based on meter size (4/05) (6/07) (6/11) (7/12)	5/8" meter - \$281 1" meter - \$340 1½" meter - \$440 2" meter - \$532 3" meter - \$1,465 4" meter - \$1,914
§24-100	Water & wastewater service deposit residential only (7/12)	\$50
	Water sales (bulk) – minimum charge (6/09) (6/11)	\$35.77 for initial 2,000 gallons
	Water sales (bulk) (6/09) (6/11)	\$5.96 per 1,000 over minimum

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CODE SECTION	DESCRIPTION	FEE
<b>UTILITIES - SEWER</b>		
§24-149	Sewer connections - residential only (2/03), (5/04), (7/06) & (6/09) (6/11) (7/12)  5/8" meter 1" meter 1½" meter 2" meter 3" meter 4" meter  (Note: Commercial and industrial connections are based upon meter size and consumption.)  Sewer main connections – residential only (8/04) (7/12) Existing dwellings converting from private septic tank to Town sewer will be charged 50% of the current tap fee.  Monthly sewer rates (05/08) (07/09) (7/12) (6/13)(6/14) (6/15) 0-2,000 2,001-25,000 25,001-100,000 over 100,001  Automatic Meter Reading System Conversion Fee(7/07)(7/08)  Sewer - Flat Rate (6/11) (7/12)(7/15)	\$10,000 ea. \$12,500 ea. in-town \$20,250 ea. in-town \$40,500 ea. in-town \$60,750 ea. in-town \$81,000 ea. in-town           \$5,000 ea.           Minimum \$14.75 73.7¢ per 100 gallons 67.6¢ per 100 gallons 66.2¢ per 100 gallons \$1.00  \$34.84
§24-202	Permit and inspection fee for residential or commercial sewer permit	\$3
§24-202	Permit and inspection fee for industrial sewer permit	\$10
§24-183	Permit and inspection fee for private sewer system permit	\$10
§24-241	Septage Hauler's Fee (6/09) (6/11) (7/12) (6/13)  Wastewater Contribution Permit (5 Years) (6/11)	\$0.101 per gallon \$25.00 minimum charge \$1,000
§24-261	Fats, Oil & Grease (FOG) Permit (5 Years) (6/11)	\$250
§24-239	Surcharge for BOD (\$/kg above 250 mg/l) (6/14)(6/15) Surcharge for TSS (\$/kg above 250 mg/l) (6/14)(6/15)	\$ 0.18 \$ 0.12
	Review of out-of-town water and wastewater service requests - apply to the entire tract of land to be developed.	\$50 per acre; with a minimum charge of \$500, and a maximum charge of \$5,000 for properties within the Mountain Run Lake and Lake Pelham watersheds.   \$25 per acre, with a minimum charge of \$250 and a maximum charge of \$2,500 for properties outside the above mentioned watersheds.

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CODE SECTION	DESCRIPTION	FEE
<b>UTILITIES – TELECOMMUNICATIONS ANTENNAE OR APPURTENANCES</b>		
	Attachment of commercial telecommunications antennae or appurtenances to Town facilities including, but not limited to, water tanks. (4/02) (6/13)	To be negotiated by town manager, \$2,000 min (per provider) per month
	Attachment of non-commercial telecommunications antennae or appurtenances to Town facilities including, but not limited to, water tanks. (6/13)	To be negotiated by Town Manager

<b>PLANNING &amp; COMMUNITY DEVELOPMENT</b>		
	<i>FACILITIES STANDARDS MANUAL</i>	
	Sec. 2.200, Fire Protection Flushing or Testing	\$30
	<i>MISCELLANEOUS – Copies</i>	
	Comprehensive Plan	Hard Copy \$30
	(6/02)	CD Version \$15
	11” x 17” Maps (pack of 15)	\$10
	Large Transportation Map (30"x 42")	\$10
	Large Future Land Use Map (30" x 42")	\$10
	Facilities Standards Manual	\$20
	Capital Improvements Plan (04/09)	Hard Copy \$20
		CD Version \$15
	Maps	\$5 each
	Miscellaneous Documents	\$. 25 each page
	Subdivision Ordinance	\$7
	Water and Sewer Specifications	\$25
	Zoning Ordinance	\$15
	<i>SUBDIVISION ORDINANCE</i>	
§22-38	Penalty for Violation of Chapter	\$10-\$1,000 (each day constitutes a new violation)
§22-108	Minor Subdivision Plats or Plans	\$50
	Final Plat, Record plat (10/03)	5 acres or less \$50 + \$10 per lot
		More than 5 acres \$100 + \$10 per lot
	Revisions, Subsequent Submissions	\$50
22-118	Vacation of Plat	\$150
	<i>ZONING ORDINANCE</i>	
	Architectural Compatibility Finding	None
§27-377	Amendment Ordinance Request (6/13)	\$300
	Boat Dock Permit - For a 5 year permit (11/10)	\$25
§27-352	Certificate of Occupancy (12/06) (6/09)	\$40
		Re-inspection \$25
	Weekend or Holiday Re-inspection	\$160 minimum



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CODE SECTION	DESCRIPTION	FEE
<b>PLANNING &amp; COMMUNITY DEVELOPMENT, CON'T.</b>		
	Zoning permit (6/13)	Residential \$25 Other \$100
	Zoning Verification/Compliance Letter (6/13)	\$25

<b>POLICE</b>	<b>(6/09)</b>	
	Administrative:	
	Accident Reports	\$2
	Incident Reports	\$5
	Fingerprinting	for town residents \$5 for out-of-town residents \$15
	Parking: (6/13)	
	1 <sup>st</sup> Offense	\$10
	2 <sup>nd</sup> Offense	\$25
	3 <sup>rd</sup> and Subsequent Offenses	\$50
	Court Charges	\$61

<b>OTHER / MISCELLANEOUS</b>		
§16-30	Solicitors Permit Fee (2/04)	\$20

<b>TREASURER</b>		
	Boating Permit—Two years (9/11)	\$20
	Boating Permit—Two consecutive days (9/11)	\$ 5
	Collection	\$25
	Credit Card Convenience (6/11)	\$2.50
	DMV Stops	\$30
	Fishing Certificate—Two Years (9/11)	\$20
	Fishing Certificate—Two consecutive days (9/11)	\$ 5
	New Service Application (6/09)	\$25
	Returned Check	\$35
	Unauthorized Use of Meter – Theft of Service	\$250 plus usage

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Attest:

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Town Clerk

*\* This schedule is not all inclusive. For further information, please contact the Planning & Community Development Department at 540-829-8260.*

Approved: March 9, 1999 – first reading  
April 13, 1999 – second reading

Revisions:	July 13, 1999 and September 1999	October 2011
	July 2000	June 2012
	April 2001	July 2012
	April 2002 and May 2002	June 2013
	February 2003, July 2003 and October 2003	June 2014
	February 2004, March 2004, and May 2004	June 2015
	April 2005	
	July 2006, August 2006, and December 2006	
	March 2007, June 2007	
	May 2008	
	April 2009, June 2009	
	July 2010, November 2010	
	June 2011	