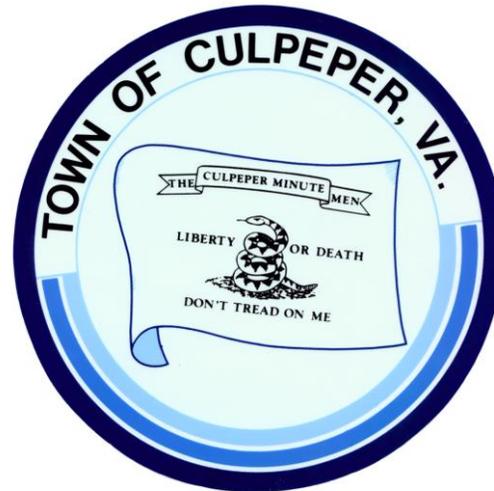

TOWN OF CULPEPER

FY16 BUDGET

Adopted June 9, 2015

(July 1, 2015 - June 30, 2016)



Michael T. Olinger, Mayor

William M. Yowell, Vice Mayor

David B. Lochridge

Keith D. Price

Frank Reaves, Jr.

Pranas A. Rimeikis

Jon D. Russell

Robert M. Ryan

Meaghan Taylor

Christopher D. Hively, Town Manager

Pon Yusuf, Treasurer

TABLE OF CONTENTS

	<u>page</u>		<u>page</u>
Adopted Resolutions	1		
FY16 Fine & Fee Schedule	21		
 GENERAL FUND 			
Summary of General Fund Revenues & Expenditures	29		
General Fund Revenues	31		
1101 Town Council	36		
1201 Town Manager	39		
1202 Town Clerk	42		
1203 Human Resources	45		
1204 Town Attorney	48		
1208 Annual Audit	50		
1213 Treasurer	52		
1219 Risk Management	55		
1220 Information Technology	57		
1221 Motor Pool	62		
1301 Election Board	65		
3101 Police	67		
3102 Drug Seizure Fund	70		
3103 E911	72		
3202 Fire Department	74		
3203 Rescue Services	76		
3204 Va Regional Transit	78		
4101 General Engineering	80		
4102 Streets	83		
4105 Snow & Ice Removal	86		
4107 Traffic Engineering	88		
4203 Sanitation	91		
4302 General Properties	94		
6600 Culpeper Media Network	97		
7103 Parks & Recreation	100		
7108 Cemetery	103		
8101 Planning & Community Development	106		
8103 Visitor's Center	110		
8104 Tourism	112		
8105 Economic Development (CRI)	116		
8106 Contributions to Other Agencies	118		
9218 Disaster/Emergency	120		
9900 Debt Service	121		
9990 Contingency	123		
 GENERAL CAPITAL FUND 			
Capital Fund	124		
 WATER FUND 			
Water Fund Summary			126
Water Fund Revenues			127
3700 Water Treatment			128
3800 Water Distribution			132
9900 Debt Service			135
9950 Transfers/Contingency			135
Water Fund Capital			136
 WASTEWATER FUND 			
Wastewater Fund Summary			139
Wastewater Fund Revenues			140
4700 Wastewater Treatment			141
4800 Wastewater Collection			146
9900 Debt Service			149
9950 Transfers/Contingency			149
Wastewater Fund Capital			150
 ELECTRIC FUND 			
Electric Fund Summary			152
Electric Fund Revenues			153
5600 Administration			154
5700 Electric Generation			157
5800 Electric Distribution			161
9900 Debt Service			165
9950 Transfers/Contingency			165
Electric Fund Capital			167
 FAIRVIEW CEMETERY FUND 			
Fairview Cemetery Fund Summary			169
7500 Fairview Cemetery Revenues			171
7700 Fairview Cemetery Expenditures			171
 PARKING AUTHORITY FUND 			
Parking Authority Summary			172
8500 Parking Authority Revenues			174
8700 Parking Authority Expenditures			174



RESOLUTION
ADOPTING THE FY2016 BUDGET

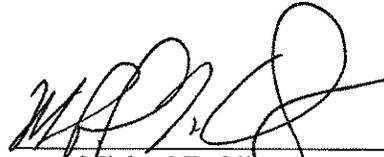
Resolution No. R-2015-005

WHEREAS, the Council of the Town of Culpeper, Virginia , has presented a balanced budget for FY2016, beginning July 1, 2015, and ending June 30, 2016; and

WHEREAS, the FY2016 budget totals \$46,181,440.

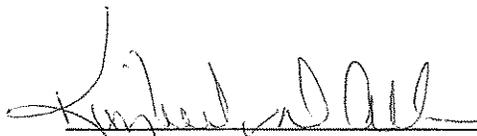
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the FY2016 budget to be effective July 1, 2015 through June 30, 2016.

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:



Kimberly D. Allen, Town Clerk



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016 IN THE AMOUNT OF \$46,181,440.

Resolution No. R-2015-006

BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2015 - June 30, 2016:

GENERAL FUND	
Town Council	\$192,971
Town Manager	\$112,090
Town Clerk	\$284,464
Human Resources	\$293,656
Town Attorney	\$100,880
Auditor	\$80,000
Treasurer	\$1,272,729
Risk Management	\$130,287
Information Technology	\$1,101,782
Motor Pool	\$242,237
Electoral Board	\$200
Police	\$4,291,143
Police - Drug Fund	\$10,000
E911 Operations Center	\$384,221
Volunteer Fire Services	\$142,000
Volunteer Rescue Services	\$25,000
Virginia Regional Transit	\$114,192
General Engineering	\$245,860
Streets	\$2,115,383
Snow & Ice Removal	\$66,690
Traffic Engineering	\$174,581
Sanitation	\$396,327
General Properties	\$473,882
Culpeper Media Network	\$212,230
Parks & Recreation	\$379,711
Cemetery	\$146,519
Planning & Community Development	\$562,357
Visitors Center	\$55,628
Tourism	\$290,540

Economic Development	\$188,750
Outside Agencies & Groups	\$0
General Fund Debt Service	\$1,796,142
Subtotal GF Operations	\$15,882,452
Transfer to Sanitation Equipment Replacement Fund	\$120,000
Transfer to Capital Reserve Fund	\$25,852
Transfer to Parking Authority	\$47,055
Transfer to Special tax districts	\$39,000
Total General Fund Operations	\$16,114,359
GENERAL FUND CAPITAL	
Total GF Capital Fund	\$505,000
WATER FUND	
Treatment	\$2,148,987
Distribution	\$814,778
Debt Service	\$774,879
Transfers	\$99,675
Total Water Fund	\$3,838,319
WATER FUND CAPITAL	
Total Water Capital Fund	\$5,285,500
WASTEWATER FUND	
Treatment	\$3,204,388
Collection	\$399,579
Debt Service	\$1,544,040
Transfers	\$127,260
Total Wastewater Fund	\$5,275,268
WASTEWATER CAPITAL	
Total Wastewater Capital Fund	\$1,315,000
LIGHT & POWER FUND	
Administration	\$1,027,225
Generation	\$7,986,981
Distribution	\$1,771,099
Debt Service	\$666,150
Transfers	\$768,645
Total Light & Power Fund	\$12,220,100
LIGHT & POWER CAPITAL	
Total Light & Power Capital fund	\$760,000

CEMETERY PERPETUAL CARE FUND	
Total Cemetery Perpetual Care fund	\$769,500
PARKING AUTHORITY	
Total Parking Authority	\$98,395
TOTAL ALL FUNDS	\$46,181,440

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

The Town of Culpeper Capital Improvements Program for 2016-2020, reviewed and approved by the Town of Culpeper Planning Commission, is included as reference to the FY16 Budget and the approved FY16 funded project totals are reflected in the Capital Fund totals listed in this FY16 Appropriation Resolution.

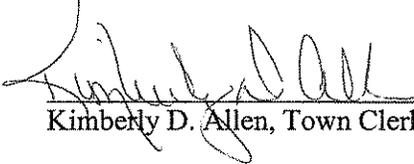
All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:



Kimberly D. Allen, Town Clerk



RESOLUTION

**APPROVING THE EMPLOYEE CLASSIFICATION PLAN
and SALARY/WAGE SCALE FOR FY2016**

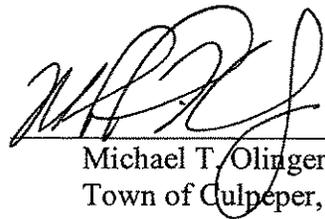
Resolution: R-2015-007

WHEREAS, pursuant to Section 6.1 of the Town of Culpeper Personnel Policies and Employee Handbook, the Employee Classification Plan and Salary/Wage Scale is being presented for council's adoption in conjunction with the FY2016 budget; and

WHEREAS, after a general review was made of the Employee Position Classification and Salary/Wage Scale by the Town Manager, it is recommended that Council approve the Employee Positions Classification and Salary/Wage Scale for FY2016, to become effective July 1, 2015;

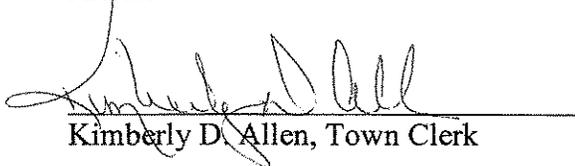
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper hereby adopts the FY2016 Employee Positions Classification and Salary/Wage Scale for FY2016, which overrides any inconsistent provisions in any tax, budget, or appropriation resolutions adopted before or at the same time as this Resolution.

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:



Kimberly D. Allen, Town Clerk

TOWN OF CULPEPER
JOB CLASSIFICATIONS BY JOB TITLE - FY2016

Position	Exemption Status	Grade	Hourly			Salary (40 hours/week)		
			Min	Mid	Max	Min	Mid	Max
Park Attendant	NE	5	\$10.83	\$14.08	\$17.33	\$22,531.39	\$29,290.81	\$36,050.23
Maintenance Worker	NE	6	\$11.34	\$14.74	\$18.14	\$23,587.50	\$30,663.75	\$37,740.00
Visitor's Center Assistant	NE	6	\$11.34	\$14.74	\$18.14	\$23,587.50	\$30,663.75	\$37,740.00
Administration Office Clerk	NE	8	\$12.52	\$16.27	\$20.03	\$26,033.46	\$33,843.50	\$41,653.54
Community Service Officer	NE	8	\$12.52	\$16.27	\$20.03	\$26,033.46	\$33,843.50	\$41,653.54
Maintenance/Construction Worker	NE	8	\$12.52	\$16.27	\$20.03	\$26,033.46	\$33,843.50	\$41,653.54
Records Management/Administrative Assistant	NE	8	\$12.52	\$16.27	\$20.03	\$26,033.46	\$33,843.50	\$41,653.54
Building & Grounds Maintenance Technician	NE	9	\$13.15	\$17.10	\$21.04	\$27,353.34	\$35,559.34	\$43,765.34
Tourism Services Administrator	NE	9	\$13.15	\$17.10	\$21.04	\$27,353.34	\$35,559.34	\$43,765.34
Wastewater Plant Operator Trainee	NE	9	\$13.15	\$17.10	\$21.04	\$27,353.34	\$35,559.34	\$43,765.34
Water Plant Operator Trainee	NE	9	\$13.15	\$17.10	\$21.04	\$27,353.34	\$35,559.34	\$43,765.34
Customer Service Representative	NE	10	\$13.83	\$17.97	\$22.12	\$28,759.92	\$37,387.90	\$46,015.87
Plant Maintenance Worker	NE	10	\$13.83	\$17.97	\$22.12	\$28,759.92	\$37,387.90	\$46,015.87
Records Specialist	NE	10	\$13.83	\$17.97	\$22.12	\$28,759.92	\$37,387.90	\$46,015.87
Senior Maintenance/Construction Worker	NE	10	\$13.83	\$17.97	\$22.12	\$28,759.92	\$37,387.90	\$46,015.87
Wastewater Plant Operator IV	NE	10	\$13.83	\$17.97	\$22.12	\$28,759.92	\$37,387.90	\$46,015.87
Water Plant Operator IV	NE	10	\$13.83	\$17.97	\$22.12	\$28,759.92	\$37,387.90	\$46,015.87
Billing/Accounting Clerk	NE	11	\$14.51	\$18.87	\$23.22	\$30,187.92	\$39,244.30	\$48,300.67
Cable TV Technical Assistant	NE	11	\$14.51	\$18.87	\$23.22	\$30,187.92	\$39,244.30	\$48,300.67
Equipment Operator	NE	11	\$14.51	\$18.87	\$23.22	\$30,187.92	\$39,244.30	\$48,300.67
Gardner	NE	11	\$14.51	\$18.87	\$23.22	\$30,187.92	\$39,244.30	\$48,300.67
Quartermaster/Property & Evidence Specialist	NE	11	\$14.51	\$18.87	\$23.22	\$30,187.92	\$39,244.30	\$48,300.67
Utility Locator	NE	11	\$14.51	\$18.87	\$23.22	\$30,187.92	\$39,244.30	\$48,300.67
Administrative Specialist	NE	12	\$15.25	\$19.83	\$24.40	\$31,725.06	\$41,242.58	\$50,760.10
Traffic Engineering Technician	NE	12	\$15.25	\$19.83	\$24.40	\$31,725.06	\$41,242.58	\$50,760.10
Wastewater Plant Operator III	NE	12	\$15.25	\$19.83	\$24.40	\$31,725.06	\$41,242.58	\$50,760.10
Water Plant Operator III	NE	12	\$15.25	\$19.83	\$24.40	\$31,725.06	\$41,242.58	\$50,760.10
Water Utility AMR Technician	NE	12	\$15.25	\$19.83	\$24.40	\$31,725.06	\$41,242.58	\$50,760.10
Utility Service Technician	NE	13	\$16.02	\$20.83	\$25.64	\$33,326.46	\$43,324.40	\$53,322.34
Equipment Mechanic	NE	13	\$16.02	\$20.83	\$25.64	\$33,326.46	\$43,324.40	\$53,322.34
Planning and Zoning Assistant	E	13	\$16.02	\$20.83	\$25.64	\$33,326.46	\$43,324.40	\$53,322.34
Warehouse Clerk	NE	13	\$16.02	\$20.83	\$25.64	\$33,326.46	\$43,324.40	\$53,322.34
Civilian Analyst	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Collections Supervisor	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Plant Mechanic	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Police Officer I	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Treasury Supervisor	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Wastewater Plant Operator II	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Water Plant Operator II	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Senior Equipment Operator	NE	14	\$16.84	\$21.90	\$26.95	\$35,035.98	\$45,546.77	\$56,057.57
Administration Support Officer	NE	15	\$17.69	\$22.99	\$28.30	\$36,788.34	\$47,824.84	\$58,861.34
Crew Leader	NE	15	\$17.69	\$22.99	\$28.30	\$36,788.34	\$47,824.84	\$58,861.34
Geographic Information System (GIS) Technician	NE	15	\$17.69	\$22.99	\$28.30	\$36,788.34	\$47,824.84	\$58,861.34
Line Technician Apprentice	NE	15	\$17.69	\$22.99	\$28.30	\$36,788.34	\$47,824.84	\$58,861.34
Operator Mechanic	NE	15	\$17.69	\$22.99	\$28.30	\$36,788.34	\$47,824.84	\$58,861.34
Records Supervisor	NE	15	\$17.69	\$22.99	\$28.30	\$36,788.34	\$47,824.84	\$58,861.34
Tourism and Marketing Specialist	NE	15	\$17.69	\$22.99	\$28.30	\$36,788.34	\$47,824.84	\$58,861.34
Collections Supervisor I	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Construction Inspector	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Human Resources Technician	E	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Payment Obligations Supervisor	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Police Officer II	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Procurement Officer	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Treasury Supervisor I	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Wastewater Plant Operator I	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Water Plant Operator I	NE	16	\$18.58	\$24.16	\$29.73	\$38,649.84	\$50,244.79	\$61,839.74
Collections Supervisor II	NE	17	\$19.53	\$25.39	\$31.24	\$40,618.44	\$52,803.97	\$64,989.50
Electric Meter/Substation Generator Technician	NE	17	\$19.53	\$25.39	\$31.24	\$40,618.44	\$52,803.97	\$64,989.50
IT Specialist	E	17	\$19.53	\$25.39	\$31.24	\$40,618.44	\$52,803.97	\$64,989.50
Senior Plant Mechanic	NE	17	\$19.53	\$25.39	\$31.24	\$40,618.44	\$52,803.97	\$64,989.50
Treasury Supervisor II	NE	17	\$19.53	\$25.39	\$31.24	\$40,618.44	\$52,803.97	\$64,989.50
Collections Supervisor III	NE	18	\$20.52	\$26.67	\$32.83	\$42,674.76	\$55,477.19	\$68,279.62
Laboratory Analyst	E	18	\$20.52	\$26.67	\$32.83	\$42,674.76	\$55,477.19	\$68,279.62

TOWN OF CULPEPER
JOB CLASSIFICATIONS BY JOB TITLE - FY2016

Laboratory Supervisor	E	18	\$20.52	\$26.67	\$32.83	\$42,674.76	\$55,477.19	\$68,279.62
Line Technician - 2nd Class	NE	18	\$20.52	\$26.67	\$32.83	\$42,674.76	\$55,477.19	\$68,279.62
Police Sergeant	NE	18	\$20.52	\$26.67	\$32.83	\$42,674.76	\$55,477.19	\$68,279.62
Substation Generation Supervisor	E	18	\$20.52	\$26.67	\$32.83	\$42,674.76	\$55,477.19	\$68,279.62
Treasury Supervisor III	NE	18	\$20.52	\$26.67	\$32.83	\$42,674.76	\$55,477.19	\$68,279.62
Fleet Manager	NE	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Deputy Town Clerk	E	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Geographic Information System (GIS) Coordinator	E	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Lead Operator	NE	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Programmer/Analyst	E	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Project Manager	NE	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Revenue/Process Compliance Analyst	E	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Support Division Manager	NE	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Systems Administrator	E	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Water Utility Supervisor	NE	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Zoning Inspector	NE	19	\$21.56	\$28.02	\$34.49	\$44,839.20	\$58,290.96	\$71,742.72
Electric Line Serviceman	NE	20	\$22.67	\$29.47	\$36.27	\$47,154.60	\$61,300.98	\$75,447.36
Line Technician - 1st Class	NE	20	\$22.67	\$29.47	\$36.27	\$47,154.60	\$61,300.98	\$75,447.36
Senior Accountant	E	20	\$22.67	\$29.47	\$36.27	\$47,154.60	\$61,300.98	\$75,447.36
Operations Supervisor	NE	21	\$23.79	\$30.93	\$38.07	\$49,491.42	\$64,338.85	\$79,186.27
Lead Lineman	NE	21	\$23.79	\$30.93	\$38.07	\$49,491.42	\$64,338.85	\$79,186.27
Plant Maintenance Supervisor	NE	21	\$23.79	\$30.93	\$38.07	\$49,491.42	\$64,338.85	\$79,186.27
Police Lieutenant	NE	21	\$23.79	\$30.93	\$38.07	\$49,491.42	\$64,338.85	\$79,186.27
Chief Accountant	E	22	\$24.99	\$32.49	\$39.98	\$51,979.20	\$67,572.96	\$83,166.72
Assistant Environmental Services Director	E	23	\$26.26	\$34.14	\$42.02	\$54,619.98	\$71,005.97	\$87,391.97
Assistant Light & Power Director	E	23	\$26.26	\$34.14	\$42.02	\$54,619.98	\$71,005.97	\$87,391.97
Assistant Public Works Director	E	23	\$26.26	\$34.14	\$42.02	\$54,619.98	\$71,005.97	\$87,391.97
Deputy Town Treasurer	E	23	\$26.26	\$34.14	\$42.02	\$54,619.98	\$71,005.97	\$87,391.97
Police Captain	E	23	\$26.26	\$34.14	\$42.02	\$54,619.98	\$71,005.97	\$87,391.97
Principal Planner	E	23	\$26.26	\$34.14	\$42.02	\$54,619.98	\$71,005.97	\$87,391.97
Zoning Administrator	E	23	\$26.26	\$34.14	\$42.02	\$54,619.98	\$71,005.97	\$87,391.97
Police Major	E	26	\$30.56	\$39.72	\$48.89	\$63,555.71	\$82,622.42	\$101,689.14
Tourism Director	E	26	\$30.56	\$39.72	\$48.89	\$63,555.71	\$82,622.42	\$101,689.14
Town Clerk	E	26	\$30.56	\$39.72	\$48.89	\$63,555.71	\$82,622.42	\$101,689.14
Human Resources Director	E	29	\$35.29	\$45.88	\$56.47	\$73,407.36	\$95,429.57	\$117,451.78
Information Technology Director	E	29	\$35.29	\$45.88	\$56.47	\$73,407.36	\$95,429.57	\$117,451.78
Director of Planning & Community Development	E	30	\$37.06	\$48.17	\$59.29	\$77,077.73	\$100,201.05	\$123,324.36
Environmental Services Director	E	30	\$37.06	\$48.17	\$59.29	\$77,077.73	\$100,201.05	\$123,324.36
Light and Power Director	E	30	\$37.06	\$48.17	\$59.29	\$77,077.73	\$100,201.05	\$123,324.36
Chief of Police	E	31	\$38.91	\$50.58	\$62.26	\$80,931.61	\$105,211.10	\$129,490.58
Finance Director/Town Treasurer	E	31	\$38.91	\$50.58	\$62.26	\$80,931.61	\$105,211.10	\$129,490.58
Public Services Director	E	32	\$40.85	\$53.11	\$65.37	\$84,978.20	\$110,471.65	\$135,965.11



RESOLUTION
IMPOSING AND LEVYING TAXES WITHIN THE TOWN OF CULPEPER, VIRGINIA
UPON ALL PROPERTY FOR THE CALENDAR YEAR 2015

Resolution No. R-2015-008

WHEREAS, the Council of the Town of Culpeper, Virginia, has presented a balanced budget for FY2016, beginning July 1, 2015, and ending June 30, 2016; and

WHEREAS, projected revenue in this budget is based on the following tax rates for the year beginning the 1st day of January 2015.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Culpeper, Virginia, hereby adopts the following tax rates for the support of the Town Government for the tax year beginning on the 1st day of January 2015:

SECTION 1 - REAL ESTATE

Upon all lands, lots and the improvements thereon, not exempt from taxation, there shall be a tax of eleven cents (\$0.11) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 2 - PUBLIC SERVICE CORPORATIONS

Upon all real and personal property of public service corporations assessed by the Commonwealth, there shall be a tax equal to the Town's real and tangible personal property rate of eleven cents (\$0.11) for every one hundred dollars (\$100) of assessed value and one dollar (\$1.00) for every one hundred dollars (\$100) of assessed value, respectively. Said property shall be assessed in accordance with §58.1-2604 of the Code of Virginia.

SECTION 3 - TANGIBLE PERSONAL PROPERTY

Upon all tangible personal property of every kind and description not exempt from taxation, there shall be a tax of one dollar (\$1.00) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 4 - MACHINERY & TOOLS

Upon all machinery and tools used or employed by that person, firm or corporation in any trade or business, not exempt from taxation, there shall be a tax of eighty cents (\$0.80) for every one hundred (\$100) of assessed value thereof. Said property shall be valued in accordance with §58.1-3507 of the Code of Virginia.

SECTION 5 – SOUTHRIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Southridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on December 11, 2007, not exempt from taxation, there shall be an additional tax of fifteen cents (\$0.15) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 6 – LAFAYETTE RIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Lafayette Ridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on January 13, 2009, not exempt from taxation, there shall be an additional tax of ten cents (\$0.10) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 7 – WILLOW SHADE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Willow Shade Service District, as established by the Council of the Town of Culpeper at its regular meeting on June 8, 2010, not exempt from taxation, there shall be an additional tax of six cents (\$0.06) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 8 - BANK STOCK TAX

Upon the net capital of any bank or branch bank located in the Town, the tax shall be eighty cents (\$0.80) of each one hundred dollars of net capital as provided for in Article II of Chapter 23 of the Town Code and Section 58.1-1200 *et. seq.* of the Code of Virginia.

SECTION 9 - BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSES

Upon all businesses, professions, and occupations there is hereby imposed the below listed tax rate per one hundred dollars of gross receipts, as provided for in Section 10-25 of the Town Code, all of which are below the State allowed maximums:

\$	0.08	Contracting
	0.10	Retail Sales
	0.29	Financial, Real Estate & Professional Services
	0.18	Repair, Personal, Business & Other Services

The business license tax for new businesses is the greater of a \$24 (minimum), or the actual tax amount based on estimated gross receipts.

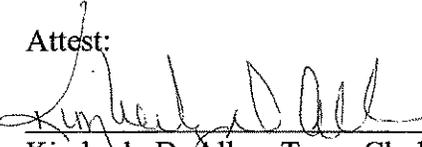
SECTION 10 - ALL OTHERS

All other taxes, fees, charges, utility usage rates and penalties shall remain the same as they were on the date of this resolution's adoption, as heretofore set by Ordinance or Resolution by the Town Council, until the Town Council establishes or amends such taxes, fees, charges, utility usage rates and penalties.

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:


Kimberly D. Allen, Town Clerk



RESOLUTION

ADOPTING THE PERSONAL PROPERTY TAX RELIEF-IMPLEMENTATION OF THE 2004-2005 CHANGES TO THE PERSONAL PROPERTY TAX RELIEF ACT OF 1998; SPECIFIC RELIEF

Resolution No. R-2015-009

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code Section 58.1-3523 *et. seq.* (“PPTRA”), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the “2005 Appropriations Act”); and

WHEREAS, these legislative enactments require the Town of Culpeper to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS, these legislative enactments provide for the appropriation to the Town of Culpeper, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper as follows:

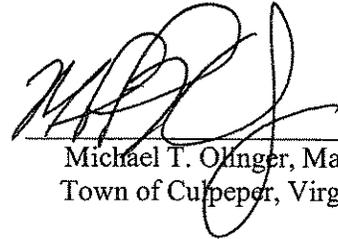
Qualifying vehicles obtaining situs within the Town of Culpeper during the tax year 2015, shall receive personal property tax relief in the following manner:

- SECTION 1.** Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief.
- SECTION 2.** Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 29% tax relief.
- SECTION 3.** Personal use vehicles valued at \$20,001 or more will be eligible for 29% tax relief on the first \$20,000 of value.
- SECTION 4.** All other vehicles which do not meet the definition of “qualifying” (business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

SECTION 5. Pursuant to authority conferred in Item 503.D of the 2005 Appropriations Act, the entitlement to state PPTRA relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

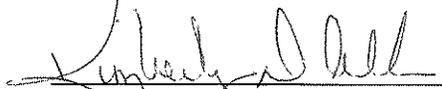
SECTION 6. This Resolution shall be deemed effective July 1, 2015.

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:



Kimberly D. Allen, Town Clerk



**RESOLUTION SETTING NEW ELECTRIC RATES
EFFECTIVE JULY 1, 2015**

Resolution No. R-2015-010

WHEREAS, pursuant to Town of Culpeper Code §24-32, the Town Council shall, from time to time, fix the rates to be paid for the use of electric services,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that ALL electric rates for all billings, except Street Lighting and Traffic Control, on and after July 1, 2015 be increased by 3% to the non-fuel charge component except Basic Customer Charge and RKVA Charge and each Basic Customer Charge to continue to with the \$1.50 special assessment for Automated Meter Reading and to be amended as follows:

Residential Rate – “Schedule RS” :

A. Basic Customer Charge:	<u>EXISTING</u>	<u>EFF. 7-1-15</u>
B. Plus KWH charge:	\$9.50	\$9.50
First 800 KWH	\$0.09886 per KWH	\$0.10183 per KWH
Excess over 800 KWH	\$0.11003 per KWH	\$0.11333 per KWH
C. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.		

**Small General Service Rate –
“Schedule SGS” :**

A. Basic Customer Charge:	<u>EXISTING</u>	<u>EFF. 7-1-15</u>
Single Phase	\$18.50	\$18.50
Three Phase	\$30.00	\$30.00
B. Plus kWh charge:		\$0.10766 per kWh
C. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.		

**Medium General Service –
“Schedule MGS”**

- | | | | |
|----|---|-------------------|--------------------|
| A. | Basic Customer Charge: | <u>EXISTING</u> | <u>EFF. 7-1-15</u> |
| | | \$52.00 | \$52.00 |
| B. | Plus kWh Charge: | \$0.07157 per kWh | \$0.07371 per kWh |
| C. | Plus kW demand charge: | \$6.71 per kW | \$6.91 per kW |
| D. | Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier. | | |

**Large General Service – “Schedule
LGS”:**

- | | | | |
|----|---|-------------------|--------------------|
| A. | Basic Customer Charge | <u>EXISTING</u> | <u>EFF. 7-1-15</u> |
| B. | Plus kWh Charge: | \$97.00 | \$97.00 |
| | First 24,000 kWh | \$0.04572 per kWh | \$0.04709 per kWh |
| | Next 186,000 kWh | \$0.03241 per kWh | \$0.03338 per kWh |
| | Additional kWh | \$0.02973 per kWh | \$0.03062 per kWh |
| C. | Plus kW Charge: | \$16.77 per kW | \$17.27 per kW |
| | *First 100 kW | \$16.83 per kW | \$17.33 per kW |
| | Next 650 kW | \$16.46 per kW | \$16.95 per kW |
| | Additional kW | | |
| | * Minimum Charge 50 kW | | |
| D. | Plus the following rKVA Charge | \$0.060 per rKVA | \$0.060 per rKVA |
| | All rKVA of demand | | |
| E. | Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier. | | |

**Time of Use Service Rate –
“Schedule TOU”:**

A. Basic Customer Charge:	<u>EXISTING</u> \$52.00	<u>EFF. 7-1-15</u> \$52.00
B. Plus the following kW Demand charge: Billing months June through September Billing months October through May Plus distribution demand charge All kW of demand	\$9.75 per kW \$7.56 per kW \$4.13 per kW	\$10.04 per kW \$7.79 per kW \$4.25 per kW
C. Plus kWh Charge: All on-peak kWh All off-peak kWh	\$0.04929 per kWh \$0.00818 per kWh	\$0.05077 per kWh \$0.00842 per kWh

E. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.
F. The minimum charge shall be such as may be contracted for but no less than the Basic Customer Charge.

Street and Yard Light Service Rate – “Schedule “SL”:

Mercury Vapor	<u>TYPE</u>	<u>LUMENS</u>	<u>Monthly kWh</u>	<u>EXISTING</u>	<u>EFF. 7-1-15</u>
	100	3300	40	\$ 8.96	\$ 8.96
	175	7000	70	\$11.45	\$11.45
	250	11000	100	\$14.92	\$14.92
	400	20000	150	\$21.63	\$21.63
High Pressure Sodium	<u>TYPE</u>	<u>LUMENS</u>	<u>Monthly kWh</u>	<u>EXISTING</u>	<u>EFF. 7-1-15</u>
	70	5000	30	\$ 10.07	\$10.07
	100	8000	40	\$15.26	\$15.26
	150	14000	70	\$15.87	\$15.87
	250	23000	105	\$19.28	\$19.28
	400	42000	160	\$29.35	\$29.35

Traffic Control Service Rate– “Schedule “TCS”:

A. Energy Charge	<u>EXISTING</u>	<u>EFF. 7-1-15</u>
B. Minimum Charge	\$0.03932 per kWh	\$0.03932 per kWh
C. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.	\$5.07	\$5.07

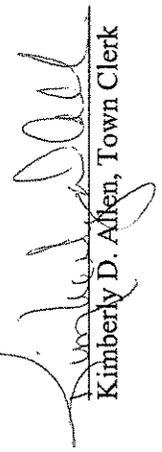
Electric Meter Charge:
 Residential
 Small and Medium General Service
 Large General Service

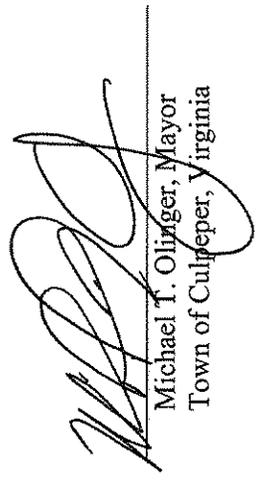
EXISTING
 \$100.80
 \$333.90
 \$580.65

EFF. 7-1-15
 \$100.80
 \$463.00
 \$580.65

ADOPTED this 9th day of June 2015.

Attest:


 Kimberly D. Allen, Town Clerk


 Michael T. Olinger, Mayor
 Town of Culpeper, Virginia



**RESOLUTION
SETTING NEW WATER AND SEWER RATES EFFECTIVE JULY 1, 2015**

Resolution No. R-2015-011

WHEREAS, pursuant to Virginia Code §15.2-2109 *et seq.* and Town of Culpeper Codes §24-100 and §24-164, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that sewer rates for all billings after June 30, 2015 be increased by approximately 2% and that water rates for all billings after June 30, 2015 remain the same and as shown in the flow tier amended as follows:

Rates per 100 Gallons of Consumption (except for flat minimum rates up to 2,000 gallons/month)

Water Rates

<u>Gallons</u>	<u>Existing</u>	<u>Eff. 7-1-15</u>
0 – 2,000 (min.)	\$11.68	\$11.68
2,001 – 25,000	58.4¢	58.4¢
25,001 – 100,000	46.8¢	46.8¢
OVER 100,000	34.9¢	34.9¢

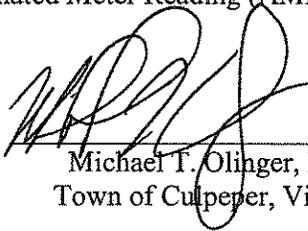
Sewer Rates

<u>Gallons</u>	<u>Existing</u>	<u>Eff. 7-1-15</u>
0 – 2,000 (min.)	\$14.46	\$14.75
2,001 – 25,000	72.3¢	73.7¢
25,001 – 100,000	66.3¢	67.6¢
OVER 100,000	64.9¢	66.2¢

Sewer Flat Rate	\$34.16	\$34.84
------------------------	----------------	----------------

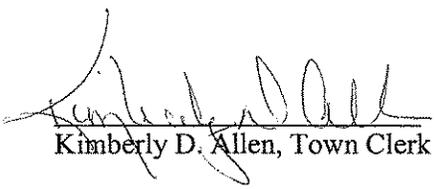
A \$1.00/month basic charge will be assessed to all water customers and a \$1.00/month basic charge will be assessed to all sewer customers for the Automated Meter Reading (AMR) system conversion.

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:



Kimberly D. Allen, Town Clerk



RESOLUTION
SETTING NEW WATER METER SERVICE FEES EFFECTIVE JULY 1, 2015

Resolution No. R-2015-012

WHEREAS, in February 2005, Town Council authorized the initiation of water meter service fees to recover the cost of meters and meter boxes;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia that all water meters set after June 30, 2015 shall be charged at the current rate and as follows:

METER SIZE	EXISTING FEE	EFFECTIVE 7-1-15 FEE
FIVE-EIGHTHS (5/8")	\$ 281	\$ 281
ONE INCH (1")	\$ 340	\$ 340
ONE & ONE HALF (1½")	\$ 440	\$ 440
TWO INCH (2")	\$ 532	\$ 532
THREE INCH (3")	\$ 1,465	\$ 1,465
FOUR INCH (4")	\$ 1,914	\$ 1,914

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:



Kimberly D. Allen, Town Clerk



RESOLUTION
SETTING NEW WATER AND SEWER TAP PRIVILEGE ASSESSMENT FEES
EFFECTIVE JULY 1, 2015

Resolution No. R-2015-013

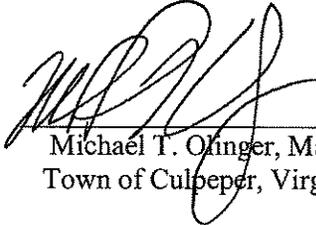
WHEREAS, pursuant to Virginia Code §15.2-2109 *et seq.* and Town of Culpeper Codes §24-95 and §24-149, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Culpeper, Virginia, that all tap privilege connection fees purchased after June 30, 2015 will remain at the current rate and as follows:

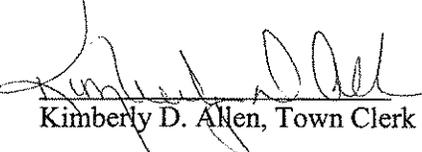
WATER & WASTEWATER TAP PRIVILEGE ASSESSMENT FEES

METER SIZE	MAXIMUM ALLOWABLE GALLONS	EXISTING FEE		EFFECTIVE 7-1-15 FEE	
		WATER	SEWER	WATER	SEWER
FIVE-EIGHTHS (5/8")	10,000	6,500	10,000	6,500	10,000
ONE INCH (1")	25,000	9,906	12,500	9,906	12,500
ONE & ONE HALF (1½")	75,000	15,000	20,250	15,000	20,250
TWO INCH (2")	150,000	30,000	40,500	30,000	40,500
THREE INCH (3")	225,000	45,000	60,750	45,000	60,750
FOUR INCH (4")	300,000	60,000	81,000	60,000	81,000

ADOPTED this 9th day of June 2015.


 Michael T. Olinger, Mayor
 Town of Culpeper, Virginia

Attest:


 Kimberly D. Allen, Town Clerk



RESOLUTION

TO ADOPT AND APPROPRIATE THE ANNUAL OPERATING BUDGET FOR THE PARKING AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016 IN THE AMOUNT OF \$98,395.

Resolution No. R-2015-014

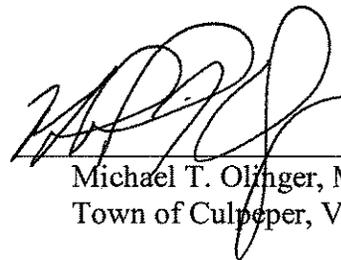
BE IT RESOLVED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this resolution, and for the purposes listed for the fiscal year July 1, 2015 - June 30, 2016:

PARKING AUTHORITY FUND	
Parking Authority	\$98,395
Total Parking Authority Fund Operations	\$98,395

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

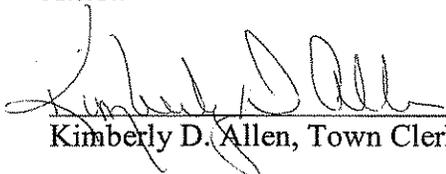
All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

ADOPTED this 9th day of June 2015.



Michael T. Olinger, Mayor
Town of Culpeper, Virginia

Attest:



Kimberly D. Allen, Town Clerk

TOWN OF CULPEPER SCHEDULE OF FINES & FEES

CODE SECTION	DESCRIPTION	FEE
ENGINEERING		
§7-26	Erosion Control Plan Review (12/06) (6/09)	
	First acre	\$25
	Per acre thereafter	\$1
§7-28	Land disturbing permit (Agreement in Lieu of Plan) for single family dwellings not part of a larger subdivision. (12/06)	\$25
	Overtime, Weekend, and Holiday Inspections (12/06)	\$160 - plus \$40.00 per hour if more than 4 hours are needed.
§22-68	Re-Inspections (12/06)	\$25 base fee, plus additional below, if applicable
	Re-inspect - per liner foot of roadway	\$ 0.10
	Re-inspect - per linear foot of utility	\$ 0.05
	Re-inspect - Per major utility structure (for manhole, fire hydrant, drop inlet, etc)	\$1.00
STREETS		
§21-92	Permit to break, dig up, open or cause to be broken dug up or opened any street, alley, sidewalk or other public place or portion thereof (6/07)	\$50
REFUSE		
§20-76, 77, 78	Monthly sanitation equipment replacement fee (paid on water utility bill) (6/11) (6/14)	\$2/cart
	Second Trash Cart	\$60
§20-32	Refuse collection 3 times per week - Historic District food service locations only (7/12)	\$36/month - 1 cart \$39/month - ea. additional cart
UTILITIES - GENERAL		
	Delinquent fee for bills unpaid eleven (11) days after due date. (6/09) (7/12)	
	One utility	\$15
	More than one	\$20 (also subject to processing fee)
§24-34, 110, 130 & 155	Processing fee for utility bills unpaid eleven (11) days after due date. (6/09) (7/12)	
	Re-connected during regular working hours	\$25
	Plus additional deposit	\$25
	Plus if re-connected	\$50
	5pm-8pm Mon-Fri; 8am-4pm Sat & Sun	
	Second trip to re-connect if no one home	\$50
§24-34, 110 & 155	Late fee for bills unpaid one (1) day after due date.	\$1.50 or 2% of bill, whichever is greater

Schedule of Fines & Fees - Page 2

CODE SECTION	DESCRIPTION	FEE
UTILITIES – ELECTRIC		
§24-37	Electric Meter (set/placed) based on service (6/07) (6/09)(6/15)	\$100.80
	Residential	\$333.90 <u>463.00</u>
	Small/Medium General	\$580.65
	Large General	
	Electric Meter re-read (6/09)	\$20
§24-42	Electric Meter Test - Request by Customer (6/09)	
	First request	No charge
	Second request in a 12 month period	\$25
	All additional requests	\$25
	Electric Line Extensions (6/09)	
	In-town major subdivisions – lots not exceeding one acre	\$2,500 per lot
	In-town major subdivisions – lots one to two acres	\$5,000 per lot
	In-town major subdivisions – lots larger than two acres	\$7,500 per lot
	In-town underground service to single lot, lots in minor subdivisions or small, single phase commercial (6/15)	\$1,100 <u>1,500</u> plus \$1.25 per foot over 125'
	In-town overhead service to single lot, lots in minor subdivisions with single phase commercial	\$1,100 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	In-town large commercial and industrial users, three-phase Service (6/15)	\$3,500 <u>4,000</u> plus \$1.25 per foot over 125' plus \$375 for each pole >1
	Service Changes, overhead to underground, service heavy-up	Time and material
	Electric – new service – application (6/09)	\$25
§24-37	Electric service - security deposit (6/09) (6/15)	
	Residential <u>& Commercial</u>	\$250
	Commercial	Based on three (3) months average consumption
§24-32	Electric Rate Schedule	Varies
	Processing Fee – Reconnects (6/09) (7/12)	
	Regular hours	\$25
	Plus additional deposit	\$25
	Plus if reconnected	\$50
	5pm-8pm Mon-Fri; 8am-4pm Sat & Sun	
	Second trip to reconnect – no one home	\$50

Schedule of Fines & Fees – Page 3

CODE SECTION	DESCRIPTION	FEE												
UTILITIES – WATER														
§24-95	Water main connections - residential only (2/03), (5/04), (07/06) & (6/09) (6/11) (7/12)	<table border="0"> <tr> <td data-bbox="894 296 1036 327">5/8" meter</td> <td data-bbox="1040 296 1446 327">\$6,500 ea. in-town</td> </tr> <tr> <td data-bbox="894 327 1036 359">1" meter</td> <td data-bbox="1040 327 1446 359">\$9,906 ea. in-town</td> </tr> <tr> <td data-bbox="894 359 1036 390">1½" meter</td> <td data-bbox="1040 359 1446 390">\$15,000 ea.</td> </tr> <tr> <td data-bbox="894 390 1036 422">2" meter</td> <td data-bbox="1040 390 1446 422">\$30,000 ea.</td> </tr> <tr> <td data-bbox="894 422 1036 453">3" meter</td> <td data-bbox="1040 422 1446 453">\$45,000 ea.</td> </tr> <tr> <td data-bbox="894 453 1036 485">4" meter</td> <td data-bbox="1040 453 1446 485">\$60,000 ea.</td> </tr> </table>	5/8" meter	\$6,500 ea. in-town	1" meter	\$9,906 ea. in-town	1½" meter	\$15,000 ea.	2" meter	\$30,000 ea.	3" meter	\$45,000 ea.	4" meter	\$60,000 ea.
5/8" meter	\$6,500 ea. in-town													
1" meter	\$9,906 ea. in-town													
1½" meter	\$15,000 ea.													
2" meter	\$30,000 ea.													
3" meter	\$45,000 ea.													
4" meter	\$60,000 ea.													
	(Note: Commercial and industrial water connections are based upon meter size and consumption.)													
	Water main connections – residential only (8/04) (7/12) Existing dwellings converting from private well to Town water will be charged 50% of the current tap fee.	\$3,250 ea.												
§24-96	Water Meter Test - Request by Customer (6/11)	First request - No charge Second request in a 12 month period - \$25												
§24-96	Monthly water rates (7/12) (7/03)(7/06)(07/07)(05/08)(07/09)(6/11)(6/13)(6/14)	<table border="0"> <tr> <td data-bbox="927 966 1036 997">0-2000</td> <td data-bbox="1040 966 1446 997">Minimum \$11.68</td> </tr> <tr> <td data-bbox="862 997 1036 1029">2001-25,000</td> <td data-bbox="1040 997 1446 1029">58.4¢ per 100 gallons</td> </tr> <tr> <td data-bbox="829 1029 1036 1060">25,001-100,000</td> <td data-bbox="1040 1029 1446 1060">46.8¢ per 100 gallons</td> </tr> <tr> <td data-bbox="862 1060 1036 1092">over 100,000</td> <td data-bbox="1040 1060 1446 1092">34.9¢ per 100 gallons</td> </tr> <tr> <td data-bbox="423 1092 1036 1144">Automatic Meter Reading System Conversion Fee (7/07)(7/08)</td> <td data-bbox="1040 1092 1446 1144">\$1.00</td> </tr> </table>	0-2000	Minimum \$11.68	2001-25,000	58.4¢ per 100 gallons	25,001-100,000	46.8¢ per 100 gallons	over 100,000	34.9¢ per 100 gallons	Automatic Meter Reading System Conversion Fee (7/07)(7/08)	\$1.00		
0-2000	Minimum \$11.68													
2001-25,000	58.4¢ per 100 gallons													
25,001-100,000	46.8¢ per 100 gallons													
over 100,000	34.9¢ per 100 gallons													
Automatic Meter Reading System Conversion Fee (7/07)(7/08)	\$1.00													
§24-100	Water Meter (set/placed) Based on meter size (4/05) (6/07) (6/11) (7/12)	<table border="0"> <tr> <td data-bbox="1040 1211 1446 1243">5/8" meter - \$281</td> </tr> <tr> <td data-bbox="1040 1243 1446 1274">1" meter - \$340</td> </tr> <tr> <td data-bbox="1040 1274 1446 1306">1½" meter - \$440</td> </tr> <tr> <td data-bbox="1040 1306 1446 1337">2" meter - \$532</td> </tr> <tr> <td data-bbox="1040 1337 1446 1369">3" meter - \$1,465</td> </tr> <tr> <td data-bbox="1040 1369 1446 1400">4" meter - \$1,914</td> </tr> </table>	5/8" meter - \$281	1" meter - \$340	1½" meter - \$440	2" meter - \$532	3" meter - \$1,465	4" meter - \$1,914						
5/8" meter - \$281														
1" meter - \$340														
1½" meter - \$440														
2" meter - \$532														
3" meter - \$1,465														
4" meter - \$1,914														
§24-100	Water & wastewater service deposit residential only (7/12)	\$50												
	Water sales (bulk) – minimum charge (6/09) (6/11)	\$35.77 for initial 2,000 gallons												
	Water sales (bulk) (6/09) (6/11)	\$5.96 per 1,000 over minimum												

Schedule of Fines & Fees – Page 4

CODE SECTION	DESCRIPTION	FEE
UTILITIES - SEWER		
§24-149	Sewer connections - residential only (2/03), (5/04), (7/06) & (6/09) (6/11) (7/12) 5/8" meter 1" meter 1½" meter 2" meter 3" meter 4" meter (Note: Commercial and industrial connections are based upon meter size and consumption.) Sewer main connections – residential only (8/04) (7/12) Existing dwellings converting from private septic tank to Town sewer will be charged 50% of the current tap fee. Monthly sewer rates (05/08) (07/09) (7/12) (6/13)(6/14) (6/15) 0-2,000 2,001-25,000 25,001-100,000 over 100,001 Automatic Meter Reading System Conversion Fee(7/07)(7/08) Sewer - Flat Rate (6/11) (7/12)(7/15)	\$10,000 ea. \$12,500 ea. in-town \$20,250 ea. in-town \$40,500 ea. in-town \$60,750 ea. in-town \$81,000 ea. in-town \$5,000 ea. Minimum \$14.46 <u>14.75</u> 72.373.7¢ per 100 gallons 66.367.6¢ per 100 gallons 64.966.2¢ per 100 gallons \$1.00 \$34.16 <u>34.84</u>
§24-202	Permit and inspection fee for residential or commercial sewer permit	\$3
§24-202	Permit and inspection fee for industrial sewer permit	\$10
§24-183	Permit and inspection fee for private sewer system permit	\$10
§24-241	Septage Hauler's Fee (6/09) (6/11) (7/12) (6/13)	\$0.101 per gallon \$25.00 minimum charge
§24-241	Wastewater Contribution Permit (5 Years) (6/11)	\$1,000
§24-261	Fats, Oil & Grease (FOG) Permit (5 Years) (6/11)	\$250
§24-239	Surcharge for BOD (\$/lb kg above 250 mg/l) (6/14)(6/15) Surcharge for TSS (\$/lb kg above 250 mg/l) (6/14)(6/15)	\$ 0.18 \$ 0.12
	Review of out-of-town water and wastewater service requests - apply to the entire tract of land to be developed.	\$50 per acre; with a minimum charge of \$500, and a maximum charge of \$5,000 for properties within the Mountain Run Lake and Lake Pelham watersheds. \$25 per acre, with a minimum charge of \$250 and a maximum charge of \$2,500 for properties outside the above mentioned watersheds.

Schedule of Fines & Fees – Page 5

CODE SECTION	DESCRIPTION	FEE
UTILITIES – TELECOMMUNICATIONS ANTENNAE OR APPURTENANCES		
	Attachment of commercial telecommunications antennae or appurtenances to Town facilities including, but not limited to, water tanks. (4/02) (6/13)	To be negotiated by town manager, \$2,000 min (per provider) per month
	Attachment of non-commercial telecommunications antennae or appurtenances to Town facilities including, but not limited to, water tanks. (6/13)	To be negotiated by Town Manager

PLANNING & COMMUNITY DEVELOPMENT		
	<i>FACILITIES STANDARDS MANUAL</i>	
	Sec. 2.200, Fire Protection Flushing or Testing	\$30
	<i>MISCELLANEOUS – Copies</i>	
	Comprehensive Plan (6/02)	Hard Copy \$30 CD Version \$15
	11" x 17" Maps (pack of 15)	\$10
	Large Transportation Map (30"x 42")	\$10
	Large Future Land Use Map (30" x 42")	\$10
	Facilities Standards Manual	\$20
	Capital Improvements Plan (04/09)	Hard Copy \$20 CD Version \$15
	Maps	\$5 each
	Miscellaneous Documents	\$. 25 each page
	Subdivision Ordinance	\$7
	Water and Sewer Specifications	\$25
	Zoning Ordinance	\$15
	<i>SUBDIVISION ORDINANCE</i>	
§22-38	Penalty for Violation of Chapter	\$10-\$1,000 (each day constitutes a new violation)
§22-108	Minor Subdivision Plats or Plans	\$50
	Final Plat, Record plat (10/03)	5 acres or less \$50 + \$10 per lot More than 5 acres \$100 + \$10 per lot
	Revisions, Subsequent Submissions	\$50
22-118	Vacation of Plat	\$150
	<i>ZONING ORDINANCE</i>	
	Architectural Compatibility Finding	None
§27-377	Amendment Ordinance Request (6/13)	\$300
	Boat Dock Permit - For a 5 year permit (11/10)	\$25
§27-352	Certificate of Occupancy (12/06) (6/09)	\$40
	Re-inspection	\$25
	Weekend or Holiday Re-inspection	\$160 minimum

Schedule of Fines & Fees – Page 6

CODE SECTION	DESCRIPTION	FEE
PLANNING & COMMUNITY DEVELOPMENT, CON'T.		
	Commercial Burning Permit (12/06)	\$25
§27-451	Conditional Use permit (10/03)	\$500
	Home Occupation Permit (6/15)	\$50
	House Location/Boundary Survey	\$15
§11-43	Leased Parking Permits <u>(For Informational Purposes only – Fees for Parking Permits are set by the Parking Authority) (6/15)</u>	\$20 per month
§11-43	Residential Parking Permits 1st vehicle if no off-street parking is provided. Each additional vehicle. Each vehicle where off-street is provided.	\$10 \$30 \$30
	Rezoning Application (10/03)	\$1,000 + \$100/acre
§27-237 & §27-248	Sign Permits	\$1 per sq. ft of sign \$10 Minimum Charge
§27-266	Preliminary Plan, Major Site Plan, and Major Subdivision Submissions (Residential, Commercial & Industrial)(10/03) Revision Single Family on existing lot Duplex on existing lot	\$250+\$20/1,000 sq.ft of site area \$50 per submission \$25 \$50
§15-3	Parks & Recreation (05/03) (3/07) (6/09) (7/12)(6/15) Weekday Pavilion Rental at Yowell Meadow Park Weekday Pavilion Rental at Mountain Run Lake Park Weekend and Holiday Pavilion Rental at either park Major Events Fee for residents at either park at Yowell Meadow Park Major Events Fee at Mountain Run Lake Park Major Events Fee for non-residents at either park	\$25 <u>50</u> \$25 \$25 \$100 \$100 \$300
§15-2	Variance Application (10/03) (6/09)	\$300
§27-353	Violations & Penalties: Administration & Enforcement (§27-352, §27-353) District Regulations (§27-51, §27-62) Flood Hazard Areas (§27-93) Historic District (§27-127, §27-130, §27-132) Landscaping (§27-158, §27-159) Nonconforming Uses (§27-181, §27-185) Parking (§27-206, §27-209) Signs (§27-238, §27-241, §21-3) Site Plans (§27-262) Towing Inoperable Vehicles (§20-4) (03/04) Watershed Protection District (§27-428, §27-429)	\$100 \$100 \$100 \$100 \$50 \$100 \$100 \$50 \$50 \$50 \$50 per vehicle \$100

Schedule of Fines & Fees – Page 7

CODE SECTION	DESCRIPTION	FEE
PLANNING & COMMUNITY DEVELOPMENT, CON'T.		
	Zoning permit (6/13)	Residential \$25 Other \$100
	Zoning Verification/Compliance Letter (6/13)	\$25

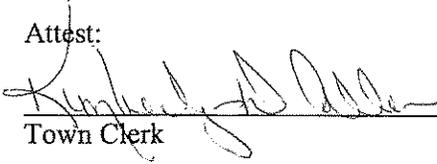
POLICE	(6/09)	
	Administrative:	
	Accident Reports	\$2
	Incident Reports	\$5
	Fingerprinting	for town residents \$5 for out-of-town residents \$15
	Parking: (6/13)	
	1 st Offense	\$10
	2 nd Offense	\$25
	3 rd and Subsequent Offenses	\$50
	Court Charges	\$61

OTHER / MISCELLANEOUS		
§16-30	Solicitors Permit Fee (2/04)	\$20

TREASURER		
	Boating Permit—Two years (9/11)	\$20
	Boating Permit—Two consecutive days (9/11)	\$ 5
	Collection	\$25
	Credit Card Convenience (6/11)	\$2.50
	DMV Stops	\$30
	Fishing Certificate—Two Years (9/11)	\$20
	Fishing Certificate—Two consecutive days (9/11)	\$ 5
	New Service Application (6/09)	\$25
	Returned Check	\$35
	Unauthorized Use of Meter – Theft of Service	\$250 plus usage

Schedule of Fines & Fees – Page 8

Attest:



Town Clerk

** This schedule is not all inclusive. For further information, please contact the Planning & Community Development Department at 540-829-8260.*

Approved: March 9, 1999 – first reading
April 13, 1999 – second reading

Revisions:	July 13, 1999 and September 1999	October 2011
	July 2000	June 2012
	April 2001	July 2012
	April 2002 and May 2002	June 2013
	February 2003, July 2003 and October 2003	June 2014
	February 2004, March 2004, and May 2004	June 2015
	April 2005	
	July 2006, August 2006, and December 2006	
	March 2007, June 2007	
	May 2008	
	April 2009, June 2009	
	July 2010, November 2010	
	June 2011	

TOWN OF CULPEPER
General Fund - Operating Fund Summary
FY16 BUDGET

								FY16	FY16	
Actual	Actual	Actual				FY15	PROJECTED	DRAFT/	MGR	
FY12	FY13	FY14				ADOPTED	FY15	REQUESTED	OPT 1	
									FY16	
									COUNCIL	
									ADOPTED BUD.	
194,732	199,130	177,030	6600	Culpeper Media Network		214,373	224,646	210,799	212,230	212,230
331,698	507,351	445,318	7103	Parks and Recreation		392,203	378,603	374,971	379,711	379,711
188,922	200,231	206,379	7108	Cemetery		164,328	142,978	158,858	146,519	146,519
695,381	535,063	536,501	8101	Planning		534,920	567,793	548,503	562,357	562,357
80,637	81,528	80,913	8103	Visitor's Center		49,345	49,801	48,571	55,628	55,628
211,353	255,148	320,140	8104	Tourism		271,378	290,605	387,921	290,540	290,540
106,250	136,250	106,250	8105	Economic Development		188,250	187,850	188,750	188,750	188,750
40,295	40,120	115,645	8106	Other Agencies		103,145	103,145	38,000	-	-
1,135,629	1,284,198	1,506,744	9900	Debt Service		1,694,817	1,694,817	1,745,142	1,796,142	1,796,142
5,182,124	-	-	9950	Transfer to Capital		438,156	409,707	204,555	231,907	231,907
-	-	-	9990	Contingency		-	-	-	-	-
17,901,051	13,654,475	14,431,652		Total Expenditures / other uses		15,505,748	15,308,338	16,591,157	16,114,359	16,114,359

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
172,700	192,504	193,904			<i>Sub-total-Use of Money</i>	206,000	200,000	200,000	200,000	200,000
					CHARGES FOR SERVICES					
18,000	17,100	16,200	4410	School Crosswalk Traffic Control		16,000	16,000	16,000	16,000	16,000
115	225	20	4465	Sale of Maps, Plats, Publications, etc.		20	20	20	20	20
80	225	1,154	4467	Cable - Tape Sales		1,000	500	500	500	500
83,588	76,926	79,376	4480	Sanitation Equip Replacement Fee		140,000	120,000	120,000	120,000	120,000
41,041	35,644	36,046	4485	Trash Disposal Fees		37,000	37,000	37,000	37,000	37,000
142,824	130,120	132,796			<i>Sub-total-Charge for Services</i>	194,020	173,520	173,520	173,520	173,520
					MISCELLANEOUS					
0	(0)	-	4502	Cemetery Lot Sales		-	-	-	-	-
-	-	14,606	4506	Donations - Dog Park		-	1,226	-	-	-
2,349	-	300	4507	Donations		-	-	-	-	-
3,422	500	-	4508	Wine St Memorial Park Donations		-	-	-	-	-
7,924	13,775	3,016	4525	Insurance Claims/Recovery		5,000	4,000	4,000	4,000	4,000
2,853	2,294	-	4540	Reimbursements, Rebates & Recoveries		-	-	-	-	-
(13,667)	50,881	25,223	4550	Miscellaneous		32,500	25,000	25,000	25,000	25,000
(236)	713	20,028	4551	Misc. - Conversion Carryover		-	545	545	545	545
2,170	700	5,805	4552	Cable - Sponsorships		-	2,500	2,500	2,500	2,500
39,773	21,818	38,503	4560	Parking Authority Maintenance		30,000	30,000	42,000	42,000	42,000
224	23	112	4565	PW - Used Motor Oil Proceeds		-	344	344	344	344
651	2,422	2,815	4580	Sale of Salvage & Surplus Materials		20,000	3,000	3,000	3,000	3,000
8,169	705	31,231	4585	Sale of Surplus Equipment		10,000	5,000	5,000	5,000	5,000
(14)	(6)	(632)	4590	Short & Overages		-	(60)	-	-	-
2,760	3,120	2,280	4595	Sale of Trash Containers		3,200	2,800	2,800	2,800	2,800
-	40	-	4597	Vending / Payphone Revenue		-	-	-	-	-
56,377	96,985	143,286			<i>Sub-total-Miscellaneous</i>	100,700	74,355	85,189	85,189	85,189
					RECOVERED COSTS					
44,754	49,068	49,068	4610	Motor Pool - Electric		49,068	49,068	49,068	49,068	49,068
9,648	9,932	9,932	4614	Motor Pool - Water		10,000	10,000	10,000	10,000	10,000

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
36,984	37,080	37,500		4618	Motor Pool - Wastewater	37,500	37,500	37,500	37,500	37,500
5,744	6,066	6,124		4620	Mowing, mulching, trimming - Electric	6,430	6,430	6,430	6,430	6,430
5,454	6,066	5,799		4624	Mowing, mulching, trimming - Water	6,089	6,089	6,089	6,089	6,089
13,518	14,263	14,378		4628	Mowing, mulching, trimming - Wastewater	15,097	15,097	15,097	15,097	15,097
102,275	103,340	107,503		4666	Cable - Contributions - County	106,616	106,616	105,352	105,352	105,352
-	7,000	-		4669	Cable - Contributions - Other	-	-	-	-	-
503,000	530,000	530,000		4680	Utility Services - Electric	713,000	713,000	771,471	771,471	771,471
503,000	530,000	530,000		4684	Utility Services - Water	641,000	641,000	701,301	701,301	701,301
503,000	530,000	530,000		4688	Utility Services - Wastewater	513,000	513,000	574,538	574,538	574,538
31,147	41,337	41,968		4693	Salary & benefit Payment from Water Fund	-	-	-	-	-
31,147	34,816	41,968		4695	Salary & benefit Payment from Wastewater Fund	-	-	-	-	-
1,789,671	1,898,968	1,904,240			<i>Sub-total-Recovered Costs</i>	2,097,800	2,097,800	2,276,846	2,276,846	2,276,846
					NON-CATEGORICAL AID					
6,445	7,369	7,781		4737	Railroad Rolling Stock Tax	8,000	8,000	8,000	8,000	8,000
6,445	7,369	7,781			<i>Sub-total-Non-Categorical Aid</i>	8,000	8,000	8,000	8,000	8,000
					CATEGORICAL AID					
46,968	46,714	49,191		4755	Fire Services Allocation	47,000	47,000	47,000	47,000	47,000
3,537	5,105	4,503		4760	Litter Control Grant	4,500	4,500	5,000	5,000	5,000
10,000	17,329	382,825		4762	Misc. Grants	5,000	66,202	5,000	5,000	5,000
5,000	5,000	5,000		4765	Parks & Recreation - VA Comm. - Bluemont Match	5,000	5,000	5,000	5,000	5,000
212,706	33,076	-		4770	Federal-Emergency-Disaster Relief	-	-	-	-	-
263,588	263,588	263,588		4775	Police Law Enforcement Assistance	263,587	263,587	263,587	263,587	263,587
5,621	13,640	14,032		4776	Police Grants - Traffic Enforcement, etc.	15,000	15,000	15,000	15,000	15,000
9,772	9,064	14,678		4785	Rental Tax	13,000	13,000	13,000	13,000	13,000
1,529,803	1,558,983	1,647,934		4790	Street and Highway Maintenance	1,650,000	1,650,000	1,800,000	1,800,000	1,800,000
224,104	224,104	224,104		4795	State PPTRA Reimbursement	224,104	224,104	224,104	224,104	224,104
2,288	-	-		4796	Employee Reimbursement	-	-	-	-	-
2,313,387	2,176,604	2,605,854			<i>Sub-total-Categorical Aid</i>	2,227,191	2,288,393	2,377,691	2,377,691	2,377,691

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				FUND TRANSFERS							
100,000	381,575	392,351		4960	Transfer from Electric Fund - PILOT	402,928	402,928	356,253	366,603	366,603	
100,000	87,798	92,431		4962	Transfer from Water Fund - PILOT	97,530	97,530	99,675	99,675	99,675	
100,000	104,385	110,200		4963	Transfer from Wastewater Fund - PILOT	125,154	125,154	127,260	127,260	127,260	
300,000	573,758	594,981			<i>Sub-total Fund Transfers</i>	625,612	625,612	583,188	593,538	593,538	
12,960,037.92	14,436,487.99	15,880,949.63			TOTAL REVENUES / OTHER SOURCES	15,505,748	15,847,155	16,132,009	16,114,359	16,114,359	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
			Dept 1101 TOWN COUNCIL							
			PERSONNEL - WAGES & BENEFITS							
102,000	102,132	102,119	5030	Salaries - Part-Time		102,000	102,000	102,000	102,000	102,000
6,324	5,660	5,431	5110	Social Security Tax		6,324	6,324	6,324	6,324	6,324
1,479	1,324	1,270	5120	Medicare Tax		1,479	1,479	1,479	1,479	1,479
-	19,460	20,384	5130	Health Insurance		46,111	46,111	39,017	39,017	39,017
810	-	-	5160	Workers comp		151	151	151	151	151
-	-	-				-	-	-	-	-
-	-	-				-	-	-	-	-
			SERVICES - PURCHASED, SHARED, INTERNAL							
-	-	-	5215	Contractual Services		-	-	-	-	-
-	-	-	5218	Legal Services		-	-	-	-	-
2,253	913	1,624	5300	Printing and Binding		2,500	2,500	2,500	2,500	2,500
				Nameplates/bus cards/photo						
3,055	888	483	5310	Advertising		1,000	1,000	1,000	1,000	1,000
-	-	-		<i>PH Advertisements/charter amend, etc</i>		-	-	-	-	-
-	-	-				-	-	-	-	-
			OTHER CHARGES							
167	180	122	5710	Postal Services		300	300	300	300	300
2,890	2,180	2,055	5920	Education, conference and training		2,500	4,500	5,000	4,500	4,500
				<i>VML conference/activities</i>						
2,498	1,345	1,425	6010	Lodging		2,000	3,000	3,000	2,800	2,800
				<i>VML conference</i>						
2,945	1,935	1,378	6015	Meals		2,000	2,000	2,000	2,000	2,000
407	843	284	6018	Travel		1,000	1,500	1,500	1,500	1,500
				<i>Misc parking/mileage</i>						
-	-	-				-	-	-	-	-
-	-	-				-	-	-	-	-
			MISCELLANEOUS ITEMS							
18,100	21,134	20,956	6210	Dues & Assoc. Memberships		23,000	22,600	22,400	22,400	22,400
502	389	1,835	6299	Miscellaneous		2,000	1,500	2,000	2,000	2,000
-	-	-		<i>Cards, flowers, promos, etc.</i>		-	-	-	-	-
-	-	-				-	-	-	-	-
-	-	-				-	-	-	-	-
			MATERIALS AND SUPPLIES							
2,011	1,502	1,230	6510	Office Supplies		2,000	2,000	1,500	1,500	1,500
				<i>Minute book paper, plaques, tapes, misc.</i>						
-	-	-				-	-	-	-	-
-	-	4,767	6515	Records Management		2,000	1,500	2,000	2,000	2,000
				<i>Archival services/equipment</i>						
834	964	1,325	6580	Books, Subscriptions & Education		1,500	1,500	1,500	1,500	1,500

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-	-			VA Code supplements, misc. publications	-	-	-	-	
-	150	-		6585	ABC Volunteer recognition	-	-	-	-	
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
-	664	-		7200	Machinery & Equipment	-	-	-	-	
-	-	-				-	-	-	-	
146,274	161,662	166,687			TOWN COUNCIL TOTAL	197,865	199,965	193,671	192,971	192,971

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
			Dept 1201 TOWN MANAGER								
			PERSONNEL - WAGES & BENEFITS								
182,523	128,673	146,349	5010	Salaries		129,021	127,722	64,762	68,362	68,362	
				<i>Town Manager salary split 50% GF and 50% EF</i>							
-	-	98	5020	Salaries - Overtime		-	-	-	-	-	
13,451	18,841	14,069	5030	Salaries - Part-Time		-	-	-	-	-	
13,242	8,242	9,121	5110	Social Security Tax		7,984	6,644	4,015	4,238	4,238	
3,401	2,032	2,035	5120	Medicare Tax		1,867	1,996	939	991	991	
11,475	8,180	3,839	5130	Health Insurance		17,664	12,102	3,509	3,509	3,509	
23,419	13,349	16,688	5140	VRS Retirement		15,260	14,691	8,322	8,749	8,749	
548	803	1,094	5145	VRS Group Life Insurance		1,700	1,451	771	814	814	
353	110	120	5160	Worker's Comp. Insurance		142	140	65	77	77	
-	-	-	5166	Auto Allowance		8,400	5,000	-	-	-	
-	-	-	5167	Deferred Compensation		-	-	10,000	10,000	10,000	
-	-	-				-	-	-	-	-	
-	-	-	SERVICES - PURCHASED, SHARED, INTERNAL				-	-	-	-	-
100	-	-	5210	Health & Medical Services		-	-	-	-	-	
1,650	5,000	-	5214	Consulting Services		-	300	-	-	-	
524	-	285	5250	Maintenance Service Contract		300	200	300	300	300	
305	-	322	5300	Printing and Binding		200	300	200	200	200	
-	-	154	5310	Advertising		300	-	300	300	300	
-	-	-				-	-	-	-	-	
-	-	-	OTHER CHARGES				-	-	-	-	-
116	790	192	5710	Postal Services		500	500	500	500	500	
-	-	-	5720	Telecommunications		-	-	-	-	-	
-	-	143	5725	Lease - Postage Meter System		-	1,000	600	600	600	
608	3,090	70	5920	Training and Education		2,000	1,500	2,000	2,000	2,000	
1,583	3,704	-	6010	Lodging		3,000	1,000	3,000	2,500	2,500	
1,601	1,923	781	6015	Meals		2,000	500	2,000	2,000	2,000	
291	1,938	-	6018	Travel		2,000	500	2,000	2,000	2,000	
-	576	-	6019	Citizen's Academy		-	-	-	-	-	
-	-	-				-	-	-	-	-	
-	-	-	MISCELLANEOUS				-	-	-	-	-
439	2,971	1,520	6210	Dues & Assoc. Memberships		3,000	500	2,000	2,000	2,000	
16,673	10,741	16	6299	Miscellaneous		6,300	1,500	1,000	1,000	1,000	
-	-	-				-	-	-	-	-	
-	-	-	MATERIALS AND SUPPLIES				-	-	-	-	-
2,976	528	598	6510	Office Supplies		1,000	1,500	1,000	1,000	1,000	
595	336	33	6550	Vehicle Fuels		-	-	450	450	450	
1,810	251	-	6560	Vehicle & Equipment Supplies		-	200	100	100	100	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
776	133	316		6580	Books, Subscriptions & Education	400	-	400	400	400
-	-	-		6660	Operating Supplies	-	-	-	-	-
-	-	-				-	-	-	-	-
-	-	-			CAPITAL OUTLAYS	-	-	-	-	-
7,827	-	-		7300	Furniture & Fixtures	-	-	-	-	-
725	-	-		7600	Computer Equipment	-	-	-	-	-
-	-	-				-	-	-	-	-
287,012	212,211	197,842			TOWN MANAGER TOTAL	203,038	179,247	108,233	112,090	112,090

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 1202 TOWN CLERK							
				PERSONNEL - WAGES & BENEFITS							
138,401	139,537	148,571		5010	Salaries	150,012	150,012	184,663	189,525	189,525	
					<i>PT position to FT (\$4,745 impact)</i>						
17,189	13,048	308		5030	Salaries - Part-time	26,364	26,364	-	-		
-	-	-		5040	Salaries - Contingency - Merit	-	-	-	-		
9,616	9,093	8,875		5110	Social Security Tax	10,802	10,802	11,449	11,751	11,751	
2,249	2,127	2,076		5120	Medicare Tax	2,526	2,526	2,678	2,748	2,748	
11,722	16,385	14,196		5130	Health Insurance	12,672	12,672	21,051	21,051	21,051	
17,289	23,368	23,803		5140	VRS Retirement	20,479	20,479	23,428	24,052	24,052	
342	1,505	1,792		5145	VRS Group Life Insurance	1,952	1,952	2,197	2,255	2,255	
282	128	144		5160	Worker's Comp. Insurance	192	192	177	182	182	
-	-	-				-	-	-	-		
-	-	-		SERVICES - PURCHASED, SHARED, INTERNAL							
1,224	700	1,801		5215	Contract Services - Certified Document Destruction	1,500	1,500	1,500	1,500	1,500	
					<i>Document Destruction/Shredding</i>						
-	-	-		5219	Temporary Help Services	-	-	-	-		
576	-	285		5250	Maintenance Service Contract	-	-	-	-		
6,664	4,053	3,519		5300	Printing and Binding	5,500	5,500	4,500	4,500	4,500	
					<i>Town Code online/supplements/bus cards/etc.</i>						
-	-	-				-	-	-	-		
-	-	-		5310	Advertising	700	700	700	700	700	
-	-	-				-	-	-	-		
-	-	-		OTHER CHARGES							
1,625	1,023	1,215		5710	Postal Services	2,500	2,500	2,500	2,500	2,500	
(5)	-	-		5720	Telecommunications	-	-	-	-		
-	-	143		5725	Postage Meter	500	500	500	500	500	
295	585	280		5920	Education & Training	2,500	2,500	1,500	1,500	1,500	
181	450	207		6010	Lodging	2,000	2,000	1,000	1,000	1,000	
60	159	-		6015	Meals	800	800	400	400	400	
-	288	186		6018	Travel	2,000	2,000	300	300	300	
-	-	-				-	-	-	-		
-	-	-		MISCELLANEOUS							
275	480	405		6210	Dues & Assoc. Memberships	500	500	500	500	500	
-	-	-			<i>IIMC, VMCA, ARMA, VAGARA,</i>	-	-	-	-		

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
(264)	-	-		6299	Miscellaneous	-	-	-	-	
-	-	-				-	-	-	-	
-	-	-			MATERIALS AND SUPPLIES	-	-	-	-	
1,818	981	785		6510	Office Supplies	1,500	1,500	1,200	1,200	1,200
-	-	5,000		6515	Records Management	5,000	5,000	5,000	5,000	5,000
37	117	84		6550	Vehicle Fuels	200	200	150	150	150
21	99	158		6560	Vehicle & Equipment Supplies	200	200	150	150	150
					Books, Subscriptions & Education					
31	31	31		6580	Books, Subscriptions & Education	1,000	1,000	500	500	500
6,934	7,420	10,584		6595	Cigarette Tax Expenses	12,500	12,500	12,500	12,500	12,500
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
-	-	-		7200	Machinery & Equipment	-	-	-	-	
3,000	-	-		7300	Furniture & Fixtures	-	-	-	-	
-	-	-		7600	Computer Equipment	-	-	-	-	
9,315	(250)	-		7650	Computer Software	-	-	-	-	
-	-	-				-	-	-	-	
228,875	221,327	224,447			TOWN CLERK TOTAL	263,899	263,899	278,543	284,464	284,464

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 1203 HUMAN RESOURCES							
				PERSONNEL - WAGES & BENEFITS							
72,158	141,289	147,267		5010	Salaries	149,200	149,200	151,155	154,018	154,018	
-	-	-		5040	Salaries - Contingency - Merit	-	-	-	-	-	
-	-	-		5099	Accrued Salaries / Leave	-	-	-	-	-	
2,647	8,507	9,017		5110	Social Security Tax	9,186	9,186	9,372	9,549	9,549	
619	1,990	2,109		5120	Medicare Tax	2,148	2,148	2,192	2,234	2,234	
(1,785)	17,392	7,896		5130	Health Insurance	12,672	12,672	14,034	14,034	14,034	
7,148	24,153	23,873		5140	VRS Retirement	20,521	20,521	19,423	19,791	19,791	
95	1,568	1,796		5145	VRS Group Life Insurance	1,956	1,956	1,799	1,833	1,833	
43	103	122		5160	Worker's Comp. Insurance	163	163	154	157	157	
-	460	1,996		5170	Human Resources-Background Checks	750	600	750	750	750	
-	-	-				-	-	-	-	-	
-	-	-		SERVICES - PURCHASED, SHARED, INTERNAL							
3,399	22,337	23,196		5210	Health & Medical Services	28,670	25,000	28,600	23,000	23,000	
					<i>Employee physicals, flu shots, drug testing, Hep B Vaccines, First Aid Supplies</i>						
-	-	-		5214	Consulting Services	-	-	-	-	-	
214	-	-		5250	Maintenance Service Contract	-	-	-	-	-	
175	548	68		5300	Printing and Binding	200	100	100	100	100	
					<i>Business Cards, Letterhead/Envelopes, Open Enrollment Materials</i>						
-	-	-				-	-	-	-	-	
1,416	13,553	5,812		5310	Advertising	6,000	5,000	6,000	6,000	6,000	
-	-	-				-	-	-	-	-	
-	-	-		OTHER CHARGES							
358	204	367		5710	Postal Services	500	400	500	400	400	
-	-	-		5720	Telecommunications	-	-	-	-	-	
5,847	17,930	18,502		5920	Training and Education	11,200	11,200	20,000	20,000	20,000	
-	1,183	919		6010	Lodging	600	750	900	900	900	
39	689	861		6015	Meals	1,000	1,000	900	900	900	
98	345	889		6018	Travel	-	200	800	600	600	
-	-	-				-	-	-	-	-	
-	-	-		MISCELLANEOUS							
730	1,530	1,625		6210	Dues & Assoc. Memberships	890	890	890	890	890	
					<i>Professional Memberships - SHRM, IPMA-HR</i>						
(248)	6,589	1,014		6299	Miscellaneous	8,000	4,000	6,000	6,000	6,000	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					<i>Unemployment Claims & VLDP Alternative Insurance</i>					
-	-	-				-	-	-	-	
-	-	-			MATERIALS AND SUPPLIES	-	-	-	-	
5,782	4,940	1,725		6510	Office Supplies	1,500	1,500	2,000	1,500	1,500
2,586	6,509	692		6580	Books, Subscriptions & Education	5,500	5,500	7,000	6,000	6,000
-	22,681	24,246		6585	Employee Recognition/Safety Incentive Awards	24,800	24,800	25,000	25,000	25,000
-	-	-			<i>Awards Banquet, Employee Picnic, Star Awards</i>	-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
-	-	-		7200	Machinery & Equipment	-	-	-	-	
-	-	-		7300	Furniture & Fixtures	-	-	-	-	
1,161	-	-		7600	Computer Equipment	-	-	-	-	
102,482	294,500	273,992			HUMAN RESOURCES TOTAL	285,456	276,786	297,569	293,656	293,656

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 1204 TOWN ATTORNEY						
				SERVICES - PURCHASED, SHARED, INTERNAL						
127,126	132,821	64,452		5218	Legal Services	125,000	80,000	100,000	100,000	100,000
2,730	-	-		5310	Advertising	-	-	-	-	
-	-	-				-	-	-	-	
-	-	-		OTHER CHARGES		-	-	-	-	
-	-	-		6018	Travel	-	-	-	-	
-	-	-				-	-	-	-	
-	-	-		MISCELLANEOUS ITEMS		-	-	-	-	
(4,900)	120	-		6210	Dues & Assoc. Memberships	80	80	80	80	80
-	-	-		MATERIALS AND SUPPLIES		-	-	-	-	
-	97	376		6510	Attorney Office Supplies	300	300	300	300	300
-	-	894		6580	Books, Subscriptions & Education	1,500	500	500	500	500
124,956	133,037	65,721		TOWN ATTORNEY TOTAL		126,880	80,880	100,880	100,880	100,880

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 1208 ANNUAL AUDIT						
				SERVICES - PURCHASED, SHARED, INTERNAL						
60,445	57,104	67,650		5212	Audit & Accounting Services <i>Infrastructure Accounting</i>	40,000	72,000	80,000	80,000	80,000
-	4,400	9,532		5215	Contractual Services	4,500	-	-	-	
-	-	-				-	-	-	-	
60,445	61,504	77,182			ANNUAL AUDIT TOTAL	44,500	72,000	80,000	80,000	80,000

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 1213 TOWN TREASURER							
				PERSONNEL - WAGES & BENEFITS							
429,670	464,734	486,803		5010	Salaries	595,760	532,757	802,943	820,255	820,255	
					<i>Includes new positions of Accounting Clerk, Chief Accountant & Compliance Officer; Procurement officer moved from Streets</i>						
21,012	26,810	31,858		5020	Salaries - Overtime	25,000	25,000	20,000	20,000	20,000	
1,169	22,737	1,866		5030	Salaries - Part-Time	-	-	-	-	-	
(666)	31,084	31,314		5110	Social Security Tax	36,561	35,422	49,782	50,856	50,856	
6,745	7,270	7,323		5120	Medicare Tax	8,550	8,583	11,643	11,894	11,894	
69,282	65,146	55,527		5130	Health Insurance	69,696	50,534	105,255	105,255	105,255	
54,750	76,397	74,240		5140	VRS Retirement	76,912	59,479	95,203	97,211	97,211	
3,251	4,889	5,995		5145	VRS Group Life Insurance	7,784	6,791	9,193	9,399	9,399	
973	372	402		5160	Worker's Comp. Insurance	648	634	818	835	835	
-	-	-				-	-	-	-	-	
-	-	-				-	-	-	-	-	
120	-	-		5210	Health & Medical Services	-	-	-	-	-	
19,373	19,100	18,900		5213	Collection fees, Warrants, Etc.	20,000	20,000	20,000	20,000	20,000	
-	120	-		5240	R&M - Equipment	-	-	-	-	-	
-	-	-		5249	R&M - Misc. / Other	-	-	-	-	-	
2,667	1,792	894		5250	Maintenance Service Contract	-	-	-	-	-	
13,283	12,936	6,275		5300	Printing and Binding	7,000	5,000	7,000	7,000	7,000	
3,718	1,866	379		5310	Advertising	2,000	1,000	2,200	2,200	2,200	
-	-	-				-	-	-	-	-	
-	-	-				-	-	-	-	-	
8,562	7,890	10,176		5710	Postal Services	20,000	20,000	20,000	20,000	20,000	
50	-	-		5720	Telecommunications	-	-	-	-	-	
-	501	285		5725	Lease - Postage Metering System	1,220	1,140	1,140	1,140	1,140	
95	1,228	260		5920	Education and Training	5,000	5,000	9,785	9,785	9,785	
-	394	168		6010	Lodging	1,000	1,000	2,550	2,550	2,550	
117	315	558		6015	Meals	400	400	550	550	550	
53	607	622		6018	Travel	700	2,000	2,000	2,000	2,000	
-	-	-				-	-	-	-	-	
-	-	-				-	-	-	-	-	
				MISCELLANEOUS							
528	708	1,420		6210	Dues & Assoc. Memberships	3,555	3,555	4,000	4,000	4,000	
89,992	78,372	92,513		6220	Bank Fees	67,700	87,167	80,000	80,000	80,000	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					<i>Anticipated decrease due to Icloud</i>					
591	-	-		6295	Bad Debt Expense	-	-	-	-	
2,848	3,459	276		6299	Miscellaneous	841	841	300	300	300
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
6,701	8,451	7,660			MATERIALS AND SUPPLIES					
				6510	Office Supplies	5,000	5,000	6,000	6,000	6,000
-	119	1,006		6580	Books, Subscriptions & Education	526	750	250	250	250
930	338	186		6660	Operating Supplies	250	-	250	250	250
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS					
-	-	-		7300	Furniture & Fixtures	-	-	-	-	
70	73	-		7600	Computer Equipment	1,000	1,000	1,000	1,000	1,000
-	-	-				-	-	-	-	
735,883	837,710	836,905			TOWN TREASURER TOTAL	957,103	873,051	1,251,862	1,272,729	1,272,729

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 1220 INFORMATION TECH ADMINISTRATION							
				PERSONNEL - WAGES & BENEFITS							
189,499	293,737	317,058		5010	Salaries	421,943	421,943	441,790	454,502	454,502	
					<i>Re-classified position of Business Analyst</i>						
-	-	754		5030	Salaries - Part-time	-	-	-	-	-	
-	-	-		5040	Salaries- Contingency - Merit	-	-	-	-	-	
12,047	17,814	20,666		5110	Social Security Tax	25,882	25,882	27,391	28,179	28,179	
2,817	4,166	4,833		5120	Medicare Tax	6,053	6,053	6,406	6,590	6,590	
10,391	34,108	30,523		5130	Health Insurance	44,352	44,352	49,119	49,119	49,119	
28,412	49,558	43,561		5140	VRS Retirement	53,319	53,319	54,904	56,487	56,487	
473	3,232	4,123		5145	VRS Group Life Insurance	5,510	5,510	5,257	5,409	5,409	
37	230	255		5160	Worker's Comp. Insurance	459	459	448	461	461	
-	-	-				-	-	-	-	-	
-	-	-			SERVICES - PURCHASED, SHARED, INTERNAL	-	-	-	-	-	
191	-	-		5210	Health & Medical Services	-	-	-	-	-	
14,345	21,575	18,159		5214	Consulting Services	18,000	17,500	21,000	19,000	19,000	
					<i>Advance Network Systems (ANS)</i>					9,000	
					<i>RBS (Microsoft Dynamics)</i>					10,000	
					<i>EC&M Group</i>					2,000	
43,208	12,676	15,125		5240	R&M - Equipment	8,000	7,500	8,000	7,500	7,500	
131,297	177,772	221,745		5250	Maintenance Service Contract	234,675	234,000	261,477	261,477	261,477	
					<i>GIS - AutoCAD</i>					2,450	
					<i>GIS - ESRI</i>					7,500	
					<i>GIS - Online GIS</i>					10,200	
					<i>GIS - GPS</i>					850	
					<i>GIS - Plotter</i>					7,200	
					<i>GIS - Mapping</i>					1,000	
					<i>GIS - Vidar</i>					1,995	
					<i>IT monitoring</i>					600	
					<i>Cogsdale-CSM</i>					13,225	
					<i>Cogsdale-Capsoft</i>					6,500	
					<i>Cogsdale - Dynamics</i>					17,900	
					<i>Cogsdale - Customer Web</i>					5,750	
					<i>Watchguard Firewall</i>					500	
					<i>Nod 32 Antivirus</i>					3,070	
					<i>Wireless Backbone</i>					10,500	
					<i>Phone System</i>					7,000	
					<i>Intermapper</i>					200	
					<i>Meru</i>					570	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					Intradyme (email archiving)	3,200				
					Milestone Camera	1,900				
					Switches	14,185				
					Card Reader	5,500				
					Digicert	435				
					Dell R510	3,500				
					Printer Contract	10,000				
					vmWare	4,500				
					Planning copier	7,200				
					TPD 3 copiers	19,850				
					Tourism copier	3,600				
					Manager copier	5,000				
					Treasurer copier (2 copiers)	3,624				
					HR copier	2,424				
					PW copier (Costs split GF - \$6600, 3800 - \$1700, 4800 - \$1700)	6,600				
					IT copier	768				
					TPD - Livescan	2,600				
					TPD - Kustom Signals (in car)	15,700				
					TPD - VCIN	156				
					TPD - Power DMS	3,000				
					TPD - Sungard (3% increase)	24,250				
					TPD - Clancey	3,480				
					TPD - IAPro	2,000				
					Board Docs (Council)	11,000				
					Nighthawk Security	2,595				
					BMI	300				
					County Farm Service	1,400				
					TPD - Netmotion	3,200				
					Icloud	2,500				
58	33	-		5300	Printing and Binding	-	-	-	-	
1,290	-	-		5310	Advertising-Ads	-	-	-	-	
-	-	-				-	-	-	-	
-	-	-			OTHER CHARGES	-	-	-	-	
-	-	-		5710	Postal Services	-	-	-	-	
106,579	137,695	153,436		5720	Telecommunications	120,000	160,000	151,884	151,884	151,884
					ATT LD	540				
					ATT wireless	38,400				
					Comcast TH	2,220				

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					TPD - Comcast	6,000				
					DXMedia	600				
					Lumos	8,400				
					Sprint	9,600				
					US Mobility	360				
					Verizon - TH	3,600				
					Verizon - Tourism	1,236				
					Verizon - POTS	2,064				
					TPD - Verizon	10,800				
					Verizon - POTS	444				
					Verizon	66,000				
					VITA	1,620				
160	2,565	4,490	5920	Education And Training		5,000	5,000	7,000	5,000	5,000
-	931	908	6010	Lodging		2,000	2,000	3,000	2,000	2,000
-	172	216	6015	Meals		700	700	1,000	700	700
-	1,289	1,211	6018	Travel		1,700	1,700	1,900	1,700	1,700
-	-	-				-	-	-	-	-
-	-	-		MISCELLANEOUS ITEMS		-	-	-	-	-
-	215	20	6210	Dues & Assoc. Memberships		400	275	300	275	275
(381)	-	-	6299	Miscellaneous		-	-	-	-	-
-	-	-				-	-	-	-	-
-	-	-		MATERIALS AND SUPPLIES		-	-	-	-	-
1,782	1,010	1,317	6510	Office Supplies		1,100	1,000	1,100	1,000	1,000
-	-	18	6560	Vehicle Supplies		250	250	250	-	-
-	-	-	6580	Books, Subscriptions & Education		-	-	-	-	-
3,460	6,688	7,754	6660	Operating Supplies		5,500	4,500	6,000	4,500	4,500
-	96	-	6670	Small Tools		-	-	-	-	-
-	-	-				-	-	-	-	-
-	-	-		CAPITAL OUTLAYS		-	-	-	-	-
716	10,394	7,985	7200	Machinery & Equipment		2,500	2,000	2,500	2,000	2,000
				UPS	2,500					
-	-	-	7300	Furniture & Fixtures		-	-	-	-	-
21,845	4,404	3,448	7600	Computer Equipment		47,500	40,000	43,500	41,000	41,000
				Dell Lease on equipment	35,000					
				POE Switch	2,500					
				KACE Server	6,000					
2,410	19,821	4,457	7650	Computer Software		5,271	3,000	12,271	3,000	3,000
				GIS CAD	2,500					
				TPD Quartermaster	8,000					
				vmWare	1,185					

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					<i>Windows server license</i>	<i>1,815</i>				
-	-	-				-	-	-	-	
570,636	800,181	862,061			INFORMATION TECH ADMIN TOTAL	1,010,114	1,036,943	1,106,497	1,101,782	1,101,782

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-	-		6580	Books, Subscriptions & Education	-	-	-	-	-
3,407	4,796	4,646		6660	Operating Supplies	5,000	5,000	5,000	5,000	5,000
6,866	3,983	999		6670	Small Tools	3,000	3,000	2,500	2,500	2,500
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
-	2,500	5,500		7200	Machinery & Equipment	-	600	11,500	11,500	11,500
-	-	-		7300	Furniture & Fixtures	-	-	-	-	
-	-	-		7500	Motor Vehicles	-	-	-	-	
156	15	-		7600	Computer Equipment	-	-	-	-	
875	-	-		7650	Computer Software	-	-	-	-	
229,977	217,856	211,644			MOTOR POOL TOTAL	229,533	228,983	237,504	242,237	242,237

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 1301 ELECTORAL BOARD						
				PERSONNEL - WAGES & BENEFITS						
10,393	-	11,360		5060	Part Time Wages	-	-	-	-	
-	-	-				-	-	-	-	
-	-	-		SERVICES - PURCHASED, SHARED, INTERNAL		-	-	-	-	
354	-	204		5300	Printing and Binding	-	-	200	200	200
-	-	-				-	-	-	-	
-	-	-		OTHER CHARGES		-	-	-	-	
525	-	525		5940	Lease / Rental of Bldgs.	-	-	-	-	
-	-	-				-	-	-	-	
11,272	-	12,089		ELECTORAL BOARD TOTAL		-	-	200	200	200

**TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET**

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 3101 POLICE DEPARTMENT							
				PERSONNEL - WAGES & BENEFITS							
2,158,443	2,214,804	2,482,439		5010	Salaries	2,598,454	2,572,454	2,663,686	2,739,152	2,739,152	
					<i>Mgr Opt 1 includes one new police officer position, Opt 2 - No new positions</i>						
203,705	284,317	194,365		5020	Salaries - Overtime	180,000	180,000	180,000	180,000	180,000	
1,311	16,869	14,379		5030	Salaries - Part-Time	19,200	19,200	39,322	14,362	14,362	
-	-	-		5070	Education Incentive	-	-	-	-	-	
-	-	-		5099	Accrued Salaries / Leave	-	-	-	-	-	
156,627	145,171	159,836		5110	Social Security Tax	158,725	158,725	166,052	169,183	169,183	
35,106	35,476	37,381		5120	Medicare Tax	37,120	37,120	38,835	39,567	39,567	
282,498	316,248	317,540		5130	Health Insurance	316,800	316,800	364,884	357,867	357,867	
346,099	286,092	353,108		5140	VRS Retirement	338,562	338,562	332,839	342,353	342,353	
6,221	23,333	29,350		5145	VRS Group Life Insurance	33,628	33,628	31,403	32,301	32,301	
13,305	26,014	29,001		5160	Worker's Comp. Insurance	40,061	40,061	44,556	45,929	45,929	
-	-	-		5165	Uniform Allowance	15,675	15,675	16,550	16,550	16,550	
-	-	-			SERVICES - PURCHASED, SHARED, INTERNAL	-	-	-	-	-	
9,997	869	-		5210	Health & Medical Services	1,000	1,000	1,000	1,000	1,000	
6,830	2,363	480		5214	Consulting Services	1,500	1,500	1,000	1,000	1,000	
-	-	-		5240	R&M - Equipment	-	-	-	-	-	
21,593	23,148	21,755		5245	R&M - Vehicle	17,000	17,000	17,000	17,000	17,000	
10,740	6,040	5,840		5250	Maintenance Service Contract	9,500	8,500	8,500	8,500	8,500	
4,212	3,707	1,699		5300	Printing and Binding	3,000	3,000	3,000	3,000	3,000	
799	328	304		5310	Advertising	500	500	500	500	500	
5,022	5,432	7,987		5460	Blue Ridge Narcotics Task Force	8,500	8,500	8,500	8,500	8,500	
25,920	26,660	26,660		5480	Shenn. Crim Justice	28,000	27,000	27,000	27,000	27,000	
-	-	-			OTHER CHARGES	-	-	-	-	-	
1,489	673	295		5710	Postal Services	750	750	600	600	600	
404	267	507		5715	Messenger Services	500	500	500	500	500	
-	-	-		5720	Telecommunications	-	-	-	-	-	
-	1,676	-		5870	General Liability Insurance	-	-	-	-	-	
8,539	7,407	9,032		5925	ERT Training & Equipment	7,500	7,500	10,000	9,000	9,000	
					<i>Replacement of expiring body armor</i>						
15,697	19,045	13,913		5920	Education And Training	16,000	16,000	18,000	16,000	16,000	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
3,827	9,105	7,905		6010	Lodging	5,000	6,000	5,000	4,500	4,500
12,889	9,294	17,633		6015	Meals	10,000	8,000	10,000	9,000	9,000
164	21	1,863		6018	Travel	900	900	900	-	
				6130	Contributions					
					<i>Crisis Intervention Team</i>	6,764			35,777	35,777
					<i>Regional Housing & Homelessness</i>	3,368				
					<i>SAFE</i>	7,500				
					<i>Rapp-Rap Medical Reserve Corp</i>	500				
					<i>Options</i>	10,000				
					<i>Free Clinic of Culpeper</i>	5,000				
					<i>Rapp Legal Services</i>	2,645				
-	-	-				-	-	-	-	
-	-	-			MISCELLANEOUS ITEMS	-	-	-	-	
5,455	4,603	5,944		6210	Dues & Assoc. Memberships	6,000	6,000	6,000	6,000	6,000
2,830	5,000	5,000		6260	Informant Fees	5,000	5,000	5,000	5,000	5,000
3,179	8,624	17,557		6290	Grant-funded expenditures	15,000	15,000	15,000	15,000	15,000
(7,432)	4,066	3,100		6299	Miscellaneous	3,000	3,000	3,000	3,000	3,000
-	-	-				-	-	-	-	
-	-	-			MATERIALS AND SUPPLIES	-	-	-	-	
5,104	5,993	4,391		6510	Office Supplies	6,500	5,500	6,000	5,500	5,500
74,766	75,924	78,707		6550	Vehicle Fuels	80,000	72,500	80,000	75,000	75,000
667	28	759		6555	Lube Oil	-	-	-	-	
31,621	24,514	22,214		6560	Vehicle & Equipment Supplies	23,000	23,000	23,000	22,000	22,000
28,241	30,455	24,242		6570	Uniform Purchases and Wearing Apparel	30,000	30,000	30,000	25,000	25,000
429	921	(61)		6580	Books, Subscriptions & Education	1,000	1,000	500	500	500
-	-	-		6640	Drug Fund Purchases	-	-	-	-	
49,267	20,065	22,224		6660	Operating Supplies	25,000	25,000	25,000	23,000	23,000
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
21,845	24,775	14,960		7200	Machinery & Equipment	24,000	24,000	24,000	22,000	22,000
4,476	-	-		7300	Furniture & Fixtures	-	-	-	-	
10,095	3,980	8,009		7400	Communications Equipment	10,000	10,000	10,000	10,000	10,000
1,614	(68)	-		7600	Computer Equipment	-	-	-	-	
-	-	-				-	-	-	-	
3,563,592	3,673,237	3,940,318			POLICE DEPARTMENT TOTAL	4,076,374	4,038,875	4,227,259	4,291,143	4,291,143

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
			Dept 3103 E911 JOINT OPERATIONS							
320,919	334,313	342,634	6720	E911 Center - Town's Share		365,611	365,611	383,808	384,221	384,221
320,919	334,313	342,634	E911 JOINT OPERATIONS TOTAL			365,611	365,611	383,808	384,221	384,221

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 3202 VOLUNTEER FIRE DEPART						
				OTHER CHARGES						
118,785	141,714	136,414		6110	Contribution - Civic & Community	142,000	142,000	142,000	142,000	142,000
					<i>Town contributions</i>	95000				
					<i>Fire Services Allocation</i>	47000				
-	-	-				-	-	-	-	-
118,785	141,714	136,414		VOL FIRE DEPARTMENT TOTAL						
						142,000	142,000	142,000	142,000	142,000

**TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET**

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 3203 RESCUE SERVICE						
				OTHER CHARGES						
25,000	25,000	25,000		6110	Contribution - Civic & Community	25,000	25,000	100,000	25,000	25,000
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
25,000	25,000	25,000			RESCUE SERVICES TOTAL	25,000	25,000	100,000	25,000	25,000

**TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET**

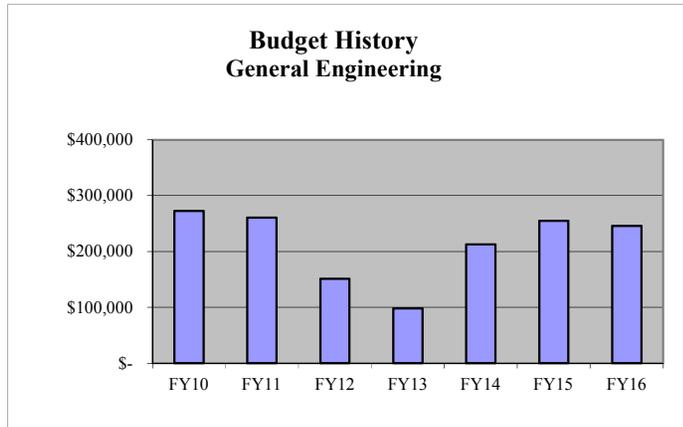
Actual FY12	Actual FY13	Actual FY14					FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 3204 VIRGINIA REGIONAL TRANSIT AUTHORITY							
66,144	72,128	114,192		6130	Contributions		114,192	114,192	114,192	114,192	114,192
66,144	72,128	114,192		VIRGINIA REGIONAL TRANSIT TOTAL			114,192	114,192	114,192	114,192	114,192

GENERAL ENGINEERING (4101)

Mission:

To provide technical, professional engineering support to all Town Departments and Council; to maintain and update the GIS system; to provide enforcement of ordinance requirements for construction, flood plain and erosion and sediment control; to inspect and ensure that new developments are constructed according to subdivision regulations; and to provide efficient Town construction management.

Budget and Staff Resources:



Budget & Staffing Summary						
Category	FY14 <u>Actual</u>	FY15 <u>Adopted</u>	FY15 <u>Projected</u>	FY16 <u>Dept Request</u>	FY16 <u>Mgr Opt 1</u>	FY16 <u>Council Adopted</u>
Authorized Persons	3.0	3.0	3.0	3.0	3.0	3.0
Expenditures						
Personnel	197,087	220,617	220,617	219,932	225,560	225,560
Operating	15,952	34,800	22,900	22,000	20,300	20,300
Capital Outlay	-	-	-	18,000	-	-
Total Expenditures	213,039	255,417	243,517	259,932	245,860	245,860

Major Highlights for FY16

Total budget increase \$ (9,557)

- The proposed budget includes a reduction in engineering services of \$12,000.
- The proposed budget includes an increase in capital equipment due to a lease residue purchase of \$18,000.

In FY16 the General Engineering Department will:

- Work with citizens to resolve community problems effectively.
- Direct general and traffic engineering services to manage change and support future needs
- Ensure effective emergency response capabilities for restoring public infrastructure services to the public in a safe and reliable manner
- Use technology to reduce fleet costs and improve serviceability and extend the life of Town assets

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 4101 GENERAL ENGINEERING PERSONNEL - WAGES & BENEFITS							
79,168	55,525	151,561	5010	Salaries		158,513	158,513	155,763	160,256	160,256	
2,355	1,153	4,453	5020	Salaries - Overtime (Inspector)		4,000	4,000	4,000	4,000	4,000	
1,452	(750)	(702)	5030	Salaries - Part-time		-	-	-	-		
-	-	-	5040	Salaries-Contingency		-	-	-	-		
-	-	-	5099	Accrued Salaries / Leave		-	-	-	-		
5,609	3,478	9,181	5110	Social Security Tax		9,718	9,718	9,657	9,936	9,936	
1,312	813	2,147	5120	Medicare Tax		2,273	2,273	2,259	2,324	2,324	
21,411	4,429	6,156	5130	Health Insurance		19,008	19,008	21,051	21,051	21,051	
15,728	8,158	22,098	5140	VRS Retirement		21,709	21,709	19,520	20,082	20,082	
219	558	1,403	5145	VRS Group Life Insurance		2,069	2,069	1,854	1,907	1,907	
720	1,400	791	5160	Worker's Comp. Insurance		3,327	3,327	5,828	6,003	6,003	
-	-	-				-	-	-	-		
-	-	-		SERVICES - PURCHASED, SHARED, INTERNAL			-	-	-	-	
20	-	-	5210	Health & Medical Services		-	-	-	-		
642	140	-	5214	Consulting Services		-	-	-	-		
14,831	4,713	8,960	5216	Engineering Services		22,000	11,000	10,000	10,000	10,000	
-	-	-	5245	R&M - Vehicle		1,000	500	1,000	500	500	
-	-	-	5250	Maintenance Service Contract		-	-	-	-		
177	82	143	5300	Printing and Binding		100	100	100	100	100	
-	-	-	5310	Advertising		-	-	-	-		
-	-	-				-	-	-	-		
-	-	-		OTHER CHARGES			-	-	-	-	
167	13	-	5710	Postal Services		100	100	100	-		
20	-	-	5720	Telecommunications		-	-	-	-		
714	3,847	2,546	5920	Education and Training		3,000	3,000	3,000	3,000	3,000	
460	914	254	6010	Lodging		1,000	1,000	1,000	900	900	
23	706	629	6015	Meals		500	1,100	750	750	750	
-	7	44	6018	Travel		1,000	1,000	1,000	750	750	
-	-	-				-	-	-	-		
-	-	-		MISCELLANEOUS ITEMS			-	-	-	-	
349	330	80	6210	Dues & Assoc. Memberships		500	500	250	250	250	
-	-	(325)	6299	Miscellaneous		-	-	-	-		
-	-	-		MATERIALS AND SUPPLIES			-	-	-	-	
1,022	302	544	6510	Office Supplies		500	500	500	400	400	
1,621	3,646	3,757	6550	Vehicle Fuels		3,300	2,500	2,500	2,000	2,000	
833	1,241	(1,226)	6560	Vehicle & Equipment Supplies		500	500	500	500	500	
415	396	50	6570	Uniform Purchases and Wearing Apparel		500	500	500	450	450	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14					FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
113	792	360		6580	Books, Subscriptions & Education		300	100	300	300	300
264	341	137		6660	Operating Supplies		500	500	500	400	400
-	-	-					-	-	-	-	
-	-	-			CAPITAL OUTLAYS		-	-	-	-	
-	4,334	-		7200	Machinery & Equipment		-	-	-	-	
-	-	-		7300	Furniture & Fixtures		-	-	-	-	
-	-	-		7500	Motor Vehicles		-	-	18,000	-	
					<i>Unit 301 lease residue purchase (Moved to Debt Service)</i>						
1,684	2,007	-		7600	Computer Equipment		-	-	-	-	
-	-	-		7650	Computer Software		-	-	-	-	
-	-	-					-	-	-	-	
151,328	98,573	213,039			GENERAL ENGINEERING TOTAL		255,417	243,517	259,932	245,860	245,860

**TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET**

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 4102 PUBLIC WORKS - STREETS						
				PERSONNEL - WAGES & BENEFITS						
603,068	611,513	721,310		5010	Salaries	798,130	798,130	797,998	753,061	753,061
					<i>Dept Request includes addition of (2) grade 10 senior maint. Workers.</i>					
					<i>Procurement Officer moved to Finance Dept.</i>					
28,020	57,990	41,249		5020	Salaries - Overtime	59,100	59,100	59,100	59,100	59,100
-	-	-		5030	Salaries - Part-time	-	-	30,000	30,000	30,000
					<i>Intern summer labor for landscape maint.</i>					
40,737	39,829	47,741		5110	Social Security Tax	48,929	48,929	49,476	46,690	46,690
9,527	9,315	11,199		5120	Medicare Tax	11,443	11,443	11,571	10,919	10,919
68,797	69,853	82,427		5130	Health Insurance	109,171	109,171	124,965	112,272	112,272
80,187	108,889	104,947		5140	VRS Retirement	103,454	103,454	99,667	94,512	94,512
1,384	7,220	9,191		5145	VRS Group Life Insurance	10,417	10,417	9,496	8,961	8,961
35,816	26,125	33,353		5160	Worker's Comp. Insurance	35,717	35,717	39,545	36,117	36,117
-	-	-				-	-	-	-	-
-	-	-			SERVICES - PURCHASED, SHARED, INTERNAL	-	-	-	-	-
1,317	-	-		5210	Health & Medical Services	-	-	-	-	-
-	-	-		5214	Consulting Services	-	-	-	-	-
5,302	10,406	19,729		5215	Contractual Services	18,000	15,000	15,000	15,000	15,000
-	-	-		5216	Engineering Services	-	-	-	-	-
608,232	580,149	345,579		5238	R&M - Infrastructure	425,000	410,000	650,000	650,000	650,000
					<i>Paving Ira Hoffman Lane</i>	<i>254,000</i>				
					<i>Paving McDevitt Drive</i>	<i>100,000</i>				
					<i>Paving Willow Lawn Dr</i>	<i>40,000</i>				
					<i>Paving Broad St/Lamphier St</i>	<i>40,000</i>				
					<i>Paving Lightfoot St</i>	<i>33,000</i>				
					<i>Paving E. Stevens St</i>	<i>33,000</i>				
					<i>Drainage and incidental repair</i>	<i>150,000</i>				
803	1,791	2,168		5240	R&M - Equipment	3,000	3,000	3,000	3,000	3,000
285	494	3,878		5245	R&M - Vehicle	2,000	2,000	2,000	2,000	2,000
-	-	-		5249	R&M - Misc. / Other	-	-	-	-	-
-	-	-		5250	Maintenance Service Contract	1,200	1,200	1,200	1,200	1,200
173,363	165,433	185,828		5270	Rental of Street Lights	175,000	160,000	175,000	175,000	175,000
293	78	-		5310	Advertising	500	500	500	400	400
2,970	3,117	3,408		5350	Uniform Rentals	3,600	3,600	3,800	3,800	3,800
-	-	-				-	-	-	-	-
-	-	-			OTHER CHARGES	-	-	-	-	-

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
929	2,978	11,949		5660	Disposal Fees	7,000	6,000	7,000	6,000	6,000
155	103	46		5710	Postal Services	200	200	200	100	100
408	116	3,110		5720	Telecommunications	-	-	-	-	
-	1,162	-		5870	General Liability Insurance	-	-	-	-	
363	1,910	1,649		5920	Education and Training	2,000	2,000	2,000	2,000	2,000
-	-	732		6010	Lodging	500	500	500	500	500
16	474	850		6015	Meals	500	500	600	600	600
-	-	57		6018	Travel	200	200	150	150	150
-	-	-				-	-	-	-	
-	-	-			MISCELLANEOUS ITEMS	-	-	-	-	
214	179	374		6210	Dues & Assoc. Memberships	400	580	600	600	600
(1,036)	-	578		6299	Miscellaneous	-	-	-	-	
-	-	-				-	-	-	-	
-	-	-			MATERIALS AND SUPPLIES	-	-	-	-	
743	963	1,021		6510	Office Supplies	1,000	1,000	1,000	1,000	1,000
-	13	-		6520	Agricultural Supplies	300	300	300	200	200
1,346	831	771		6540	Janitorial Supplies	800	800	800	800	800
30,964	40,966	59,697		6550	Vehicle Fuels	45,000	45,000	45,000	45,000	45,000
865	1,344	1,383		6555	Lube Oil	1,980	1,600	1,980	1,400	1,400
34,129	53,676	44,577		6560	Vehicle & Equipment Supplies	45,000	45,000	45,000	45,000	45,000
920	3,792	3,778		6570	Uniform Purchases and Wearing Apparel	3,000	3,000	3,000	3,000	3,000
-	59	90		6580	Books, Subscriptions & Education	-	-	-	-	
4,826	3,943	4,846		6660	Operating Supplies	5,000	5,000	5,000	5,000	5,000
2,304	1,993	635		6670	Small Tools	2,000	2,000	2,000	2,000	2,000
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
20,169	-	-		7040	Infrastructure	-	-	-	-	
270	25,485	8,243		7200	Machinery & Equipment	-	-	-	-	
170	-	-		7300	Furniture & Fixtures	-	-	-	-	
-	1,560	450		7400	Communication Equipment replacement phone system	18,000	-	-	-	
-	-	-		7500	Motor Vehicles	-	-	18,000	-	
					<i>Unit 302 lease residue purchase (Moved to Debt Service)</i>					
1,224	-	15		7600	Computer Equipment	-	-	-	-	
-	-	-				-	-	-	-	
1,759,078	1,833,748	1,756,856			PUBLIC WORKS - STREETS TOTAL	1,937,541	1,885,341	2,205,447	2,115,383	2,115,383

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
			Dept 4107 TRAFFIC ENGINEERING								
			PERSONNEL WAGES & BENEFITS								
32,519	36,375	37,459	5010	Salaries		41,889	41,889	42,571	43,808	43,808	
8	74	37	5020	Salaries - Overtime		100	100	100	100	100	
-	-	-	5099	Accrued Salaries / Leave		-	-	-	-	-	
2,102	2,248	2,314	5110	Social Security Tax		2,568	2,568	2,639	2,716	2,716	
492	526	541	5120	Medicare Tax		601	601	617	635	635	
5,990	6,761	6,007	5130	Health Insurance		6,336	6,336	7,017	7,017	7,017	
0	5,775	6,066	5140	VRS Retirement		5,737	5,737	5,470	5,629	5,629	
81	392	474	5145	VRS Group Life Insurance		547	547	507	522	522	
950	1,777	1,927	5160	Worker's Comp. Insurance		2,705	2,705	2,917	3,005	3,005	
-	-	-				-	-	-	-	-	
-	-	-	SERVICES - PURCHASED, SHARED, INTERNAL				-	-	-	-	-
129	-	-	5210	Health & Medical Services		-	-	-	-	-	
44,497	287	32,470	5238	R&M - Infrastructure		55,000	55,000	55,000	55,000	55,000	
-	-	-	5245	R&M - Vehicle		300	300	300	300	300	
2,505	3,765	3,758	5250	Maintenance Service Contract		2,500	2,500	2,500	2,500	2,500	
-	-	-	5300	Printing & Binding		-	-	-	-	-	
-	-	-	5310	Advertising		-	-	-	-	-	
307	275	280	5350	Uniform Rentals		350	350	350	350	350	
-	-	-				-	-	-	-	-	
-	-	-				-	-	-	-	-	
-	-	-	OTHER CHARGES				-	-	-	-	-
7,000	7,609	8,700	5610	Electrical Services		8,000	8,000	8,000	7,500	7,500	
59	15	-	5720	Telecommunications		-	-	-	-	-	
-	307	300	5920	Education and Training		300	300	300	300	300	
			MISCELLANEOUS								
(50)	-	-	6299	Miscellaneous		-	-	-	-	-	
-	-	-				-	-	-	-	-	
-	-	-	MATERIALS AND SUPPLIES				-	-	-	-	-
3,816	4,523	4,538	6550	Vehicle Fuels		4,200	4,200	4,500	4,500	4,500	
52	37	58	6555	Lube Oil		132	100	100	100	100	
2,390	1,921	1,315	6560	Vehicle & Equipment Supplies		2,000	2,000	2,000	2,000	2,000	
90	234	234	6570	Uniform Purchases and Wearing Apparel		200	200	200	200	200	
144	13	309	6660	Operating Supplies		500	500	500	400	400	
1,561	1,082	556	6670	Small Tools		2,000	2,000	3,000	3,000	3,000	
67,953	18,468	24,756	6680	Traffic Signals & Signs		20,000	20,000	35,000	35,000	35,000	
				<i>Signal UPS, hot box controls</i>	<i>15,000</i>						
				<i>Sign replacements</i>	<i>20,000</i>						
-	-	-				-	-	-	-	-	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14					FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-	-					-	-	-	-	
23,670	-	-		7040	Infrastructure		-	-	-	-	
16,795	33,340	5,735		7200	Machinery & Equipment		-	-	-	-	
-	-	-					-	-	-	-	
213,059	125,803	137,833		TRAFFIC ENGINEERING TOTAL			155,965	155,933	173,588	174,581	174,581

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14					FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-	-					-	-	-	-	-
3,537	5,105	4,503		8840	Grant - Litter Control		5,000	5,000	5,000	5,000	5,000
-	-	-					-	-	-	-	-
361,851	376,633	344,488			SANITATION TOTAL		386,959	415,359	396,064	396,327	396,327

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
			Dept 4302 GENERAL PROPERTIES								
			PERSONNEL - WAGES & BENEFITS								
8,189	108,133	55,757	5010	Salaries		61,287	61,287	63,741	65,875	65,875	
-	732	970	5020	Salaries - Overtime		1,000	1,000	1,000	1,000	1,000	
23,376	1,190	-	5030	Salaries - Part-Time		-	-	-	-	-	
-	-	-	5099	Accrued Salaries / Leave		-	-	-	-	-	
3,216	6,664	3,346	5110	Social Security Tax		3,747	3,747	3,952	4,084	4,084	
752	1,558	783	5120	Medicare Tax		876	876	924	955	955	
4,613	23,663	12,049	5130	Health Insurance		12,672	12,672	14,034	14,034	14,034	
939	18,808	6,714	5140	VRS Retirement		7,161	7,161	7,850	8,113	8,113	
62	1,220	941	5145	VRS Group Life Insurance		798	798	759	784	784	
729	486	1,117	5160	Worker's Comp. Insurance		1,364	1,364	1,443	1,486	1,486	
-	-	-				-	-	-	-	-	
-	-	-				-	-	-	-	-	
-	-	-	SERVICES - PURCHASED, SHARED, INTERNAL				-	-	-	-	-
108	-	-	5210	Health & Medical Service		-	-	-	-	-	
4,800	-	-	5214	Consulting Services		-	-	-	-	-	
6,492	48,099	42,359	5215	Contractual Services		70,000	72,000	75,000	70,000	70,000	
-	-	-	5216	Engineering Services		-	-	-	-	-	
165,357	120,862	213,824	5230	R&M - Building & Grounds		65,000	25,000	107,600	67,600	67,600	
-	-	-	5245	R&M - Vehicle		200	200	200	200	200	
57,048	85,417	46,279	5249	R&M - Misc. / Other		-	-	-	-	-	
127,643	17,252	119,795	5250	Maintenance Service Contract		94,000	94,000	94,000	94,000	94,000	
-	-	-	5270	Rental of Street Lights		-	-	-	-	-	
33	-	-	5300	Printing and Binding		100	100	100	100	100	
-	265	278	5310	Advertising		250	250	250	250	250	
2,916	2,942	3,353	5350	Uniform Rentals		4,000	4,000	4,000	3,500	3,500	
-	-	-				-	-	-	-	-	
-	-	-	OTHER CHARGES				-	-	-	-	-
84,643	78,089	88,549	5610	Electrical Services		98,500	90,000	90,000	90,000	90,000	
16,592	21,660	29,959	5620	Heating Services		30,000	25,000	25,000	25,000	25,000	
3,062	1,961	3,688	5630	Water Services		3,000	3,000	3,000	3,000	3,000	
3,290	2,208	2,150	5640	Sewage Services		2,500	3,600	3,600	3,600	3,600	
-	-	-	5660	Disposal Fees		-	39	-	-	-	
195	4,349	-	5720	Telecommunications		-	373	-	-	-	
-	18	-	5870	General Liability Insurance		-	-	-	-	-	
-	-	369	6015	Meals		-	29	-	-	-	
			MISCELLANEOUS								
(176)	128	555	6299	Miscellaneous		-	-	-	-	-	
-	-	-	MATERIALS AND SUPPLIES				-	-	-	-	-

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
237	33	279		6510	Office Supplies	100	100	100	100	100
2,653	4,497	2,798		6540	Janitorial Supplies	2,000	5,500	5,500	5,500	5,500
1,099	277	908		6550	Vehicle Fuels	750	4,000	4,000	4,000	4,000
239	386	480		6560	Vehicle & Equipment Supp	500	2,200	2,200	2,200	2,200
459	187	381		6570	Uniform Purchases & Wearing Apparel	500	600	600	600	600
107	10	26		6660	Operating Supplies	-	-	-	-	-
556	406	1,167		6670	Small Tools	500	700	700	700	700
-	-	-				-	-	-	-	-
-	-	-			CAPITAL OUTLAYS	-	-	-	-	-
6,085	53,736	7,727		7200	Machinery & Equipment	-	-	65,000	-	-
					<i>Replacement of special event stage/canopy (Moved to Capital)</i>					
-	2,391	52,620		7300	Furniture and Fixtures	24,500	24,500	7,200	7,200	7,200
8,699	-	-		7500	Motor Vehicles	-	-	-	-	-
638	-	-		7600	Computer Hardware & Equipment	-	-	-	-	-
-	-	-				-	-	-	-	-
534,650	607,628	699,221			GENERAL PROPERTIES TOTAL	485,305	444,096	581,753	473,882	473,882

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
			Dept 6600 CULPEPER MEDIA NETWORK							
			PERSONNEL - WAGES & BENEFITS							
92,988	98,100	91,624	5010	Salaries - Regular		102,751	102,751	98,432	99,609	99,609
5,707	6,047	5,652	5110	Social Security Tax		6,300	6,300	6,103	6,176	6,176
1,408	1,414	1,322	5120	Medicare Tax		1,473	1,473	1,427	1,444	1,444
11,450	13,639	10,381	5130	Health Insurance		12,672	12,672	14,034	14,034	14,034
14,574	16,757	12,289	5140	VRS Retirement		13,243	13,243	12,271	12,411	12,411
239	1,081	1,096	5145	VRS Group Life Insurance		1,341	1,341	1,171	1,185	1,185
431	222	241	5160	Worker's Comp Insurance		293	293	311	321	321
-	-	-				-	-	-	-	-
-	-	-	SERVICES							
-	2,500	-	5212	Annual Audit		2,500	2,500	2,500	2,500	2,500
7,320	7,515	9,695	5219	Temporary Help Services		7,000	7,000	7,000	7,000	7,000
2,527	648	395	5240	R&M - Equipment		2,000	2,000	2,000	2,000	2,000
-	364	1,296	5245	R&M - Vehicle		1,500	1,500	2,500	2,500	2,500
1,022	326	319	5249	R&M - Misc./Other		500	500	500	500	500
1,920	3,160	2,080	5250	Maintenance Service Contract		2,000	2,000	2,000	2,000	2,000
699	190	900	5310	Advertising		1,000	1,000	500	500	500
-	-	-				-	-	-	-	-
-	-	-	OTHER CHARGES							
2,035	2,405	2,220	5610	Electrical Services		2,500	2,500	2,500	2,500	2,500
144	156	132	5660	Disposal Fees		200	200	200	200	200
49	81	122	5710	Postal Services		150	150	150	150	150
7,587	6,254	5,693	5720	Telecommunications		2,100	2,100	2,000	2,000	2,000
-	-	-	5721	Telecomm-Streaming		2,900	2,900	3,000	3,000	3,000
-	-	-	5820	Fire/Property Insurance		50	50	50	50	50
323	-	-	5840	Motor Vehicle Insurance		1,000	1,000	1,000	1,000	1,000
-	10	-	5870	General Liability Insurance		-	-	-	-	-
14,288	17,199	16,056	5940	Lease - Building		18,500	18,500	18,500	18,500	18,500
620	637	830	6015	Meals		500	500	500	500	500
-	-	-				-	-	-	-	-
-	-	-	MISCELLANEOUS							
1,142	151	150	6210	Dues & Assoc. Memberships		200	200	200	200	200
11,500	6,000	-	6290	Historical Programming		10,000	10,000	8,000	8,000	8,000
639	664	3,881	6299	Miscellaneous		500	500	750	750	750
-	-	-				-	-	-	-	-
-	-	-	MATERIALS AND SUPPLIES							
1,188	504	536	6510	Office Supplies		1,500	1,500	1,500	1,500	1,500
551	421	423		Vehicle Fuels		1,000	1,000	1,000	1,000	1,000
-	-	488	6570	Uniform Purchases & Wearing Apparel		700	700	700	700	700

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
1,825	1,650	1,676		6660	Operating Supplies	4,000	4,000	5,000	5,000	5,000
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
10,276	10,848	6,202		7200	Machinery & Equipment	8,000	13,624	8,000	8,000	8,000
911	185	166		7300	Furniture & Fixtures	3,000	7,649	2,000	2,000	2,000
					Computer Hardware & Equipment					
380	-	544		7600	Equipment	1,000	1,000	3,000	3,000	3,000
989	-	622		7650	Computer Software	2,000	2,000	2,000	2,000	2,000
-	-	-				-	-	-	-	
-	-	-			DEBT SERVICE/TRANSFERS/CONTINGENCY	-	-	-	-	
-	-	-		9990	Contingency	-	-	-	-	
-	-	-				-	-	-	-	
194,732	199,130	177,030			CULPEPER MEDIA NETWORK TOTAL	214,373	224,646	210,799	212,230	212,230

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
			Dept 7103 PARKS & RECREATION								
			PERSONNEL - WAGES & BENEFITS								
191,121	256,513	245,103	5010	Salaries		204,907	204,907	197,174	203,156	203,156	
6,859	19,284	10,066	5020	Salaries - Overtime		24,400	24,400	24,400	24,400	24,400	
-	-	-	5099	Accrued Salaries / Leave		-	-	-	-	-	
11,180	16,174	15,159	5110	Social Security Tax		12,522	12,522	12,225	12,596	12,596	
2,615	3,783	3,545	5120	Medicare Tax		2,929	2,929	2,859	2,946	2,946	
33,612	47,089	29,953	5130	Health Insurance		31,680	31,680	35,085	35,085	35,085	
29,516	39,798	31,654	5140	VRS Retirement		26,426	26,426	24,638	25,382	25,382	
430	2,577	2,841	5145	VRS Group Life Insurance		2,666	2,666	2,346	2,417	2,417	
6,862	4,317	6,068	5160	Worker's Comp. Insurance		6,993	6,993	7,164	7,379	7,379	
-	-	-				-	-	-	-	-	
-	-	-	SERVICES - PURCHASED, SHARED, INTERNAL				-	-	-	-	-
780	-	-	5210	Health & Medical Services		-	-	-	-	-	
2,167	1,344	4,962	5230	R&M - Building & Grounds		2,000	2,000	2,000	2,000	2,000	
4,864	57,374	48,148	5238	R&M-Infrastructure		30,000	20,000	20,000	20,000	20,000	
6,783	4,741	4,905	5250	Maintenance Service Contract		5,000	5,000	7,000	7,000	7,000	
-	-	-	5300	Printing and Binding		300	200	200	200	200	
224	-	-	5310	Advertising		300	200	200	200	200	
1,749	2,089	1,740	5350	Uniform Rentals		2,500	2,000	2,000	2,000	2,000	
-	-	-				-	-	-	-	-	
-	-	-	OTHER CHARGES				-	-	-	-	-
1,689	1,936	2,552	5610	Electrical Services		2,000	2,000	2,000	2,000	2,000	
39	-	-	5720	Telecommunications		-	-	-	-	-	
-	147	-	5870	General Liability Insurance		-	-	-	-	-	
40	1,287	1,176	5920	Education and Training		1,500	1,500	1,500	1,500	1,500	
-	50	15	6015	Meals		500	500	500	500	500	
-	-	-				-	-	-	-	-	
-	-	-	MISCELLANEOUS ITEMS				-	-	-	-	-
12,500	13,250	13,250	6250	Fireworks Display		13,250	13,250	13,250	13,250	13,250	
-	-	-	6252	Dog Park Related		-	-	1,000	1,000	1,000	
(447)	-	53	6299	Miscellaneous		-	-	-	-	-	
-	-	-				-	-	-	-	-	
-	-	-	MATERIALS AND SUPPLIES				-	-	-	-	-
-	-	33	6510	Office Supplies		100	100	100	100	100	
384	-	305	6520	Agricultural Supplies		1,700	1,700	1,700	500	500	
206	476	266	6525	Landscaping/Planting Materials		2,500	2,500	2,500	1,000	1,000	
1,824	2,020	3,273	6550	Vehicle Fuels		2,900	2,500	2,500	2,500	2,500	
44	135	197	6555	Lube Oil		330	330	330	300	300	
8,192	3,989	4,041	6560	Vehicle & Equipment Supplies		4,000	3,000	3,000	3,000	3,000	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
620	999	2,008		6570	Uniform Purchases and Wearing Apparel	1,500	1,500	1,500	1,500	1,500
594	985	767		6660	Operating Supplies	1,000	1,000	1,000	1,000	1,000
149	140	938		6670	Small Tools	800	800	800	800	800
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
7,103	26,855	12,302		7200	CAPITAL OUTLAYS Machinery & Equipment	7,500	6,000	6,000	6,000	6,000
					<i>Replacement mowers and weed eaters</i>					
-	-	-				-	-	-	-	
331,698	507,351	445,318			PARKS & RECREATION TOTAL	392,203	378,603	374,971	379,711	379,711

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 7108 CEMETERY							
				PERSONNEL - WAGES & BENEFITS							
111,948	113,119	120,055		5010	Salaries	71,794	71,794	71,809	73,946	73,946	
3,949	14,117	10,534		5020	Salaries - Overtime	17,900	17,900	17,900	17,900	17,900	
-	-	-		5030	Salaries - Part-time	-	-	-	-	-	
-	-	-		5099	Accrued Salaries / Leave	-	-	-	-	-	
7,535	7,544	7,710		5110	Social Security Tax	4,396	4,396	4,452	4,584	4,584	
1,762	1,764	1,803		5120	Medicare Tax	1,028	1,028	1,041	1,072	1,072	
16,654	18,552	18,583		5130	Health Insurance	12,672	12,672	14,034	14,034	14,034	
18,427	20,290	19,468		5140	VRS Retirement	9,120	9,120	8,875	9,138	9,138	
285	1,308	1,468		5145	VRS Group Life Insurance	936	936	855	880	880	
8,224	4,616	4,914		5160	Worker's Comp. Insurance	3,650	3,650	3,360	3,482	3,482	
-	-	-				-	-	-	-	-	
-	-	-				-	-	-	-	-	
237	-	136			SERVICES - PURCHASED, SHARED, INTERNAL	-	-	-	-	-	
				5210	Health & Medical Services	-	-	-	-	-	
3,000	-	-		5215	Contractual Services	23,000	5,000	5,000	5,000	5,000	
1,159	881	3,443		5230	R&M - Building & Grounds	1,000	1,000	1,000	1,000	1,000	
482	-	2,130		5238	R&M - Infrastructure	500	500	500	500	500	
232	210	64		5240	R&M-Equipment	2,000	1,500	1,500	1,500	1,500	
-	-	-		5250	Maintenance Service Contract	-	-	-	-	-	
-	110	125		5300	Printing and Binding	200	200	200	200	200	
757	898	824		5350	Uniform Rentals	900	900	900	900	900	
-	-	-				-	-	-	-	-	
-	-	-			OTHER CHARGES	-	-	-	-	-	
1,936	2,283	2,872		5610	Electrical Services	2,000	1,500	1,500	1,500	1,500	
416	540	351		5630	Water Services	450	400	400	400	400	
289	486	223		5640	Sewer Services	250	150	150	150	150	
17	-	-		5720	Telecommunications (Cell Phone)	-	-	-	-	-	
-	-	-		5820	Fire/Property Insurance	-	-	-	-	-	
-	180	-		5870	General Liability Insurance	-	-	-	-	-	
-	-	-		6110	Contribution - Civic & Community	-	-	-	-	-	
-	-	-				-	-	-	-	-	
-	-	-			MISCELLANEOUS ITEMS	-	-	-	-	-	
(252)	-	-		6299	Miscellaneous	-	-	-	-	-	
-	-	-				-	-	-	-	-	
-	-	-			MATERIALS AND SUPPLIES	-	-	-	-	-	
17	104	8		6510	Office Supplies	150	50	100	50	50	
198	299	130		6520	Agricultural Supplies	500	500	500	500	500	
100	189	297		6540	Janitorial Supplies	250	250	250	250	250	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
2,688	2,319	2,414		6550	Vehicle Fuels	2,500	1,500	1,500	1,500	1,500
43	16	21		6555	Lube Oil	132	132	132	132	132
2,568	3,646	2,913		6560	Vehicle & Equipment Supplies	2,500	2,500	2,500	2,500	2,500
356	533	877		6570	Uniform Purchases and Wearing Apparel	600	600	600	600	600
141	141	135		6580	Books, Subscriptions, Education	300	200	200	200	200
923	55	103		6660	Operating Supplies	300	300	300	300	300
271	227	254		6670	Small Tools	300	300	300	300	300
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
4,560	5,805	4,526		7200	Machinery & Equipment	5,000	4,000	4,000	4,000	4,000
					<i>Replacement mower and weed eaters</i>					
-	-	-		7500	Motor Vehicles	-	-	15,000	-	
					<i>Unit 107 lease residue purchase (Moved to Debt Svc)</i>					
-	-	-				-	-	-	-	
188,922	200,231	206,379			CEMETERY TOTAL	164,328	142,978	158,858	146,519	146,519

**TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET**

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					<i>Reduced due to parking being moved to finance dept.</i>					
-	(20)	-	5720		Telecommunications	-	-	-	-	
-	143	-	5870		General Liability Insurance	-	-	-	-	
3,819	3,814	6,721	5920		Education And Training	6,000	6,000	12,550	8,850	8,850
					<i>Mulhern - VAPA and APA National Conf.</i>					
					<i>Brown - APA and Zoning Conference</i>					
					<i>Rapp - ASLA/AICP Conf</i>					
					<i>Cole - Flood Plain, Prop Maint, Fire Prot & VAZO</i>					
					<i>Houston - Zoning Conference</i>					
					<i>Planning Commission - Certified Training & VAPA Conf</i>					
					<i>Joint Board of Zoning Appeals - Zoning conf.</i>					
					<i>Architectural Review Bd - Historic Preservation</i>					
					<i>Parking Authority - Parking conference</i>					
					<i>Parks & Rec - Parks Conference</i>					
					<i>Public Transportation - Transportation Conf</i>					
6,240	-	-	5946		Lease Parking Spaces	-	-	-	-	
3,341	2,398	2,973	6010		Lodging	2,500	2,500	2,500	2,500	2,500
					<i>Staff lodging for conferences/training</i>					
					<i>ABC's lodging for conferences/training</i>					
1,486	1,171	1,779	6015		Meals	1,500	1,500	1,600	1,500	1,500
					<i>Staff Meals for conferences/training</i>					
					<i>ABC's Meals for conferences/training</i>					
2,137	1,741	3,342	6018		Travel	2,300	2,300	2,200	2,200	2,200
					<i>Staff Travel for conferences/training</i>					
					<i>ABC's Travel for conferences/training</i>					

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-	-				-	-	-	-	
-	-	-			MISCELLANEOUS ITEMS	-	-	-	-	
1,192	1,919	2,475	6210	Dues & Assoc. Memberships		2,500	2,500	2,500	2,500	2,500
				<i>Mulhern - AICP, APA</i>	500					
				<i>Brown - AICP, APA & Zoning</i>	500					
				<i>Rapp - AICP, Landscaping, LEED & State Lic</i>	990					
				<i>Cole - Code Council, E & S Assoc.,</i>						
				<i>FP Manager, JM Bldg Code</i>	460					
				<i>Houston - Zoning</i>	50					
-	-	14,604	6252	Dog Park Related Expenditures		-	895	-	-	
(334)	-	-	6299	Miscellaneous		-	-	-	-	
-	-	-				-	-	-	-	
-	-	-			MATERIALS AND SUPPLIES	-	-	-	-	
2,042	1,568	1,680	6510	Office Supplies		1,500	1,250	1,250	1,250	1,250
444	636	505	6550	Vehicle Fuels		600	500	300	300	300
10	248	378	6560	Vehicle & Equipment Supplies		500	500	400	400	400
926	1,502	1,050	6580	Books, Subscriptions & Education		1,200	1,000	1,000	1,000	1,000
1,334	1,304	803	6660	Operating Supplies		1,300	1,000	1,000	1,000	1,000
-	-	-				-	-	-	-	
-	-	-			CAPITAL OUTLAYS	-	-	-	-	
-	-	-	7200	Machinery & Equipment		-	-	-	-	
669	4,600	-	7300	Furniture & Fixtures		-	-	-	-	
-	-	-	7600	Computer Equipment		-	-	-	-	
-	-	-				-	-	-	-	
695,381	535,063	536,501		PLANNING & ZONING TOTAL		534,920	567,793	548,503	562,357	562,357

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 8103 VISITORS' CENTER						
-	-	-		PERSONNEL - WAGES & SALARY		-	-	-	-	-
-	-	-	5010	Salaries - Regular		-	-	-	-	-
-	-	-	5030	Salaries - Part-Time		36,878	36,247	36,610	42,598	42,598
-	-	-	5110	Social Security Tax		2,286	2,773	2,270	2,641	2,641
-	-	-	5120	Mediare Tax		535	535	531	618	618
-	-	-	5130	Health Insurance		3,168	3,168	2,632	2,632	2,632
-	-	-	5140	VRS Retirement		1,282	1,282	1,320	1,849	1,849
-	-	-	5145	VRS Group Life Insurance		143	143	133	204	204
-	-	-	5160	Worker's Comp Insurance		53	53	76	87	87
-	-	-				-	-	-	-	-
-	-	-		SERVICES-PURCHASED, SHARED, INTERNAL		-	-	-	-	-
75,521	75,521	75,521	5215	Contractual Services		-	-	-	-	-
3,300	3,900	3,084	5250	Maintenance Service Contract		-	600	-	-	-
-	-	-				-	-	-	-	-
-	-	-		OTHER CHARGES		-	-	-	-	-
1,816	2,107	2,308	5610	Electrical Services		-	-	-	-	-
-	-	-	5720	Telecommunications		-	-	-	-	-
-	-	-				-	-	-	-	-
-	-	-		MATERIALS AND SUPPLIES		-	-	-	-	-
-	-	-	6510	Office Supplies		5,000	5,000	5,000	5,000	5,000
-	-	-				-	-	-	-	-
80,637	81,528	80,913		VISITORS' CENTER TOTAL		49,345	49,801	48,571	55,628	55,628

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 8104 TOURISM DEVELOPMENT						
				PERSONNEL - WAGES & BENEFITS						
65,397	110,709	110,129		5010	Salaries	110,477	139,414	140,808	145,388	145,388
30,721	14,603	23,200		5030	Salaries	18,035	18,035	-	-	
-	-	-		5099	Accrued Salaries / Leave	-	-	-	-	
6,101	7,728	8,225		5110	Social Security Tax	7,854	10,665	8,730	9,014	9,014
1,427	1,807	1,924		5120	Medicare Tax	1,837	1,837	2,042	2,108	2,108
-	-	-		5130	Health Insurance	15,840	12,672	18,419	18,419	18,419
8,475	17,945	10,837		5140	VRS Retirement	15,011	14,343	16,686	17,229	17,229
140	1,160	1,317		5145	VRS Group Life Insurance	1,672	1,598	1,676	1,731	1,731
427	200	235		5160	Worker's Comp. Insurance	288	307	316	327	327
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
259	-	-		5210	Health & Medical Services	-	-	-	-	
-	-	-		5219	Temporary Help Services	-	-	-	-	
(68)	-	-		5250	Maintenance Service Cont	-	-	-	-	
16,197	5,204	16,583		5300	Printing and Binding	6,000	10,550	6,000	3,000	3,000
46,828	58,292	60,510		5310	Advertising - Print	51,514	33,066	50,670	16,330	16,330
					<i>Ad Design (\$6500)</i>					
					<i>Amtrak Arrive Magazine(4 ads)</i>					
					<i>AAA World (1 ad)</i>					
					<i>Baltimore Magazine (3 ads)</i>					
					<i>Blue Ridge Outdoors (3 ads)</i>					
					<i>(\$4095)</i>					
					<i>Edible Blue Ridge (2 ads)</i>					
					<i>Piedmont Virginia(Castleton</i>					
					<i>Insert)</i>					
					<i>Richmond Magazine (2 ads)</i>					
					<i>Southern Living (2 ads)</i>					
					<i>Virginia Living (3 ads)</i>					
5,248	2,746	2,903		5313	Advertising-Entertainment, Miscellaneous	5,500	3,797	5,000	3,000	3,000
					<i>FAM tours, Media Hosting,</i>					
					<i>Events</i>					
13,352	11,860	28,028		5315	Advertising - Media	14,450	18,158	93,800	26,650	26,650
					<i>Ad Design</i>					
					<i>Animoto Video Template Annual</i>					
					<i>Subscrip.</i>					
					<i>Baltimore Magazine (3 ads)</i>					
					<i>Constant Contact Email</i>					
					<i>Subscrip. (enews)</i>					

**TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET**

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					Facebook (continuous)	3,000				
					Mobile Site annual Hosting/Maint.	1,500				
					Richmond Magazine (11 ads)	3,100				
					Spot Xchange (307,692 video impressions)	4,000				
					Trip Advisor (596,896 guaranteed impressions)(\$10000)	5,000				
					VTC E-Newsletter (5 ads)	6,900				
					Washington Post.com (2 ads)	1,500				
					Washington Life E-Newsletter (3 ads) (\$6000)	4,000				
					Website Hosting/Maint	2,500				
					Website Design (NEW)	50,000				
4,432	9,712	43,889	5318		Advertising - Promotional materials	4,250	12,608	18,940	12,510	12,510
					2014 VA Motorcycle Grant Tour Sponsor	1,250				
					Beer, Bourbon, and BBQ (Richmond)	800				
					Beer, Bourbon, and BBQ (Nat'l Harbor)	900				
					JTHG DMOC Program contributions (\$4000)	750				
					Misc expenses assoc w/tourism dev.	1,000				
					Remembrance Days Special Event (Mandatory)	3,500				
					Trolley Tours (6)	1,800				
					Tween Rivers Agritourism Partner Contribution (\$2500)	1,400				
					Virginia Craft Brewers Festival	500				
					VTC Welcome Center Advertising (\$2690)	1,860				
377	-	-	5322		Advertising - Trade Shows Registration	500	500	500	500	500

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	210	25	5324	Advertising - Travel Show Membership/Registration		500	500	500	500	500
-	-	-	XXXX	Marketing Research		-	-	6,500	6,500	6,500
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
4,899	3,511	2,499	5710	Postal Services		5,000	1,252	2,000	2,000	2,000
(1)	-	-	5720	Telecommunications		-	-	-	-	
785	527	2,337	5920	Education and Training		2,500	2,500	2,600	2,600	2,600
539	571	1,926	6010	Lodging		2,000	815	2,500	2,500	2,500
688	174	1,160	6015	Meals		800	450	1,000	1,000	1,000
-	29	-	6018	Travel		-	52	1,000	1,000	1,000
			6130	Contributions					10,000	10,000
-	-	-		<i>Bluemont Concert Series (\$5,000 grant)</i>	10,000					
-	-	-				-	-	-	-	
3,640	4,245	2,300	6210	Dues & Assoc. Memberships		5,000	5,000	3,500	3,500	3,500
(166)	-	-	6299	Miscellaneous		-	-	-	-	
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
1,243	837	953	6510	Office Supplies		500	1,200	1,200	1,200	1,200
85	238	165	6550	Vehicle Fuels		500	313	300	300	300
326	54	350	6560	Vehicle & Equipment Supplies		250	375	375	375	375
-	-	-	6580	Books, Subscriptions & Education		100	100	100	100	100
-	-	145	6660	Operating Supplies		-	-	-	-	
-	-	-	XXXX	Promotional Trade Show Materials		-	-	2,160	2,160	2,160
-	-	-				-	-	-	-	
-	-	-				-	-	-	-	
-	2,785	500	7310	Historical Markers		1,000	500	600	600	600
-	-	-	7600	Computer Hardware & Equipment		-	-	-	-	
-	-	-	7650	Computer Software		-	-	-	-	
-	-	-				-	-	-	-	
211,353	255,148	320,140		TOURISM DEVELOPMENT TOTAL		271,378	290,605	387,921	290,540	290,540

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
				Dept 8105 ECONOMIC DEVELOPMENT						
				OTHER CHARGES						
106,250	106,250	100,000		6130	Contributions -CRI	150,000	150,000	150,000	150,000	150,000
					<i>Continued funding for Director per CRI request</i>					
					<i>50,000</i>					
-	30,000	6,250		6131	Contributions - Museum	6,250	6,250	6,250	6,250	6,250
-	-	-		6132	M & T Incentives	32,000	31,600	32,500	32,500	32,500
					<i>Rochester, Toll Brothers</i>					
106,250	136,250	106,250		ECONOMIC DEVELOPMENT TOTAL		188,250	187,850	188,750	188,750	188,750

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
					Dept 8106 CONTRIBUTIONS TO OTHE					
					OTHER CHARGES					
40,295	40,120	103,145		6130	Contributions & Donations	103,145	103,145	38,000	-	
					<i>Bluemont Concert Series (\$5,000 grant)</i>					
					<i>Options Program</i>					
					<i>Rapp-Rap Medical Reserve Corp</i>					
					<i>S.A.F.E. (Moved to PD budget)</i>					
					<i>Free Clinic of Culpeper</i>					
-	-	12,500		6131	State Theatre Grant Match	-	-	-	-	
40,295	40,120	115,645			CONTRIB'S TO OTHER AGENCIES TOTAL	103,145	103,145	38,000	-	

TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-	53,236		9713	2013A \$4,796,000 Bond Expense	-	-	-	-	
-	-	-				-	-	-	-	
1,135,629	1,284,198	1,506,744		DEBT SERVICE		1,694,817	1,694,817	1,745,142	1,796,142	1,796,142

**TOWN OF CULPEPER
General Fund - Operating
FY16 BUDGET**

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DRAFT/ REQUESTED	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.	
				Dept 9950 TRANSFERS							
5,182,124	-	-		9960	Transfer to Capital	438,156	438,156	84,555	86,055	86,055	
					<i>Special tax districts</i>						
					<i>Parking Authority</i>						
					<i>Non-Committed Reserves</i>				25,852	25,852	
-	-	-		9961	Transfer Cap - Sanitation Equip Replacement	-	(28,449)	120,000	120,000	120,000	
-	-	-				-	-	-	-		
5,182,124	-	-		TRANSFERS		438,156	409,707	204,555	231,907	231,907	
				Dept 9990 CONTINGENCY - RESERVED							
-	-	-		9990	Contingency	-	-	-	-		
-	-	-				-	-	-	-		
-	-	-		9990	Contingency - Unreserved	-	-	-	-		
-	-	-									
-	-	-		CONTINGENCY - RESERVED		-	-	-	-		
17,901,760	13,658,105	14,578,390		TOTAL EXPENDITURES		15,505,748	15,308,338	16,591,157	16,114,359	16,114,359	

TOWN OF CULPEPER
Water - Capital
FY16 BUDGET

Actual FY13	Actual FY14					FY15 ADOPTED	FY16 DEPT REQUEST	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-					-	-	-	
1,186	302,097				FUTURE WATER SUPPLY SOURCES	2,600,000	1,200,000	2,300,000	2,300,000
-	-				8947-MODIF TO MTN RUN & LAKE PELHAM DAMS	-	-	-	
-	-				SERVICES - PURCHASED, SHARED, INTERNAL	-	-	-	
0	3,200		5216	Engineering Services	750,000	200,000	2,500,000	2,500,000	
-	-		7040	Infrastructure	-	-	-	-	
-	-				-	-	-	-	
0	3,200				MODIF TO MTN RUN & LAKE PELHAM DAMS	750,000	200,000	2,500,000	2,500,000
					9065 VEHICLE REPLACEMENT PROGRAM				
-	-				CAPITAL OUTLAYS				
-	7,036		7500	Vehicles	135,000	-	-	-	
-	7,036				VEHICLE REPLACEMENT PROGRAM	135,000	-	-	
-	-				8956 - MAJOR PROCESS EQUIPMENT REPLACEMENT	-	-	-	
					CAPITAL OUTLAYS				
7,200	-		7200	Equipment	25,000	25,000	25,000	25,000	
-	-				-	-	-	-	
7,200	-				MAJOR PROCESS EQUIPMENT REPLACEMENT	25,000	25,000	25,000	25,000
-	-				8910 DISTRIBUTION SYSTEM IMPROVEMENTS				
-	-				SERVICES - PURCHASED, SHARED, INTERNAL	-	-	-	
-	-		5216	Engineering Services	-	-	-	-	
-	-				CAPITAL OUTLAYS	-	-	-	
-	13,950		7040	Infrastructure	-	50,500	50,500	50,500	
-	-		7200	Machinery & Equipment	50,500	-	-	-	
-	-								
-	13,950				DISTRIBUTION SYSTEM IMPROVEMENTS	50,500	50,500	50,500	50,500
-	-				9950TRANSFER TO OPERATIONS	-	-	-	
-	-		9960	Transfer	399,500	-	-	-	

TOWN OF CULPEPER
Water - Capital
FY16 BUDGET

Actual FY13	Actual FY14					FY15 ADOPTED	FY16 DEPT REQUEST	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-					-	-	-	
-	-					399,500	-	-	
8,386	326,284				<i>sub-total of all capital projects</i>	3,960,000	1,475,500	4,875,500	4,875,500
-	-					-	-	-	
-	-				LOAN TO LIGHT & POWER	-	-	-	
-	-				Loan to L&P	-	410,000	410,000	410,000
-	-					-	-	-	
-	-				LOAN TO LIGHT & POWER	-	410,000	410,000	410,000
-	-					-	-	-	
-	-				9950 TRANSFERS	-	-	-	
-	-				9960 Transfers to Reserves	-	-	-	
-	-				9990 CONTINGENCY - UNRESERVED	-	-	-	
-	-				9990 Contingency	-	-	-	
-	-					-	-	-	
-	-				TRANSFERS/CONTINGENCY	-	-	-	
8,386	326,284				TOTAL EXPENDITURES	3,960,000	1,885,500	5,285,500	5,285,500
									-

TOWN OF CULPEPER, VA
Wastewater - Fund Summary
FY16 BUDGET

<u>Actual</u> FY12	<u>Actual</u> FY13	<u>Actual</u> FY14			<u>FY15</u> ADOPTED	<u>PROJECTED</u> FY15	<u>FY16</u> DEPT <u>REQUEST</u>	<u>FY16</u> MGR <u>OPT 1</u>	<u>FY16</u> COUNCIL <u>ADOPTED BUD.</u>
			OPERATING FUND:						
3,437,459	3,570,370	4,399,597	TOTAL W/W REVENUES / OTHER SOURCES		5,161,520	5,066,646	5,324,104	5,275,268	5,275,268
2,407,008	2,598,963	2,751,257	4700	TREATMENT	3,100,146	3,019,097	3,204,388	3,204,388	3,204,388
434,563	466,180	477,891	4800	COLLECTION	402,698	386,871	463,416	399,579	399,579
772,149	2,255,798	2,176,105	9900	DEBT SERVICE	1,533,522	1,535,524	1,529,040	1,544,040	1,544,040
9,058,474	104,385	110,200	9950	TRANSFERS	125,154	125,154	127,260	127,260	127,260
-	-	-	9990	CONTINGENCY	-	-	-	-	-
12,672,195	5,425,325	5,515,453	TOTAL EXPENDITURES		5,161,520	5,066,646	5,324,104	5,275,268	5,275,268
(9,234,735)	(1,854,955)	(1,115,855)	REVENUES OVER (UNDER) EXPENDITURES		-	-	-	-	-
			CAPITAL FUND:						
9,856,938	892,042	1,285,597	TOTAL W/W CAPITAL FUND REVENUES		918,000	-	1,315,000	1,315,000	1,315,000
149,175	99,830	-	9030	I & I Rehabilitation Project	150,000	-	300,000	300,000	300,000
4,189	-	-	9035	Major Process Equip Upgrade - WPCF	120,000	-	50,000	50,000	50,000
-	-	-	9065	Vehicle & Equipment Replacement	75,000	-	-	-	-
-	-	-	9950	Transfer to Operations	573,000	-	965,000	965,000	965,000
-	-	-	CONTINGENCY - RESERVED/UNRESERVED		-	-	-	-	-
153,364	99,830	-	TOTAL EXPENDITURES		918,000	-	1,315,000	1,315,000	1,315,000

TOWN OF CULPEPER, VA
Wastewater - Operating
FY16 BUDGET

<u>Actual</u> FY12	<u>Actual</u> FY13	<u>Actual</u> FY14				<u>FY15</u> <u>ADOPTED</u>	<u>PROJECTED</u> <u>FY15</u>	<u>FY16</u> <u>DEPT</u> <u>REQUEST</u>	<u>FY16</u> <u>MGR</u> <u>OPT 1</u>	<u>FY16</u> <u>COUNCIL</u> <u>ADOPTED BUD.</u>
			RESERVE BALANCES							
-	-	-	3100	Reserves - Prior year balance		-	-	-	-	-
			METERED SALES							
3,176,442	3,299,366	3,693,297	3280	Metered Sales - Wastewater		3,929,313	3,800,000	4,000,000	4,000,000	4,000,000
			UTILITY FEES							
-	-	225	3310	After Hours Reconnection Fee		-	-	-	-	-
75,448	81,530	85,264	3320	Delinquent Fees		85,000	85,000	85,000	85,000	85,000
13,035	11,987	13,258	3330	Disconnect Fees		13,000	13,000	13,000	13,000	13,000
29,796	31,586	34,441	3370	Penalties		35,000	35,000	35,000	35,000	35,000
46,004	28,817	21,891	3375	Septage Receiving Fees		26,000	26,000	26,000	26,000	26,000
74,966	76,039	77,331	3400	AMR Surcharge		76,500	77,000	77,000	77,000	77,000
			UTILITY CHARGES, MISCELLANEOUS							
1,503	4,034	2,725	3580	Time & Material Charges - Misc.		2,500	2,000	2,000	2,000	2,000
2,996	3,755	6,026	3585	Time & Material Charges - Taps		2,000	2,000	2,000	2,000	2,000
1,000	250	500	4290	FOG permits		1,000	1,000	1,000	1,000	1,000
-	-	5,000	4291	Wastewater Discharge Permit		-	-	-	-	-
			REVENUE FROM USE OF MONEY							
651	715	544	4360	Interest on Investments		500	500	500	500	500
			MISCELLANEOUS							
-	-	-	4520	Insurance Dividend		-	-	-	-	-
-	23,028	94	4525	Insurance Claims/Recoveries		-	-	-	-	-
999	897	-	4540	Reimbursements, Rebates & Recoveries		-	-	-	-	-
14,618	-	9,082	4550	Miscellaneous		1,000	500	500	500	500
		440,550	4560	Developer Contributions						
-	8,367	2,422	4580	Sale of Salvage & Surplus Materials		-	-	-	-	-
-	-	6,948	4585	Sale of Surplus Equipment		-	500	500	500	500
			TRANSFER FROM CAPITAL							
-	-	-	4960	Transfer from Reserves		989,707	1,024,146	1,081,604	1,032,768	1,032,768
3,437,459	3,570,370	4,399,597	TOTAL REVENUES / OTHER SOURCES			5,161,520	5,066,646	5,324,104	5,275,268	5,275,268

TOWN OF CULPEPER, VA
Wastewater - Operating
FY16 BUDGET

<u>Actual</u> FY12	<u>Actual</u> FY13	<u>Actual</u> FY14					<u>FY15</u> <u>ADOPTED</u>	<u>PROJECTED</u> <u>FY15</u>	<u>FY16</u> <u>DEPT</u> <u>REQUEST</u>	<u>FY16</u> <u>MGR</u> <u>OPT 1</u>	<u>FY16</u> <u>COUNCIL</u> <u>ADOPTED BUD.</u>
											-
4700 WASTEWATER - TREATMENT											
PERSONNEL - WAGES & BENEFITS											
639,298	654,442	641,398		5010	Salaries		766,125	766,125	761,274	794,320	794,320
36,215	41,438	54,923		5020	Salaries - Overtime		45,000	45,000	45,000	45,000	45,000
-	-	-		5040	Salaries - Contingency		-	-	-	-	-
(5,445)	4,362	-		5099	Accrued Salaries / Leave		-	-	-	-	-
39,431	37,638	37,405		5110	Social Security Tax		46,971	46,971	47,198	49,247	49,247
9,835	8,802	8,748		5120	Medicare Tax		10,985	10,985	11,038	11,518	11,518
86,198	94,348	74,095		5130	Health Insurance		98,208	98,208	111,694	111,694	111,694
72,367	102,012	79,631		5140	VRS Retirement		95,993	95,993	90,373	94,266	94,266
1,189	6,323	5,996		5145	VRS Group Life Insurance		9,429	9,429	8,539	8,932	8,932
13,762	12,182	11,118		5160	Worker's Comp. Insurance		18,649	18,649	18,958	19,742	19,742
											-
SERVICES - PURCHASED, SHARED, INTERNAL											
976	-	-		5210	Health & Medical Services		500	200	500	500	500
-	1,085	-		5214	Consulting Services		30,000	30,000	30,000	30,000	30,000
-	1,267	-		5216	Engineering Services		35,000	35,000	35,000	35,000	35,000
28,320	14,744	22,052		5217	Lab Testing		30,000	29,965	26,000	26,000	26,000
-	-	-			<i>Qrtly. Sludge Testing</i>	2,500	-	-	-	-	-
-	-	-			<i>Final Effluent Hardness/Metals</i>	3,000	-	-	-	-	-
-	-	-			<i>Pretreatment Testing</i>	6,000	-	-	-	-	-
-	-	-			<i>Final Effluent Weekly Testing</i>	5,500	-	-	-	-	-
-	-	-			<i>Misc. Including Bioassay</i>	9,000	-	-	-	-	-
60,078	4,010	3,244		5218	Legal Services		5,000	2,743	5,000	5,000	5,000
					<i>VAMWA</i>	2,500					-
					<i>Nutrient Trading</i>	2,500					-
6	-	-		5230	R&M - Buildings & Grounds		1,000	1,822	1,000	1,000	1,000
17,284	14,839	20,112		5235	R&M - Plant		20,000	20,000	20,000	20,000	20,000
43,676	25,207	77,496		5238	R&M - Infrastructure		95,000	82,684	95,000	95,000	95,000
-	-	-			<i>Piping, yard hydrants, tank repairs, compressor repairs, lagoon repairs</i>		-	-	-	-	-
-	-	-					-	-	-	-	-
35,886	60,623	122,683		5240	R&M - Equipment		85,000	82,021	85,000	85,000	85,000
-	-	-			<i>Pumps & Rebuild</i>	43,000	-	-	-	-	-
-	-	-			<i>Glycerin Pump Replacement</i>	4,700	-	-	-	-	-

TOWN OF CULPEPER, VA
Wastewater - Operating
FY16 BUDGET

<u>Actual</u> <u>FY12</u>	<u>Actual</u> <u>FY13</u>	<u>Actual</u> <u>FY14</u>					<u>FY15</u> <u>ADOPTED</u>	<u>PROJECTED</u> <u>FY15</u>	<u>FY16</u> <u>DEPT</u> <u>REQUEST</u>	<u>FY16</u> <u>MGR</u> <u>OPT 1</u>	<u>FY16</u> <u>COUNCIL</u> <u>ADOPTED BUD.</u>
-	-	-				<i>Centrifuge Rebuild</i>	12,900	-	-	-	-
						<i>Lab Equipment Replacement</i>	10,000				-
						<i>Misc.</i>	3,300				-
4,500	2,588	5,822		5249		R&M - Misc. / Other	5,000	5,000	5,000	5,000	5,000
-	-	-				<i>Instrumentation Repairs</i>	5,000	-	-	-	-
12,037	34,932	51,777		5250		Maintenance Service Contract	49,604	45,009	50,128	50,128	50,128
						<i>Fire Extinguisher</i>					
-	-	-				<i>Maintenance Inspection</i>	2,035	-	-	-	-
						<i>Hoist Certification</i>	2,000				-
						<i>Lab Certification</i>	200				-
						<i>SCADA Software Support</i>	2,100				-
-	-	-				<i>SCADA Software Support</i>	7,800	-	-	-	-
						<i>HACH Services/Lab Maint.</i>					
-	-	-				<i>Repairs</i>	4,823	-	-	-	-
-	-	-				<i>Digester Cleaning</i>	14,000	-	-	-	-
						<i>Janitorial Cleaning Services</i>	9,870	-	-	-	-
						<i>EworkOrders Maintenance</i>					
						<i>software program</i>	2,300				-
						<i>Maintenance for Boilers, AC</i>					
						<i>system for WWTP</i>	5,000				-
48,578	39,373	46,206		5280		Sludge Disposal	55,000	45,000	55,000	55,000	55,000
-	-	-		5290		Toxics Engineering	-	-	-	-	-
5,269	4,829	4,576		5300		Printing and Binding	5,500	5,500	5,500	5,500	5,500
2,268	-	1,833		5310		Advertising	2,000	1,000	2,000	2,000	2,000
5,990	5,220	5,198		5350		Uniform Rentals	6,000	6,000	6,000	6,000	6,000
503,000	530,000	530,000		5520		Billing & Administrative Support	513,000	513,000	574,538	574,538	574,538
20,904	21,000	21,375		5550		Motor Pool	21,000	21,000	21,000	21,000	21,000
13,518	14,263	14,378		5555		Mowing, mulching & trimming	15,097	15,097	15,097	15,097	15,097
											-
						OTHER CHARGES					-
275,553	298,595	319,867		5610		Electrical Services	300,000	300,000	300,000	300,000	300,000
75,201	99,643	115,354		5620		Heating Services	100,000	100,000	100,000	100,000	100,000
16,069	18,539	22,800		5630		Water Services	19,000	19,000	19,000	19,000	19,000
3,225	3,097	1,028		5660		Disposal Fees	3,500	1,669	3,500	3,500	3,500
13,453	14,634	14,689		5710		Postal Services	18,000	18,000	18,000	18,000	18,000
9,028	10,141	8,871		5720		Telecommunications	13,198	13,198	13,198	13,198	13,198
						<i>Verizon Lines, Pump</i>					
-	-	-				<i>stations, cell phones</i>	-	-	-	-	-

TOWN OF CULPEPER, VA
Wastewater - Operating
FY16 BUDGET

Actual	Actual	Actual					FY15	PROJECTED	FY16	FY16	FY16
FY12	FY13	FY14					ADOPTED	FY15	DEPT	MGR	COUNCIL
									REQUEST	OPT 1	ADOPTED BUD.
10,671	3,380	3,262		5810	Boiler & Machinery Insurance		3,360	3,360	3,460	3,460	3,460
18,444	16,395	16,887		5820	Fire / Property Insurance		16,887	16,887	17,393	17,393	17,393
-	-	-		5830	Contractor's Equipment Insurance		-	-	-	-	-
2,624	3,110	3,110		5840	Motor Vehicle Insurance		4,307	4,307	4,436	4,436	4,436
20,406	14,722	15,542		5870	General Liability Insurance		16,163	16,163	16,647	16,647	16,647
6,702	6,803	3,364		5920	Education & Training		5,000	3,593	5,000	5,000	5,000
-	132	-		5943	Lease Copier		-	-	1,800	1,800	1,800
-	-	-		6010	Lodging		500	500	500	500	500
36	15	-		6015	Meals		250	250	250	250	250
266	266	-		6018	Travel		400	400	400	400	400
											-
					MISCELLANEOUS ITEMS						-
13,354	9,054	15,459		6210	Dues & Assoc. Memberships		10,822	11,132	10,822	10,822	10,822
-	-	-			<i>Permit Maintenance Fees</i>	8,300	-	-	-	-	-
-	-	-			<i>VWWA Annual Assessment fee</i>	600	-	-	-	-	-
-	-	-			<i>WEF</i>	62	-	-	-	-	-
					<i>W/W Operator License Renewals</i>	960					-
					<i>New Operator Licenses</i>	900					-
2,534	3,005	6,596		6220	Bank Fees		4,000	1,448	4,000	4,000	4,000
(2,568)	-	-		6299	Miscellaneous		-	-	-	-	-
											-
					MATERIALS AND SUPPLIES						-
2,796	1,626	2,586		6510	Office Supplies		3,000	1,846	2,500	2,500	2,500
1,602	1,209	1,227		6540	Janitorial Supplies		2,000	1,763	2,000	2,000	2,000
11,126	9,934	9,704		6550	Vehicle Fuels		13,000	7,862	13,000	13,000	13,000
20,275	28,832	15,080		6552	Fuel Oil		30,000	30,000	30,000	30,000	30,000
1,218	1,448	6,827		6555	Lube Oil		21,000	21,000	21,000	21,000	21,000
5,084	7,932	9,287		6560	Vehicle & Equipment Supplies		5,500	5,640	5,500	5,500	5,500
701	200	200		6570	Uniform Purchases and Wearing Apparel		200	530	500	500	500
531	238	492		6580	Books, Subscriptions & Education		550	214	500	500	500
267,479	257,902	256,858		6610	Chemicals		346,500	313,152	346,500	346,500	346,500
					<i>Carbon Source</i>	200,750					-
					<i>Aluminum Sulfate</i>	64,000					-
					<i>Sodium Bicarbonate</i>	2,000					-
					<i>Centrifuge Polymer</i>	57,750					-
					<i>Belt Press Polymer</i>	20,000					-
					<i>Sodium Hypochlorite</i>	2,000					-
28,531	32,176	36,920		6650	Laboratory Supplies		40,000	39,289	40,000	40,000	40,000
					<i>HACH supplies</i>	12,000					-

TOWN OF CULPEPER, VA
Wastewater - Operating
FY16 BUDGET

<u>Actual</u> <u>FY12</u>	<u>Actual</u> <u>FY13</u>	<u>Actual</u> <u>FY14</u>				<u>FY15</u> <u>ADOPTED</u>	<u>PROJECTED</u> <u>FY15</u>	<u>FY16</u> <u>DEPT</u> <u>REQUEST</u>	<u>FY16</u> <u>MGR</u> <u>OPT 1</u>	<u>FY16</u> <u>COUNCIL</u> <u>ADOPTED BUD.</u>	
										-	
			4800 - WASTEWATER COLLECTION								-
			PERSONNEL - WAGES & BENEFITS								-
225,958	221,363	236,694		5010	Salaries	150,293	150,293	182,821	157,448	157,448	
3,022	32,748	17,453		5020	Salaries - Overtime	20,000	20,000	20,000	20,000	20,000	
-	-	-		5030	Salaries - Part-Time	7,000	7,000	7,000	7,000	7,000	
(990)	(6,854)	-		5099	Accrued Salaries / Leave	-	-	-	-	-	
19,171	13,532	15,605		5110	Social Security Tax	9,139	9,139	11,335	9,762	9,762	
3,883	3,766	3,649		5120	Medicare Tax	2,137	2,137	2,651	2,283	2,283	
29,632	35,336	10,262		5130	Health Insurance	21,606	21,606	30,440	23,630	23,630	
29,319	33,176	26,195		5140	VRS Retirement	18,915	18,915	22,385	19,390	19,390	
545	2,009	2,485		5145	VRS Group Life Insurance	1,946	1,946	2,176	1,874	1,874	
4,927	3,805	5,872		5160	Worker's Comp. Insurance	5,615	5,615	8,107	6,273	6,273	
										-	
										-	
			SERVICES - PURCHASED, SHARED, INTERNAL								-
351	-	-		5210	Health & Medical Services	-	-	-	-	-	
-	-	-		5215	Contractual Services	-	-	-	-	-	
-	-	-		5216	Engineering Services	-	-	-	-	-	
863	8,806	10,824		5238	R&M - Infrastructure	25,000	25,000	25,000	25,000	25,000	
7,424	236	9,021		5240	R&M - Equipment	1,500	1,800	1,800	1,800	1,800	
629	-	1,630		5245	R&M - Vehicle	2,000	1,000	1,000	1,000	1,000	
4,341	290	-		5249	R&M - Misc. / Other	-	-	-	-	-	
-	-	5,899		5250	Maintenance Service Contract	13,500	10,000	10,000	11,700	11,700	
327	-	-		5310	Advertising	250	250	250	250	250	
1,453	1,351	1,425		5350	Uniform Rentals	1,800	1,000	1,000	1,000	1,000	
31,147	38,076	41,968		5510	Salary & Benefits Payment	34,976	35,000	35,000	35,000	35,000	
16,080	16,080	16,125		5550	Motor Pool	16,500	14,000	14,000	14,000	14,000	
										-	
			OTHER CHARGES								-
3,759	3,755	4,363		5610	Electrical Services	3,500	3,200	3,200	3,200	3,200	
1,440	1,483	2,484		5620	Heating Services	1,500	1,000	1,000	1,000	1,000	
-	-	-		5670	Miss Utility Telephone Line	-	-	-	-	-	
1,212	1,385	1,786		5675	Miss Utility Tickets	1,500	2,000	2,000	2,000	2,000	
1,617	6,825	9,273		5720	Telecommunications	4,000	5,500	5,500	5,500	5,500	
-	250	250		5830	Contractor's Equipment Insurance	258	260	260	260	260	
2,513	2,418	2,854		5840	Motor Vehicle Insurance	3,953	4,000	4,000	4,000	4,000	
-	-	-		5850	License & Permit Bond	160	160	160	160	160	
80	150	718		5920	Education & Training	600	500	500	500	500	
-	-	-		6010	Lodging	200	200	200	200	200	
-	174	67		6015	Meals	200	200	200	200	200	

TOWN OF CULPEPER, VA
Wastewater - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14					FY15 ADOPTED	PROJECTED FY15	FY16 DEPT REQUEST	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
-	-	87		6018	Travel		150	150	150	150	150
											-
			MISCELLANEOUS ITEMS								-
11,944	11,378	12,804		6295	Bad Debt Expense		10,000	-	-	-	-
7,794	-	-		6299	Miscellaneous		-	-	-	-	-
											-
			MATERIALS AND SUPPLIES								-
261	412	736		6510	Office Supplies		400	400	400	400	400
120	216	171		6540	Janitorial Supplies		200	200	200	200	200
14,613	10,960	15,206		6550	Vehicle Fuels		15,000	15,500	15,500	15,500	15,500
182	225	350		6555	Lube Oil		400	400	400	400	400
8,271	8,240	11,966		6560	Vehicle & Equipment Supplies		10,000	10,000	10,000	10,000	10,000
462	1,444	2,134		6570	Uniform Purchases and Wearing Apparel		1,500	1,500	1,500	1,500	1,500
757	1,479	3,275		6660	Operating Supplies		2,000	2,000	2,000	2,000	2,000
1,272	3,279	3,689		6670	Small Tools		15,000	15,000	15,000	15,000	15,000
											-
			CAPITAL OUTLAYS								-
-	6,072	-		7200	Machinery & Equipment		-	-	-	-	-
-	-	-		7300	Furniture and Fixtures		-	-	-	-	-
-	1,418	-		7400	Communication Equipment		-	-	-	-	-
-	-	-		7500	Motor Vehicles		-	-	15,000	-	-
					<i>Unit 900 Lease residue purchase (moved to debt service)</i>						-
186	898	571		7600	Computer Hardware		-	-	-	-	-
-	-	-		7650	Computer Software		-	-	-	-	-
											-
											-
434,563	466,180	477,891	WASTEWATER COLLECTION				402,698	386,871	463,416	399,579	399,579

TOWN OF CULPEPER, VA
Wastewater - Operating
FY16 BUDGET

<u>Actual</u> <u>FY12</u>	<u>Actual</u> <u>FY13</u>	<u>Actual</u> <u>FY14</u>					<u>FY15</u> <u>ADOPTED</u>	<u>PROJECTED</u> <u>FY15</u>	<u>FY16</u> <u>DEPT</u> <u>REQUEST</u>	<u>FY16</u> <u>MGR</u> <u>OPT 1</u>	<u>FY16</u> <u>COUNCIL</u> <u>ADOPTED BUD.</u>	
											-	
			9900 DEBT SERVICE									-
-	1,480,281	1,426,002		9000	Depreciation Expense		-	-	-	-	-	
-	-	3,972		9500	Lease Payments - Principal		-	2,002	-	15,000	15,000	
					Unit 900 (Residue)						-	
-	-	-		9503	1994 Bond Principal		-	-	-	-	-	
-	-	-		9508	2007B GOB \$6.25M Principal		-	-	-	-	-	
-	-	-		9509	2008 GOB Principal		240,000	240,000	245,000	245,000	245,000	
-	-	-		9510	2010 GOB 19.25 Principal		543,026	543,026	555,405	555,405	555,405	
-	-	-		9599	Debt Principal Payments		-	-	-	-	-	
-	-	-		9601	2001 GOB Interest (VRLF #1)		-	-	-	-	-	
821	254	25		9603	2003 GOB Refunding Interest		-	-	-	-	-	
-	-	-		9606	2002 Bond Interest (VRLF #2)		-	-	-	-	-	
-	104,685	-		9608	2007B GOB \$6.25M Interest		-	-	-	-	-	
574,594	566,123	568,075		9609	2008 GOB Interest		557,269	557,269	549,169	549,169	549,169	
180,831	86,204	178,032		9610	2010 GOB 19.925M Interest		193,227	193,227	179,466	179,466	179,466	
18,251	18,251	-		9703	Amortization of Bond I		-	-	-	-	-	
(2,347)	-	-		9999	Gain/Loss - Asset Disposal		-	-	-	-	-	
											-	
772,149	2,255,798	2,176,105		DEBT SERVICE			1,533,522	1,535,524	1,529,040	1,544,040	1,544,040	
											-	
			9925 DEPRECIATION								-	
-	-	-		9925	Depreciation		-	-	-	-	-	
											-	
-	-	-		DEPRECIATION			-	-	-	-	-	
											-	
			9950 TRANSFERS								-	
100,000	104,385	110,200		9950	Tfer W/W to GF - PILOT		125,154	125,154	127,260	127,260	127,260	
8,958,474	-	-		9960	Transfer to Capital Fund		-	-	-	-	-	
											-	
9,058,474	104,385	110,200		TRANSFERS			125,154	125,154	127,260	127,260	127,260	
											-	
			9990 CONTINGENCY - UNRESERVED								-	
-	-	-		9990	Contingency - Unreserved		-	-	-	-	-	
											-	
-	-	-		CONTINGENCY - UNRESERVED			-	-	-	-	-	
											-	
12,672,195	5,425,325	5,515,453		TOTAL EXPENDITURES			5,161,520	5,066,646	5,324,104	5,275,268	5,275,268	
											-	

TOWN OF CULPEPER, VA
Wastwater - Capital
FY16 BUDGET

<u>Actual</u> <u>FY12</u>	<u>Actual</u> <u>FY13</u>	<u>Actual</u> <u>FY14</u>				<u>FY15</u> <u>ADOPTED</u>	<u>FY16</u> <u>DEPT</u> <u>REQUEST</u>	<u>FY16</u> <u>MGR</u> <u>OPT 1</u>	<u>FY16</u> <u>COUNCIL</u> <u>ADOPTED BUD.</u>
			REVENUES / OTHER SOURCES						
						-	-	-	-
-	-	-		3150	Bond Proceeds	-	-	-	-
2,083	-	-		4861	WQIF Grant	-	-	-	-
-	-	-		3150	Loan Proceeds - AMR	-	-	-	-
			RESERVES						
-	-	-		3100	Reserves	-	-	-	-
			CAPITAL CONTRIBUTION						
831,676	290,000	255,500		3875	Tap Fees - In Town	-	-	-	-
-	590,000	1,010,000		3876	WW Tap Fees - 5/8" meter	910,000	1,300,000	1,300,000	1,300,000
-	-	12,500		3877	WW Tap Fees - 1" Meter	-	15,000	15,000	15,000
40,000	-	-		3885	Tap Fees - Out of town	-	-	-	-
			REVENUE FROM USE OF MONEY						
24,704	12,042	7,597		4360	Interest On Investments (designated taps)	8,000	-	-	-
			FUND TRANSFERS						
8,958,474	-	-		9960	Transfer to Capital Fund	-	-	-	-
9,856,938	892,042	1,285,597	TOTAL REVENUES / OTHER SOURCES			918,000	1,315,000	1,315,000	1,315,000
			9030 I & I Rehabilitation Project						
			SERVICES - PURCHASED, SHARED, INTERNAL						
-	-	-		5216	Engineering Services	-	-	-	-
			CAPITAL OUTLAYS						
149,175	99,830	-		7040	Infrastructure	150,000	300,000	300,000	300,000
149,175	99,830	-	I & I Rehabilitation Project			150,000	300,000	300,000	300,000
			9065 Vehicle & Equipment Replacement						
			SERVICES - PURCHASED, SHARED, INTERNAL						

TOWN OF CULPEPER, VA
Wastwater - Capital
FY16 BUDGET

<u>Actual</u> <u>FY12</u>	<u>Actual</u> <u>FY13</u>	<u>Actual</u> <u>FY14</u>				<u>FY15</u> <u>ADOPTED</u>	<u>FY16</u> <u>DEPT</u> <u>REQUEST</u>	<u>FY16</u> <u>MGR</u> <u>OPT 1</u>	<u>FY16</u> <u>COUNCIL</u> <u>ADOPTED BUD.</u>
-	-	-		5216	Engineering Services	-	-	-	-
				CAPITAL OUTLAYS					-
-	-	-		7500	Vehicle Replacement	75,000	-	-	-
-	-	-		7200	Machinery & Equipment	-	-	-	-
-	-	-		Vehicle & Equipment Replacement		75,000	-	-	-
-	-	-		9035 Major Process Equip Upgrade - WPCF					-
				SERVICES - PURCHASED, SHARED, INTERNAL					-
-	-	-		5216	Engineering Services	-	-	-	-
				CAPITAL OUTLAYS					-
4,189	-	-		7200	Machinery & Equipment	120,000	50,000	50,000	50,000
4,189	-	-		Major Process Equip Upgrade		120,000	50,000	50,000	50,000
				9950 Transfer to Operations					-
-	-	-		9960	Transfer	573,000	965,000	965,000	965,000
-	-	-		Transfer to Operations		573,000	965,000	965,000	965,000
153,364	99,830	-		<i>sub-total all capital projects</i>		918,000	1,315,000	1,315,000	1,315,000
				9990 CONTINGENCY - UNRESERVED					-
-	-	-		9990	Contingency-Reserved	-	-	-	-
-	-	-			Unreserved	-	-	-	-
-	-	-		CONTINGENCY		-	-	-	-
153,364	99,830	-		TOTAL EXPENDITURES		918,000	1,315,000	1,315,000	1,315,000
									-

TOWN OF CULPEPER
Light & Power - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14								FY16 DEPT REQUEST	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
										FY15 ADOPTED	PROJECTED FY15	
5700-ELECTRIC GENERATION												
PERSONNEL - WAGES & BENEFITS												
190,904	185,907	160,318		5010	Salaries					111,775	120,382	154,940
5,526	7,833	1,918		5020	Salaries - Overtime					5,000	700	1,000
-	-	-		5040	Salaries - Contingency					-	-	-
(17,955)	(5,012)	-		5099	Accrued Leave					-	-	-
14,403	11,408	8,258		5110	Social Security Tax					6,862	6,862	9,606
3,368	2,668	1,931		5120	Medicare Tax					1,605	1,605	2,247
17,850	26,736	18,162		5130	Health Insurance					12,672	12,672	21,051
27,490	33,085	20,505		5140	VRS Retirement					15,328	15,328	19,483
487	2,150	1,527		5145	VRS Group Life Insurance					1,461	1,461	1,844
1,962	2,141	2,080		5160	Worker's Comp. Insurance					1,749	1,749	2,512
SERVICES - PURCHASED, SHARED, INTERNAL												
109	-	-		5210	Health & Medical Services					-	-	-
-	-	-		5216	Engineering Services					-	-	-
-	-	-		5218	Legal Services					-	-	-
66	-	8,018		5230	R&M - Buildings & Grounds					35,000	-	35,000
-	-	-		5235	R&M - Plant					-	-	-
16,428	4,722	52,712		5239	R&M - Engines					20,000	-	20,000
34	589	677		5240	R&M - Equipment					1,500	-	8,000
-	84	-		5245	R&M - Vehicle					-	-	-
-	20	91		5249	R&M - Misc. / Other					-	-	-
11,508	19,543	6,649		5250	Maintenance Service Contract					25,000	18,000	25,000
-	-	-			<i>Caterpillar PM Contract</i>					-	-	-
-	-	-		5300	Printing and Binding					-	-	-
-	-	-		5310	Advertising					-	-	-
1,666	1,454	936		5350	Uniform Rentals					2,000	800	1,000
-	-	-		5550	Motor Pool					-	-	-
-	-	-		5555	Mowing, mulching & trimming					-	-	-
OTHER CHARGES												
-	-	-		5620	Heating Services					-	-	-
-	-	-		5630	Water Services					-	-	-
-	-	-		5640	Sewage Services					-	-	-
-	-	-		5660	Disposal Fees					-	-	-
2	-	7		5710	Postal Services					-	-	-
5,033	7,365	6,865		5720	Telecommunications					1,000	800	1,000
-	-	-			<i>Data Line</i>					-	-	-

TOWN OF CULPEPER
Light & Power - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14								FY16 DEPT REQUEST	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
										FY15 ADOPTED	PROJECTED FY15	
5800-ELECTRIC DISTRIBUTION												
PERSONNEL - WAGES & BENEFITS												
540,784	596,523	679,112		5010	Salaries					795,183	728,298	737,310
47,061	67,994	59,887		5020	Salaries - Overtime					70,000	49,170	75,000
-	-	-		5030	Salaries - Part-Time					-	-	-
-	-	-		5040	Salaries - Contingency					-	-	-
4,534	443	-		5099	Accrued Salaries / Leave					-	-	-
40,760	37,834	44,880		5110	Social Security Tax					48,848	48,848	45,713
9,505	9,527	10,496		5120	Medicare Tax					11,424	11,424	10,691
63,777	75,507	57,259		5130	Health Insurance					82,368	82,368	84,204
80,852	112,601	94,364		5140	VRS Retirement					103,704	103,704	92,242
504	6,766	8,195		5145	VRS Group Life Insurance					10,400	10,400	8,774
9,284	6,444	8,366		5160	Worker's Comp. Insurance					12,448	12,448	11,955
SERVICES - PURCHASED, SHARED, INTERNAL												
874	85	235		5210	Health & Medical Services					2,000	2,000	2,000
14,790	8,390	20,259		5214	Consulting Services (system study)					20,000	20,000	30,000
9,832	10,226	7,562		5215	Contractor Services-(tree r/o/w service)					10,000	9,000	10,000
13,320	11,837	54,340		5230	R&M - Building & Grounds					60,000	10,000	60,000
-	-	-			<i>Transformer Containment building</i>					-	-	-
-	-	-			<i>Facility LED Lighting</i>					-	-	-
1,851	1,407	7,055		5240	R&M - Equipment					15,000	20,000	25,000
2,664	14,786	150		5245	R&M - Vehicles					10,000	7,500	20,000
				5246	R&M - Tools							10,000
				5247	R&M - Street lights - Misc							5,000
8,346	11,449	39,425		5250	Maintenance Service Contract					50,000	35,000	55,000
-	-	-			<i>Altec/Map</i>			25,000		-	-	-
-	-	-			<i>Aclara/Cogsdale</i>			30,000		-	-	-
2,714	3,464	2,714		5270	Rental of Street Lights					3,000	3,000	3,000
-	-	-		5271	OH Line Agreement					3,200	2,714	3,200
-	-	-		5300	Printing and Binding					-	-	-
284	-	176		5310	Advertising					1,200	500	1,000
4,358	5,550	5,513		5350	Uniform Rentals					10,000	7,000	12,000
					<i>Uniform change</i>							
-	-	-		5520	Billing And Administrative Services					-	-	-
43,146	47,460	47,105		5550	Motor Pool					47,460	47,460	50,000
5,744	6,066	6,124		5555	Mowing, mulching, trimming					6,430	6,430	6,500
OTHER CHARGES												

TOWN OF CULPEPER
Cemetery Perpetual Care - Operating
FY16 BUDGET

Actual FY12	Actual FY13	Actual FY14				FY15 ADOPTED	PROJECTED FY15	FY16 DEPT REQUEST	FY16 MGR OPT 1	FY16 COUNCIL ADOPTED BUD.
			RESERVE BALANCES							
542,416	598,758	638,704	3100	Reserves	634,200	703,500	733,000	733,000	733,000	733,000
										-
			REVENUE FROM USE OF MONEY							-
1,208	1,255	879	4360	Interest on Investments	1,500	700	1,500	1,500	1,500	1,500
										-
			MISCELLANEOUS							-
			4502	Cemetery Lot Sales	35,000	35,000	35,000	35,000	35,000	35,000
55,134	38,691	63,917	4504	Contributions						-
				60% Projected Lot Sales						-
										-
598,758	638,704	703,500	TOTAL REVENUES / OTHER SOURCES			670,700	739,200	769,500	769,500	769,500
										-
										-
			9990 CONTINGENCY							-
598,758	638,704	703,500	9990	Contingency	670,700	739,200	769,500	769,500	769,500	769,500
										-
598,758	638,704	703,500	CONTINGENCY			670,700	739,200	769,500	769,500	769,500
										-
598,758	638,704	703,500	TOTAL EXPENDITURES			670,700	739,200	769,500	769,500	769,500
										-

TOWN OF CULPEPER
Parking Authority - Fund Summary
FY16 BUDGET

								FY16	FY16	FY16
Actual	Actual	Actual				FY15	PROJECTED	DEPT	MGR	COUNCIL
FY12	FY13	FY14				ADOPTED	FY15	REQUEST	OPT 1	ADOPTED
			OPERATING FUND:							
-	47,083	51,617	TOTAL PARKING AUTHORITY FUND REVENUES			64,360	65,100	96,895	98,395	98,395
0	39,368	60,053		8700	PARKING AUTHORITY	64,360	63,860	96,895	98,395	98,395
-	-	-		9990	CONTINGENCY	-	-	-	-	
0	39,368	60,053	TOTAL EXPENDITURES			64,360	63,860	96,895	98,395	98,395

